

**2002-03**  
**REVENUE MANUAL**

# City of Independence

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April 26, 2002

## **HONORABLE MAYOR, CITY COUNCIL AND CITY MANAGER:**

This document reflects the 2002-2003 Revenue Estimate of the City of Independence, historical revenue data, analytical comparisons, and detailed information regarding the City's major revenue sources.

A great deal of effort is expended in an attempt to make the revenue estimates as accurate as possible. Various economic indicators are reviewed and evaluated with regard to the impact that they might have on Independence. Those economic indicators include but are not limited to CPI index (measure of inflation), unemployment, inventory levels, growth in retail sales regionally and nationally. Numerous publications are monitored continuously looking for indications from analysts as to what is happening and will happen in the economy.

In many cases, actual numbers are provided from outside agencies like assessed real property values, grant amounts, rate changes, new major businesses opening, etc. In many other cases estimates are based on criteria that can change dramatically from one year to the next. One example is the natural fluctuations in weather. Fuel costs during the peak heating and cooling seasons have a dramatic impact on utilities serving Independence residents. Also, precipitation may also have a significant impact on revenues of the Water and General Funds.

In addition to gathering and analyzing data, as described above, actual data for the period up to and including March 2002 are utilized. Also, information received from various department directors, key personnel, and individuals from other organizations which generate or impact City revenues is employed. Where future revenues can be predicted by past history, five years or more of accumulated data are analyzed with regression analysis and other forms of statistical analysis and evaluated with other factors referred to above, before a final number is considered the best estimate that can be provided.

The above process has proven very effective in recent years with variances from original estimates typically falling in the area of 2% after factoring in new revenue sources as modified during the year. For example, the original General Fund estimated revenue for the fiscal year ended June 30, 2001 was \$53,466,398. Appropriations increased this amount by \$4,486,662 to a year end budgeted revenue of \$57,953,060. Actual revenues for that year were \$58,195,762 or a 0.5% variance of \$242,702.

In the current fiscal year, original revenue estimates for the General Fund were \$57,805,495. Through March, these had been modified by Council action to \$63,483,167. Of this \$5,677,672 increase, \$5,249,855 was in the grants area reflecting post-budget application for and acceptance of new grants. Given the current revised estimated revenues of \$63,004,343 the projected negative variance from the amended revenue budget is \$478,824 or -0.7%.

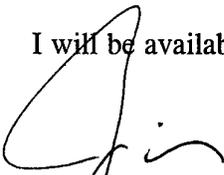
Considering that estimated revenues become the cornerstone on which the operating budget is built, this kind of accuracy is critical to the financial health and proper management of the City.

The following summary reflects original and revised estimates of total revenue by fund for fiscal year 2001-2002 and projections for fiscal year 2002-2003:

Fund	2001-02				2002-03 Projected Budget	Chg. Orig. to Proj.
	Original Estimate	Current Projection	Inc./(Dcr.) Orig. Est.	Percent Change		
General Fund	\$57,805,495	\$63,004,343	\$5,198,848	9.0%	\$59,533,134	3.0%
Tourism	513,439	467,270	-46,169	-9.0%	811,451	58.0%
CDBG	1,081,000	1,081,000	0	0.0%	1,038,000	-4.0%
HOME	548,000	548,000	0	0.0%	547,000	-0.2%
Street Sales Tax	6,549,320	6,329,237	-220,083	-3.4%	6,606,852	0.9%
Parks Sales Tax	2,215,440	2,157,980	-57,460	-2.6%	2,222,681	0.3%
Storm Water Sales Tax	4,392,880	4,052,711	-340,169	-7.7%	4,452,042	1.3%
License Surcharge	300,800	405,732	104,932	34.9%	504,607	67.8%
Power & Light	79,390,770	73,900,010	-5,490,760	-6.9%	78,333,180	-1.3%
Sanitary Sewer	13,447,000	13,233,593	-213,407	-1.6%	13,118,214	-2.4%
Water	16,696,439	16,917,743	221,304	1.3%	17,127,000	2.6%
Central Garage	1,262,629	1,265,225	2,596	0.2%	1,293,799	2.5%
Staywell	9,473,000	8,735,501	-737,499	-7.8%	10,162,500	7.3%
<b>Total</b>	<b>\$193,676,212</b>	<b>\$192,098,345</b>	<b>\$1,577,867</b>	<b>-0.8%</b>	<b>\$195,750,460</b>	<b>1.1%</b>

As indicated above, overall revenues for the City are increasing 1.1%. A general downturn in the economy is the major reason for this modest growth rate. Also, the drop in Power and Light revenues is due to a decrease in fuel costs. An increase in the guest tax is responsible for the sizeable increase in the Tourism Fund revenues. It should be noted that a significant portion of the current year escalation of General Fund revenues is attributable to expected FEMA reimbursement in conjunction with the January 2002 ice storm.

I will be available to discuss any questions you may have regarding this information.



James C. Harlow  
Director of Finance & Administration

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# **I Introduction**

## **REVENUE MANUAL PURPOSE**

This Revenue Manual was created to provide information and understanding regarding the sources, authority and amounts of revenue received by the City of Independence. The manual is updated as of the printing date with changes in the laws, rates, and sources pertaining to revenue.

## **CITY REVENUE POLICY**

Beginning early in each calendar year, City personnel compile the proposed budget based on anticipated service needs, program objectives, and considering estimated revenues. This process attempts to identify expected services, programs, and projected improvements needed by the community and compares these needs with the anticipated available revenue. The revenue component of the proposed budget must include an identification of the various revenue sources to be used in funding municipal services, and the forecast of estimated revenue each source will produce.

The changing economic conditions locally and nationally may cause changes in the proposed budget. A continuation of services provided by the municipality will depend on how quickly management recognizes these changes and reacts to them. Therefore, the City's proposed budget is always based on the most current economic information available and an analysis as to how this will impact the City's revenue.

## **REVENUE MANUAL CONTENTS**

Section II contains a comparison of original and revised estimated revenues for the current fiscal year, as well as actual revenue for the four prior years.

Section III contains descriptive information of each revenue source. Following is a summary of the information provided in the order it appears on the form:

Revenue Source: The standard identifying title as it appears in the City's Chart of Accounts.

Authorization: A law or an administrative policy which authorizes the City to collect a specific amount of revenue from a specific source.

