

## **PEDDLERS/SOLICITORS PERMIT INFORMATION**

All persons employed in the canvassing, soliciting or taking orders for sale of merchandise of any nature whatsoever for future delivery, or for services to be furnished or performed in the future must make application for a peddler/solicitor permit before beginning any activity within the city limits of Independence, MO. This includes any activity of going house to house, store to store, or other place and make delivery thereof at the time of sale with such sales of merchandise not being made from any established place. It shall be unlawful for any person to engage in canvassing, soliciting or peddling within the City of Independence without first obtaining a license. Citations will be issued for any violations.

All persons must carry the issued permit at all times along with a **current driver's license** or **State identification card** which will be necessary to validate the permit holder as the peddler/solicitor. These are the only two forms of picture identification that will be accepted. If you do not have one of the required forms of identification you must go to a State of Missouri Department of Revenue local office before applying for your permit. Such permit shall be exhibited at the request of any citizen along with the required identification.

As a convenience, the City of Independence has a website to allow you to apply for or renew your permit over the internet. You must have a printer available for printing the actual permit when using this process and a credit card for payment. To use this service, please go to the web site at [www.indepmo.org/businesslicense](http://www.indepmo.org/businesslicense). Click on "**Employee Licenses/Permits**" and then select the desired process. Permits issued by other cities or governments are not valid for businesses within the city limits of Independence.

If you do not have access to the internet you must come to the second floor of City Hall, 111 E. Maple between the hours of 8 A.M. and 4:15 P.M. Monday thru Friday where computer terminals are provided for your use. The application/renewal process has now become solely automated and has to be done on the computer.

The fee for this permit is \$25.00 per month or \$200.00 per year per person. This individual permit can be renewed as in the above process.

**RESTRICTIONS:** Activities of peddlers and solicitors shall be **limited to the hours between 9:00 a.m. and 6:00 p.m.** No peddler or solicitor shall return to the same occupied residence a second time in less than six months unless previously authorized by an occupant of the residence at the time of the first call.

No peddler or solicitor or anyone on their behalf shall sell or solicit anything from any person at any property designated by a sign conspicuously posted at the front door of the property, indicating "No Solicitation", "No Peddlers" or other similar language expressing the unwillingness of occupants at the property to accept peddler or solicitors.

### **CHARITABLE SOLICITATION**

A license shall not be required for any person to engage in canvassing, soliciting or fund raising as an authorized representative for any charitable, religious, eleemosynary, educational organizations, incorporated or unincorporated as a not for profit organization, and qualifying as tax exempt under the Internal Revenue Code Section 501 and subsections thereof, including 501 (A), (B), (C) and (D), Code of 1954 as amended. A copy of such exemption letter shall be submitted to the License Division.

Also, a letter requesting exemption from the license requirements of the City Code and proof as a duly authorized representative of the organization shall be submitted (30) days prior to the beginning date of the proposed activity. This letter must be on official letterhead signed by the managing official of such organization and include the name, address, and phone number of the organization, the purpose and type of canvassing/solicitation and dates of the proposed activity.

A letter of exemption signed by the License Officer will be returned by mail and shall be carried by each authorized representative.