Account and Distribution of Revenue: Monies are designated to the various funds (General, Power & Light, etc.) and the account code designates the revenue account.

Description, Rate, Legal Limit: An explanation of why the revenue source exists and what services the City provides in exchange for the receipts. The charges assessed for various services, or the formula used to generate a given revenue are explained, as well as any applicable legal limits.

Projection: The method used to estimate revenue.

## **SUMMARY**

Each new year brings with it the challenge of meeting seemingly limitless needs and expectations for City services with limited resources. As these needs increase, it becomes even more important to estimate revenues with maximum possible accuracy. Finance Department staff have done thorough research, analysis and interviewing to attempt to make the revenue estimates portrayed herein the most accurate possible given the numerous unknown, variable and volatile criteria involved.

## **II Fund Revenue Summary**

City of Independence, Missouri  
2002-2003 Operating Budget  
**Revenue Summary - All Funds**  
For the Fiscal Years 1997-98 through 2002-03

Acct. No.	Description	1997-98 Actual	1998-99 Actual	1999-00 Actual	2000-01 Actual	2001-02 Original Budget	2001-02 Current Estimate	%Chg. Pr. Yr. to Curr Est	2002-03 Proposed Budget	%Chg. to Orig. to Curr Est	%Chg. Curr Est to Proj	%Chg. Orig. to Proj
<b>General Fund</b>												
<b>Property Taxes</b>												
2-3011	Real Estate	4,858,234	5,081,318	5,290,136	5,591,990	6,017,151	5,949,469	12.5%	6,262,059	-1.1%	5.3%	4.1%
2-3013	R.R. & Other Utility	55,405	39,291	38,824	39,168	39,200	45,912	18.3%	39,200	17.1%	-14.6%	0.0%
	<b>Total Property Taxes</b>	<b>4,913,639</b>	<b>5,120,609</b>	<b>5,328,961</b>	<b>5,631,159</b>	<b>6,056,351</b>	<b>5,995,381</b>	<b>12.5%</b>	<b>6,301,259</b>	<b>-1.0%</b>	<b>5.1%</b>	<b>4.0%</b>
<b>Sales and Use Taxes</b>												
2-3041	Local Option Sales Tax	12,612,418	13,695,329	14,385,082	16,141,368	17,411,522	17,032,270	18.4%	17,576,954	-2.2%	3.2%	1.0%
2-3042	Cigarette Tax	600,206	579,968	634,169	595,259	610,000	599,969	-5.4%	600,000	-1.6%	0.0%	-1.6%
2-3044	Local Option Use Tax	0	0	0	0	0	0	n/a	0	n/a	n/a	n/a
	<b>Total Sales and Use Taxes</b>	<b>13,212,624</b>	<b>14,275,297</b>	<b>15,019,251</b>	<b>16,736,627</b>	<b>18,021,522</b>	<b>17,632,239</b>	<b>17.4%</b>	<b>18,176,954</b>	<b>-2.2%</b>	<b>3.1%</b>	<b>0.9%</b>
<b>Utility Franchise Fees</b>												
2-3052	Water	19,217	15,546	18,722	18,897	23,000	20,057	7.1%	24,000	-12.8%	19.7%	4.3%
2-3053	Gas	2,858,884	2,775,364	2,724,193	3,952,161	3,334,902	3,244,381	19.1%	3,598,379	-2.7%	10.9%	7.9%
2-3054	Telephone	2,247,585	2,299,404	2,277,867	2,281,407	3,070,000	2,674,545	17.4%	3,285,073	-12.9%	22.8%	7.0%
2-3055	Electricity	226,008	188,301	170,562	187,658	175,000	212,134	24.4%	210,000	21.2%	-1.0%	20.0%
2-3057	Cable Television	360,074	383,577	504,446	564,330	527,204	641,181	27.1%	526,419	21.6%	-17.9%	-0.1%
	<b>Total Utility Franchise Fees</b>	<b>5,711,768</b>	<b>5,662,192</b>	<b>5,695,789</b>	<b>7,004,453</b>	<b>7,130,106</b>	<b>6,792,298</b>	<b>19.3%</b>	<b>7,643,871</b>	<b>-4.7%</b>	<b>12.5%</b>	<b>7.2%</b>
<b>Payments in Lieu of Taxes</b>												
2-3281	Power & Light In Lieu Of Taxes	6,108,334	6,404,789	6,468,776	7,543,970	7,254,247	6,904,036	6.7%	7,269,683	-4.8%	5.3%	0.2%
2-3282	Water Service in Lieu Of Taxes	870,331	855,160	911,346	898,924	889,434	892,237	-2.1%	964,012	0.3%	8.0%	8.4%
2-3283	Sanitary Sewer in Lieu Of Taxes	1,017,109	1,058,884	1,049,941	1,064,473	1,068,266	1,128,430	7.5%	1,081,394	5.6%	-4.2%	1.2%
	<b>Total Pymt. in Lieu of Taxes</b>	<b>7,995,774</b>	<b>8,318,843</b>	<b>8,430,063</b>	<b>9,507,366</b>	<b>9,211,947</b>	<b>8,924,703</b>	<b>5.9%</b>	<b>9,315,089</b>	<b>-3.1%</b>	<b>4.4%</b>	<b>1.1%</b>
	<b>Total Taxes</b>	<b>31,833,805</b>	<b>33,376,941</b>	<b>34,474,064</b>	<b>38,879,605</b>	<b>40,419,926</b>	<b>39,344,621</b>	<b>14.1%</b>	<b>41,437,173</b>	<b>-2.7%</b>	<b>5.3%</b>	<b>2.5%</b>
<b>Business Licenses and Permits</b>												
2-3101	Occupation Licenses	972,483	1,054,169	1,199,290	1,270,531	1,383,116	1,506,623	25.6%	1,587,419	8.9%	5.4%	14.8%
2-3102	Liquor Licenses	73,242	72,381	74,823	68,315	78,588	77,648	3.8%	76,895	-1.2%	-1.0%	-2.2%
2-3103	Planning Exam & Licenses	44,371	22,570	27,555	56,514	41,500	71,671	160.1%	110,000	72.7%	53.5%	165.1%
2-3104	Fin-Other License/Permits	53,610	47,308	46,295	50,604	51,762	61,427	32.7%	59,126	18.7%	-3.7%	14.2%
2-3108	Building Permits, Com.Develop.	661,375	761,817	1,046,687	962,255	1,111,500	989,642	-5.5%	1,200,000	-11.0%	21.3%	8.0%
2-3109	Construction Permits, Pub.Works	0	0	0	447,472	380,400	413,572	n/a	550,000	8.7%	33.0%	44.6%
2-3120	Nursing Home Permits	600	600	500	471	800	876	75.2%	800	9.5%	-8.7%	0.0%
2-3121	Day Care Permits	5,778	4,452	3,090	7,566	4,500	3,344	8.2%	2,700	-25.7%	-19.3%	-40.0%
2-3122	Food Handler's Permits	41,098	37,364	42,172	42,816	35,000	44,551	5.6%	42,450	27.3%	-4.7%	21.3%
2-3123	Massage Therapist Appl	900	1,400	1,320	3,231	1,300	1,845	39.8%	5,330	41.9%	188.9%	310.0%
2-3124	Other Food Permits	46,420	38,465	31,473	71,549	70,700	98,291	212.3%	70,615	39.0%	-28.2%	-0.1%

**City of Independence, Missouri**  
**2002-2003 Operating Budget**  
**Revenue Summary - All Funds**  
**For the Fiscal Years 1997-98 through 2002-03**

Acct. No.	Description	1997-98 Actual	1998-99 Actual	1999-00 Actual	2000-01 Actual	2001-02 Original Budget	2001-02 Current Estimate	%Chg. Pr. Yr. to Curr Est	%Chg. to Orig. Curr Est	2002-03 Proposed Budget	%Chg. Curr Est to Proj	%Chg. Orig. to Proj.
2-3125	Ambulance Permits & Licenses	0	11,700	10,350	22,606	5,000	25,808	149.4%	416.2%	20,000	-22.5%	300.0%
2-3126	Plan Reviews - Health Dept.	0	6,104	15,660	1,240	12,000	1,682	-89.2%	-86.0%	4,500	167.5%	-62.5%
	<b>Total Bus. Lic. &amp; Permits</b>	<b>1,899,877</b>	<b>2,058,330</b>	<b>2,499,115</b>	<b>3,005,170</b>	<b>3,176,166</b>	<b>3,296,980</b>	<b>31.9%</b>	<b>3.8%</b>	<b>3,729,835</b>	<b>13.1%</b>	<b>17.4%</b>
<b>Non-Business Licenses and Permits</b>												
2-3151	Motor Vehicle Licenses	425,178	418,567	429,563	424,613	435,000	424,619	-1.2%	-2.4%	441,000	3.9%	1.4%
	<b>Total Licenses and Permits</b>	<b>2,325,055</b>	<b>2,476,897</b>	<b>2,928,678</b>	<b>3,429,783</b>	<b>3,611,166</b>	<b>3,721,599</b>	<b>27.1%</b>	<b>3.1%</b>	<b>4,170,835</b>	<b>12.1%</b>	<b>15.5%</b>
<b>Grants-</b>												
<b>Federal Government Grants</b>												
2-3210	Civil Defense Program	37,038	27,985	41,212	41,318	37,030	36,479	-11.5%	-1.4%	38,000	4.2%	2.7%
2-3211	Public Health Nursing	80,602	195,484	174,417	176,644	208,030	209,393	20.1%	0.7%	191,257	-8.7%	-8.0%
2-3212	Community Health Ed	0	0	0	0	27,500	27,500	n/a	0.0%	0	-100.0%	-100.0%
2-3213	55 Mph Compliance Grant	0	0	0	0	0	0	n/a	n/a	0	n/a	n/a
2-3218	Dial-A-Ride	9,068	9,684	7,722	34,690	25,330	11,526	49.3%	-54.4%	30,000	160.3%	18.6%
2-3219	Other	754,458	1,255,726	1,320,952	1,543,840	223,029	5,482,115	315.0%	2358.0%	162,065	-97.0%	-27.3%
	<b>Total Federal Grants</b>	<b>881,166</b>	<b>1,488,879</b>	<b>1,544,303</b>	<b>1,796,492</b>	<b>520,829</b>	<b>5,767,013</b>	<b>273.4%</b>	<b>1007.3%</b>	<b>421,322</b>	<b>-92.7%</b>	<b>-19.1%</b>
<b>State Government Grants</b>												
2-3241	Financial Institutions Tax	19,874	18,149	18,425	21,862	22,000	31,750	72.3%	44.3%	31,000	-2.4%	40.9%
2-3242	Gasoline Tax	3,157,100	3,144,974	3,334,677	3,194,821	3,035,765	3,156,586	-5.3%	4.0%	3,300,259	4.6%	8.7%
2-3243	Motor Vehicle License Fees	498,269	582,033	562,923	644,059	553,440	541,211	-3.9%	-2.2%	560,000	3.5%	1.2%
2-3244	Motor Vehicle Sales Tax	743,167	799,527	846,922	826,722	766,791	900,531	6.3%	17.4%	875,000	-2.8%	14.1%
2-3250	Other	3,253	23,586	56,601	118,697	0	126,641	123.7%	n/a	0	-100.0%	n/a
	<b>Total State Grants</b>	<b>4,421,663</b>	<b>4,568,268</b>	<b>4,819,549</b>	<b>4,806,162</b>	<b>4,377,996</b>	<b>4,756,719</b>	<b>-1.3%</b>	<b>8.7%</b>	<b>4,766,259</b>	<b>0.2%</b>	<b>8.9%</b>
<b>Other Sources</b>												
2-3272	Jackson County Drug Task Force	437,792	469,457	550,996	561,343	522,658	523,834	-4.9%	0.2%	558,507	6.6%	6.9%
2-3274	Jackson County Dare Program	328,980	334,095	334,095	334,095	334,095	333,276	-0.2%	-0.2%	333,276	0.0%	-0.2%
2-3275	Mid Am Reg Council	36,572	72,303	25,669	25,000	30,000	29,932	16.6%	-0.2%	30,000	0.2%	0.0%
2-3279	Youth Social Services Coord.	0	13,274	36,231	5,120	0	944	-97.4%	n/a	0	-100.0%	n/a
	<b>Total Other Sources</b>	<b>803,344</b>	<b>889,129</b>	<b>946,991</b>	<b>925,558</b>	<b>886,753</b>	<b>887,986</b>	<b>-6.2%</b>	<b>0.1%</b>	<b>921,783</b>	<b>3.8%</b>	<b>4.0%</b>
	<b>Total Grants</b>	<b>6,106,173</b>	<b>6,946,277</b>	<b>7,310,843</b>	<b>7,528,212</b>	<b>5,785,578</b>	<b>11,411,718</b>	<b>56.1%</b>	<b>97.2%</b>	<b>6,109,364</b>	<b>-46.5%</b>	<b>5.6%</b>
<b>Charges for Services</b>												
<b>General Government</b>												
2-3302	Planning & Zoning Fees	28,772	34,044	36,333	40,632	40,000	36,449	0.3%	-8.9%	35,000	-4.0%	-12.5%
2-3303	Board Of Adjustment Fees	460	700	1,350	4,050	3,600	5,317	293.9%	47.7%	4,500	-15.4%	25.0%
2-3304	Sale Of Maps, Books, Plans	5,128	6,363	16,263	146	18,500	15,966	-1.8%	-13.7%	20,000	25.3%	8.1%
2-3305	Sale Of Police Reports	55,826	51,204	49,995	48,335	64,143	48,438	-3.1%	-24.5%	44,838	-7.4%	-30.1%
2-3306	Sale Of Fire Reports	990	719	1,426	664	900	983	-31.1%	9.2%	936	-4.8%	4.0%
2-3307	Computer Service Charges	26,706	26,046	37,626	31,765	31,000	24,536	-34.8%	-20.9%	24,000	-2.2%	-22.6%

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Acct. No.	Description	1997-98 Actual	1998-99 Actual	1999-00 Actual	2000-01 Actual	2001-02 Original Budget	2001-02 Current Estimate	%Chg. Pr. Yr. to Curr Est	%Chg. to Orig. Curr Est	2002-03 Proposed Budget	%Chg. Curr Est to Proj	%Chg. Orig. to Proj.
2-3311	Health											
	Animal Shelter Fees	58,358	56,463	50,705	56,747	50,000	49,406	-2.6%	-1.2%	50,000	1.2%	0.0%
2-3312	Animal Id Tags	220	820	270	430	400	497	84.1%	24.3%	450	-9.5%	12.5%
	<b>Public Safety</b>											
2-3316	Reimb. For Police Services	25,581	109,229	58,611	225,088	278,847	404,277	589.8%	45.0%	55,608	-86.2%	-80.1%
2-3317	School Resource Officers	72,202	97,251	136,293	129,265	141,570	171,514	25.8%	21.2%	224,756	31.0%	58.8%
2-3318	Alarm Charges - Police	0	9,525	51,388	73,300	56,250	63,268	23.1%	12.5%	60,000	-5.2%	6.7%
2-3319	Alarm Charges - Fire	0	2,500	550	4,521	2,000	6,179	1023.5%	209.0%	2,000	-67.6%	0.0%
	<b>Recreation</b>											
2-3322	Class Fees	26,138	36,177	40,126	35,994	45,000	39,639	-1.2%	-11.9%	50,000	26.1%	11.1%
2-3323	Park Concessions	7,930	5,786	4,378	2,545	15,000	5,061	15.6%	-66.3%	20,000	295.2%	33.3%
2-3326	Pool Fees	0	0	0	0	0	0	n/a	n/a	0	n/a	n/a
2-3327	Recreation Centers	11,278	12,847	13,329	13,889	22,000	15,266	14.5%	-30.6%	74,000	384.7%	236.4%
2-3329	Recreation Rentals	22,225	32,108	40,199	43,614	50,000	51,258	27.5%	2.5%	60,000	17.1%	20.0%
	<b>National Frontier Trails Center</b>											
2-3331	NFTC-Admissions	27,447	29,886	37,703	40,947	41,000	37,152	-1.5%	-9.4%	49,000	31.9%	19.5%
2-3332	NFTC-Gift Shop	33,788	34,170	34,322	41,194	38,000	40,185	17.1%	5.8%	42,000	4.5%	10.5%
	<b>Cemetery</b>											
2-3341	Sale Of Cemetery Lots	51,361	25,110	33,700	28,700	40,000	53,062	57.5%	32.7%	45,000	-15.2%	12.5%
2-3342	Sale Of Monument Bases	10,343	8,439	5,061	3,486	5,000	11,281	122.9%	125.6%	15,000	33.0%	200.0%
2-3343	Grave Opening Charges	51,044	49,025	55,656	49,671	65,000	60,480	8.7%	-7.0%	75,000	24.0%	15.4%
	<b>Other Charges</b>											
2-3392	Sale Of Street Signs	787	1,018	4,000	4,020	2,000	4,462	11.6%	123.1%	2,300	-48.5%	15.0%
2-3393	Special Assessments	75,487	83,586	29,408	12,415	20,000	23,329	-20.7%	16.6%	15,000	-35.7%	-25.0%
2-3396	Sale Of Recycled Material	0	7,141	47,011	32,214	44,000	44,238	-5.9%	0.5%	35,000	-20.9%	-20.5%
2-3397	Solid Waste Disp Fees	41,199	37,222	38,907	33,354	42,000	31,483	-19.1%	-25.0%	28,000	-11.1%	-33.3%
2-3398	Miscellaneous Charges	4,134	2,071	130,804	103,502	140,000	279,883	114.0%	99.9%	140,000	-50.0%	0.0%
	<b>Total Charges for Services</b>	<b>637,404</b>	<b>759,449</b>	<b>955,413</b>	<b>1,060,486</b>	<b>1,256,210</b>	<b>1,523,609</b>	<b>59.5%</b>	<b>21.3%</b>	<b>1,172,388</b>	<b>-23.1%</b>	<b>-6.7%</b>

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Acct. No.	Description	1997-98 Actual	1998-99 Actual	1999-00 Actual	2000-01 Actual	2001-02 Original Budget	2001-02 Current Estimate	%Chg. Pr. Yr. to Curr Est	2002-03 Proposed Budget	%Chg. Curr Est to Proj	%Chg. Orig. to Proj.
<b>Fines and Court Costs</b>											
2-3401	Fines & Forfeitures	2,009,896	2,253,206	2,543,898	2,542,824	2,931,988	2,788,290	9.6%	2,913,020	4.5%	-0.6%
2-3402	Court Costs	297,288	309,721	334,854	330,844	352,140	347,289	3.7%	362,704	4.4%	3.0%
2-3403	Police Training	45,056	47,854	52,771	53,484	56,409	55,985	6.1%	58,101	3.8%	3.0%
2-3404	Domestic Violence	22,679	23,897	33,694	52,758	56,867	54,201	60.9%	58,573	8.1%	3.0%
2-3405	Dwi/Drug	33,225	31,384	31,875	30,888	35,926	30,041	-5.8%	37,003	23.2%	3.0%
2-3406	Special Warrant Collection	1,544	0	0	0	0	0	n/a	0	n/a	n/a
	<b>Total Fines &amp; Court Costs</b>	<b>2,409,688</b>	<b>2,666,064</b>	<b>2,997,092</b>	<b>3,010,798</b>	<b>3,433,330</b>	<b>3,275,806</b>	<b>9.3%</b>	<b>3,429,401</b>	<b>4.7%</b>	<b>-0.1%</b>
<b>Interest Income</b>											
2-3411	Interest	402,821	218,796	180,622	293,151	170,000	178,817	-1.0%	125,028	-30.1%	-26.5%
2-3412	Special Assessments - Interest	6,264	6,173	10,932	0	10,000	2,966	-72.9%	0	-100.0%	-100.0%
2-3413	Interest - Other	0	45,714	50,954	67,249	45,000	77,008	51.1%	70,000	-9.1%	55.6%
	<b>Total Interest Income</b>	<b>409,085</b>	<b>270,686</b>	<b>242,508</b>	<b>360,399</b>	<b>225,000</b>	<b>258,791</b>	<b>6.7%</b>	<b>195,028</b>	<b>-24.6%</b>	<b>-13.3%</b>
2-3421	Interfund Chgs. For Supp. Serv.	2,749,077	3,070,849	2,889,644	2,757,883	2,696,800	2,701,849	-6.5%	2,624,650	-2.9%	-2.7%
<b>Other Revenue</b>											
2-3431	Sale Of Land	0	0	0	0	0	0	n/a	0	n/a	n/a
2-3432	Sale Of Fixed Assets	64,279	44,245	3,746	44,659	40,000	180,328	4714.1%	40,000	-77.8%	0.0%
2-3433	Rents	132,660	124,137	124,226	140,206	136,485	152,016	22.4%	153,795	1.2%	12.7%
2-3434	Damage Claims	40,754	19,437	23,101	57,384	20,000	31,850	37.9%	20,000	-37.2%	0.0%
2-3435	Contributions	1,120	22,006	135,275	196,924	50,000	113,959	-15.8%	50,000	-56.1%	0.0%
2-3437	Housing Auth. In Lieu Of Taxes	0	0	0	0	0	0	n/a	0	n/a	n/a
2-3439	Cash Over/Short	-9	-1,109	-1,181	-986	0	-383	n/a	0	n/a	n/a
2-3440	Discounts Taken	0	145	1,066	1,069	1,000	638	-40.2%	500	-21.6%	-50.0%
2-3449	Misc. Non-Operating Revenue	224,215	85,284	232,931	115,213	130,000	287,942	23.6%	130,000	-54.9%	0.0%
	<b>Total Other Revenue</b>	<b>463,019</b>	<b>294,147</b>	<b>519,164</b>	<b>554,468</b>	<b>377,485</b>	<b>766,350</b>	<b>47.6%</b>	<b>394,295</b>	<b>-48.5%</b>	<b>4.5%</b>
	<b>Total General Fund Revenues</b>	<b>\$46,933,306</b>	<b>\$49,861,310</b>	<b>\$52,317,406</b>	<b>\$57,581,634</b>	<b>\$57,805,495</b>	<b>\$63,004,343</b>	<b>20.4%</b>	<b>\$59,533,134</b>	<b>-5.5%</b>	<b>3.0%</b>

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Acct. No.	Description	1997-98 Actual	1998-99 Actual	1999-00 Actual	2000-01 Actual	2001-02 Original Budget	2001-02 Current Estimate	%Chg. Pr. Yr. to Curr Est	%Chg. to Orig. Curr Est	2002-03 Proposed Budget	%Chg. to Proj.	%Chg. Orig. to Proj.
<b>Power and Light Fund</b>												
20-4010	Operating Revenue											
	Electric Service Charges	64,559,582	66,343,685	66,899,200	76,186,959	75,604,000	70,686,000	5.7%	-6.5%	75,082,000	6.2%	-0.7%
20-4600	Other Operating Revenue	443,263	273,712	244,125	723,141	970,000	973,000	298.6%	0.3%	973,000	0.0%	0.3%
	<b>Total Operating Revenue</b>	<b>65,002,845</b>	<b>66,617,397</b>	<b>67,143,325</b>	<b>76,910,100</b>	<b>76,574,000</b>	<b>71,659,000</b>	<b>6.7%</b>	<b>-6.4%</b>	<b>76,055,000</b>	<b>6.1%</b>	<b>-0.7%</b>
20-3421	Interfund Charges	0	0	647,725	681,806	726,770	726,770	12.2%	0.0%	778,180	7.1%	7.1%
20-3411	Interest Income	2,549,251	2,555,848	2,309,970	2,111,554	2,090,000	1,514,240	-34.4%	-27.5%	1,500,000	-0.9%	-28.2%
	<b>Total Revenues</b>	<b>\$67,552,096</b>	<b>\$69,173,245</b>	<b>\$70,101,020</b>	<b>\$81,703,460</b>	<b>\$79,390,770</b>	<b>\$73,900,010</b>	<b>5.4%</b>	<b>-6.9%</b>	<b>\$78,333,180</b>	<b>6.0%</b>	<b>-1.3%</b>

Acct. No.	Description	1997-98 Actual	1998-99 Actual	1999-00 Actual	2000-01 Actual	2001-02 Original Budget	2001-02 Current Estimate	%Chg. Pr. Yr. to Curr Est	%Chg. to Orig. Curr Est	2002-03 Proposed Budget	%Chg. to Proj.	%Chg. Orig. to Proj.
<b>Sanitary Sewer Fund</b>												
30-3109	Operating Revenue											
	Construction Permits, Pub. Works	1,182	22,422	84,402	136,340	61,000	61,000	-27.7%	0.0%	0	-100.0%	-100.0%
30-4010	Residential	12,014,198	12,626,408	7,898,920	8,015,061	8,116,000	8,039,000	1.8%	-0.9%	8,071,000	0.4%	-0.6%
30-4110	Commercial Base	0	0	3,207,039	3,246,359	3,249,000	3,215,000	0.2%	-1.0%	3,231,000	0.5%	-0.6%
30-4120	Commercial Surcharge	0	0	791,885	778,286	732,000	730,000	-7.8%	-0.3%	730,000	0.0%	-0.3%
30-4430	Contract Services	0	0	244,525	336,586	175,000	160,000	-34.6%	-8.6%	160,000	0.0%	-8.6%
30-4570	Intermunicipal Agreements	0	0	0	405,826	407,000	407,000	n/a	0.0%	407,000	0.0%	0.0%
30-4600	Other Operating Revenue	66,362	23,685	103,132	103,872	150,000	116,000	12.5%	-22.7%	107,000	-7.8%	-28.7%
30-4700	Change in Unbilled Revenue	0	0	29,658	16,666	0	12,000	-59.5%	n/a	0	-100.0%	n/a
	<b>Total Operating Revenue</b>	<b>12,081,742</b>	<b>12,672,515</b>	<b>12,359,561</b>	<b>13,038,996</b>	<b>12,890,000</b>	<b>12,740,000</b>	<b>3.1%</b>	<b>-1.2%</b>	<b>12,706,000</b>	<b>-0.3%</b>	<b>-1.4%</b>
30-3411	Non-Operating Revenue											
	Interest Income	314,955	420,057	607,137	740,043	557,000	393,593	-35.2%	-29.3%	412,214	4.7%	-26.0%
30-4900	Other Revenues, Net	0	0	164,339	205,256	0	100,000	-39.2%	n/a	0	-100.0%	n/a
	<b>Total Revenues</b>	<b>\$12,396,697</b>	<b>\$13,092,572</b>	<b>\$13,131,037</b>	<b>\$13,984,295</b>	<b>\$13,447,000</b>	<b>\$13,233,593</b>	<b>0.8%</b>	<b>-1.6%</b>	<b>\$13,118,214</b>	<b>-0.9%</b>	<b>-2.4%</b>

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<b>Water Fund</b>												
<b>Operating Revenue</b>												
40-4010	Residential Sales	14,292,785	14,048,642	7,777,844	7,552,382	7,560,281	7,597,789	-2.3%	0.5%	7,650,000	0.7%	1.2%
40-4110	Commercial Sales	0	0	2,014,589	2,032,338	1,961,753	2,085,159	3.5%	6.3%	2,070,000	-0.7%	5.5%
40-4130	Industrial Sales	0	0	225,018	215,619	210,408	224,660	-0.2%	6.8%	221,000	-1.6%	5.0%
40-4400	Public Authority Sales	0	0	123,779	124,919	118,623	134,298	8.5%	13.2%	130,000	-3.2%	9.6%
40-4410	Private Fire Protection	0	0	42,182	42,886	42,000	43,586	3.3%	3.8%	43,000	-1.3%	2.4%
40-4420	Public Fire Protection	0	0	545,244	565,562	540,000	564,586	3.5%	4.6%	560,000	-0.8%	3.7%
40-4550	Sales for Resale	0	0	4,131,174	4,165,235	3,993,024	4,270,953	3.4%	7.0%	4,260,000	-0.3%	6.7%
40-4600	Other Operating Revenue	56,650	61,467	230,047	238,156	240,000	241,316	4.9%	0.5%	245,000	1.5%	2.1%
	<b>Total Operating Revenue</b>	<b>14,349,435</b>	<b>14,110,109</b>	<b>15,089,878</b>	<b>14,937,097</b>	<b>14,866,089</b>	<b>15,162,347</b>	<b>0.5%</b>	<b>3.4%</b>	<b>15,179,000</b>	<b>0.1%</b>	<b>3.5%</b>
40-3421	Interfund Charges	0	0	857,750	891,270	840,350	840,350	-2.0%	0.0%	1,048,000	24.7%	24.7%
40-3411	Interest Income	1,464,662	1,290,545	1,223,621	1,406,625	1,190,000	914,846	-25.2%	-23.1%	900,000	-1.6%	-24.4%
40-3440	Other Revenues, Net	0	0	129	165	0	200	54.5%	n/a	0	-100.0%	n/a
	<b>Total Revenues</b>	<b>\$15,814,097</b>	<b>\$15,400,654</b>	<b>\$17,171,378</b>	<b>\$17,235,157</b>	<b>\$16,696,439</b>	<b>\$16,917,743</b>	<b>-1.5%</b>	<b>1.3%</b>	<b>\$17,127,000</b>	<b>1.2%</b>	<b>2.6%</b>

<b>Tourism Fund</b>												
4-3043	Transient Guest Tax	419,719	424,285	432,564	443,658	500,429	428,000	-1.1%	-14.5%	803,665	87.8%	60.6%
4-3413	Interest and Penalties	0	349	182	12	0	0	-100.0%	n/a	100	n/a	n/a
4-3219	Federal Grant - Other	0	51,333	0	0	0	0	n/a	n/a	0	n/a	n/a
4-3250	State Grant - Other	0	0	48,531	33,304	0	23,962	-50.6%	n/a	0	-100.0%	n/a
4-3398	Miscellaneous Charges	0	0	0	1,246	0	610	n/a	n/a	0	-100.0%	n/a
4-3411	Interest Income	16,375	12,098	10,590	10,996	9,400	3,600	-66.0%	-61.7%	3,685	2.4%	-60.8%
4-3449	Misc. Non-Operating Revenue	1,323	0	2,555	25,174	3,610	11,098	334.4%	207.4%	4,000	-64.0%	10.8%
	<b>Total Revenues</b>	<b>\$437,417</b>	<b>\$488,065</b>	<b>\$494,422</b>	<b>\$514,390</b>	<b>\$513,439</b>	<b>\$467,270</b>	<b>-5.5%</b>	<b>-9.0%</b>	<b>\$811,451</b>	<b>73.7%</b>	<b>58.0%</b>

<b>Street Improvements Sales Tax Fund</b>												
11-3041	Sales Tax	0	1,964,737	5,390,126	6,051,479	6,529,320	6,307,520	17.0%	-3.4%	6,591,353	4.5%	1.0%
11-3411	Interest	0	7,582	42,779	61,285	20,000	21,717	-49.2%	8.6%	15,454	-28.7%	-22.5%
	<b>Total Revenues</b>	<b>\$0</b>	<b>\$1,972,319</b>	<b>\$5,432,905</b>	<b>\$6,112,764</b>	<b>\$6,549,320</b>	<b>\$6,329,237</b>	<b>16.5%</b>	<b>-3.4%</b>	<b>\$6,606,852</b>	<b>4.4%</b>	<b>0.9%</b>

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<b>Parks Improvements Sales Tax Fund</b>												
12-3041	Sales Tax	0	654,912	1,796,709	2,017,160	2,176,440	2,102,507	17.0%	-3.4%	2,197,119	4.5%	1.0%
12-3411	Interest	0	2,992	42,043	125,623	39,000	55,473	31.9%	42.2%	25,562	-53.9%	-34.5%
	<b>Total Revenues</b>	<b>\$0</b>	<b>\$657,904</b>	<b>\$1,838,752</b>	<b>\$2,142,783</b>	<b>\$2,215,440</b>	<b>\$2,157,980</b>	<b>17.4%</b>	<b>-2.6%</b>	<b>\$2,222,681</b>	<b>3.0%</b>	<b>0.3%</b>
<b>Storm Water Improvements Sales Tax Fund</b>												
13-3041	Sales Tax	0	0	0	1,676,492	4,352,880	4,000,000	n/a	-8.1%	4,400,000	10.0%	1.1%
13-3411	Interest	0	0	0	12,262	40,000	52,711	n/a	31.8%	52,042	-1.3%	30.1%
	<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,688,754</b>	<b>\$4,392,880</b>	<b>\$4,052,711</b>	<b>n/a</b>	<b>-7.7%</b>	<b>\$4,452,042</b>	<b>9.9%</b>	<b>1.3%</b>
<b>License Surcharge (Excise Tax) Fund</b>												
14-3108	License Tax	0	0	0	102,533	300,000	400,204	n/a	33.4%	500,000	24.9%	66.7%
14-3411	Interest	0	0	0	1,567	800	5,528	n/a	591.0%	4,607	-16.7%	475.9%
	<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$104,100</b>	<b>\$300,800</b>	<b>\$405,732</b>	<b>n/a</b>	<b>34.9%</b>	<b>\$504,607</b>	<b>24.4%</b>	<b>67.8%</b>
<b>Community Development Block Grant Fund</b>												
8-3204	Federal Grant - CDBG	1,102,060	1,355,268	1,417,580	903,088	1,081,000	1,081,000	-23.7%	0.0%	1,038,000	-4.0%	-4.0%
8-3449	Misc. Non-Operating Revenue	18,000	0	3	49	0	0	-100.0%	n/a	0	n/a	n/a
	<b>Total Revenues</b>	<b>\$1,120,060</b>	<b>\$1,355,269</b>	<b>\$1,417,584</b>	<b>\$903,137</b>	<b>\$1,081,000</b>	<b>\$1,081,000</b>	<b>-23.7%</b>	<b>0.0%</b>	<b>\$1,038,000</b>	<b>-4.0%</b>	<b>-4.0%</b>
<b>HOME Program Fund</b>												
9-3209	HOME Program Grant	438,932	521,523	434,596	478,974	548,000	548,000	26.1%	0.0%	547,000	-0.2%	-0.2%
9-3411	Interest Income	0	0	0	0	0	0	n/a	n/a	0	n/a	n/a
	<b>Total Revenues</b>	<b>\$438,932</b>	<b>\$521,523</b>	<b>\$434,596</b>	<b>\$478,974</b>	<b>\$548,000</b>	<b>\$548,000</b>	<b>26.1%</b>	<b>0.0%</b>	<b>\$547,000</b>	<b>-0.2%</b>	<b>-0.2%</b>
<b>Central Garage Fund</b>												
90-3380	Central Garage Charges	1,237,044	1,272,081	1,120,452	1,269,589	1,262,129	1,262,129	12.6%	0.0%	1,292,150	2.4%	2.4%
90-3411	Interest Income	0	8,453	-1,118	3,647	500	3,096	n/a	519.2%	1,649	-46.7%	229.8%
	<b>Total Revenues</b>	<b>\$1,237,044</b>	<b>\$1,280,534</b>	<b>\$1,119,334</b>	<b>\$1,273,236</b>	<b>\$1,262,629</b>	<b>\$1,265,225</b>	<b>13.0%</b>	<b>0.2%</b>	<b>\$1,293,799</b>	<b>2.3%</b>	<b>2.5%</b>



## **III Revenue Sources**

## REVENUE MANUAL

**REVENUE SOURCE:** Real Estate Tax - **ACCOUNT:** 3011  
Current and Delinquent

**AUTHORIZATION:** Ordinance 14881

**DISTRIBUTION OF REVENUE:** General Fund (Taxes levied for public health and recreation purposes are reported within the General Fund)

**DESCRIPTION, RATE, LEGAL LIMITS:**

Real Estate Tax is a tax on all real property subject to taxation within the corporate limits of the City of Independence, Missouri. The levies are for general municipal purposes, for the retirement of general obligation bonds, and for the public health and recreation grounds purposes.

The following is the assessed valuation of taxable property for Independence as of 1/1/01:

Real Property	\$796,406,449
Railroad and Utility Property	5,668,715
 Total Current Valuation	 \$802,075,164

The general formula used to figure real estate tax is as follows:

Assessed Valuation divided by 100 multiplied by Tax Levy = Tax Amount

Tax rates for general and public health and recreation purposes are limited by Missouri Statutes to \$1.00 and \$ .40 per \$100 assessed valuation, respectively. There is no limit on the levy rates for the retirement of general obligation debt.

The levy rates established by Ordinance #14881 are as follows:

General Municipal Purposes Levy	\$ .51/\$100 Assessed Valuation
Public Health and Recreation	
Grounds Levy	.24
General Obligation Debt Levy	<u>.00</u>
	\$ .75/\$100 Assessed Valuation

**PROJECTION:**

The estimate is calculated by combining preliminary real estate assessed values provided by Jackson and Clay counties with estimates of new construction provided by the Community Development Department. This total is then multiplied by the current levy. The result is reduced by a 1.6% county collection fee and 1.5% allowance for uncollectible taxes.

## REVENUE MANUAL

**REVENUE SOURCE:** Railroad and Other Utilities

**ACCOUNT:** 3013

**AUTHORIZATION:** Missouri Statute - Chapters 151 and 153

**DISTRIBUTION OF REVENUE:** General Fund (Taxes levied for public health and recreation purposes are reported within the General Fund.)

### **DESCRIPTION, RATE, LEGAL LIMITS:**

The assessment by the Missouri State Tax Commission is based on length of railroad track or utility lines as furnished by the companies and all other movable property owned or leased (real and personal property) in the City on January 1 of each year. The City certifies the levy rate to Jackson County. The County remits collected amounts to the City less 1.6% collection fee and 1/2% for their assessment fund.

The aggregate assessed valuation of railroad and utility property as of 1/1/01 was \$5,668,715. The City's tax levy is only on the real estate portion of the assessed valuation, personal property is not included. The general formula used to figure the tax is as follows:

$$\text{Assessed Valuation divided by 100 multiplied by Tax Levy} = \text{Tax Amount}$$

### **PROJECTION:**

The estimate is based on historical data of both state and locally assessed real estate valuation of railroad track or utility lines in the City and the current rate of the tax levy. Consideration is also given to account for the new construction.

## REVENUE MANUAL

**REVENUE SOURCE:** Local Option Sales Tax

**ACCOUNT:** 3041

**AUTHORIZATION:** Missouri Statute 94.500  
Ordinance 3398 of 01/21/74  
Ordinance 5777 of 08/20/79  
Ordinance 13906 of 05/18/98

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

On October 9, 1973, the citizens approved through an election a 1% City sales tax on the receipts from sales on all tangible personal property or taxable services at retail establishments within the City of Independence, Missouri. This sales tax is collected by the State at the same time they collect the State and County sales tax. The State then distributes the City sales tax monthly after retaining a 1% collection fee. Individual and business personal property taxes were repealed at that time. Merchants and Manufacturer inventory taxes were repealed the following year.

A Capital Improvement Sales Tax at the rate of  $\frac{1}{2}$  of one percent of the receipts from the sale at retail of all tangible personal property or taxable services at retail for a period of five years was approved by the voters in the August 4, 1998 election. The tax will expire on December 31, 2003.

The rate and legal limit are  $1 \frac{1}{2}$  % per \$1.00 of sales.

A Storm Water Control Sales Tax was implemented at the rate of  $\frac{1}{4}$  of one percent of the receipts from the sale at retail of all tangible personal property or taxable services at retail for a period of ten years was approved by the voters in the August 8, 2000 election. This tax was implemented January 1, 2001 and ends on December 31, 2010.

### PROJECTION:

Estimates are based upon historical data as well as the economic outlook for the area and the nation. Factors such as inflation, fluctuations in interest rates, changes in consumer buying power, retail sales trends and unemployment statistics are considered when formulating this projection.



## REVENUE MANUAL

**REVENUE SOURCE:** Transient Guest Tax **ACCOUNT:** 3043

**AUTHORIZATION:** Ordinance 7014 of 05/17/82 City Code 5.03.003  
Ordinance 13859 of 04/06/98 City Code 5.03.003  
Ordinance 15050 of 02/04/02

**DISTRIBUTION OF REVENUE:** Tourism Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

A tax is to be paid on the gross daily rent due from or paid by transient guests of all hotels and motels, bed and breakfast inns and campgrounds. Each operator will, on or before the twentieth day of the month following the close of each month, make a return of taxes collected for transient occupancy. At the time the return is filed, the full amount of the tax collected is to be remitted.

A tax rate of 6.5% of the gross daily rent is paid by transient guests of all lodging facilities. The tax was increased from 3% to 5% effective 8/6/79 and from 5% to 6.5% by public vote on 2/5/02. The tax reporting period changed from quarterly to monthly in 9/82. In April 1998, modifications to the City Code granted exemptions from this tax for those who qualified as tax exempt under Sec.144.030 RSMo. A revision was made to the Code, to allow businesses with an average monthly payment of less than \$150.00 to pay on a quarterly basis.

### **PROJECTION:**

Estimates are based upon historical data with consideration given to changes in the number of hotel rooms, the average price per room, and the average vacancy rate for hotels in the area. Information is also obtained from the Tourism Department about any special upcoming community events.

## REVENUE MANUAL

**REVENUE SOURCE:** Local Option Use Tax

**ACCOUNT:** 3044

**AUTHORIZATION:** House Bill #25

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

In 1991, House Bill #25 was passed by the General Assembly which implements a statewide 1.5% local use tax, effective July 1, 1992. The law provides for the distribution of the local use tax to cities and counties based on their share of distributions from the local sales tax fund.

### **PROJECTION:**

This account is currently inactive but is included for historical information.

## REVENUE MANUAL

**REVENUE SOURCE:** Water Utility Franchise Fee **ACCOUNT:** 3052

**AUTHORIZATION:** Ordinance 7019 of 05/17/82 City Code 16.01.002  
Ordinance 7062 of 09/21/82 City Code 16.01.003  
Ordinance 12446 of 06/21/93

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

Every person, firm or corporation engaged in supplying public utility services within the City must file a statement showing the gross receipts derived from the operation of such business during that period. The statement and remittance of the Utility Franchise Fee indicated will be paid within 30 days after the close of each monthly period.

A 9.08% fee is levied on the gross receipts derived from such business within the City. Delinquent payments will accrue interest at 18% annual percentage rate for each day of delinquency.

Raytown Water Company

### PROJECTION:

The estimate is based on historical data of tax receipts and projected revenue supplied by the public utility. Consideration is also given to known or possible rate increases since they directly affect this revenue.

## REVENUE MANUAL

**REVENUE SOURCE:** Gas Utility Franchise Fee

**ACCOUNT:** 3053

<b>AUTHORIZATION:</b>	Ordinance 7019 of 05/17/82	City Code 16.01.002
	Ordinance 7062 of 06/21/82	City Code 16.01.003
	Ordinance 11406 of 01/07/91	
	Ordinance 12460 of 07/06/93	
	Ordinance 12572 of 10/18/93	

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

Every person, firm or corporation engaged in supplying public utility services (gas) within the City must file a statement showing the gross receipts derived from the operation of such business during that period. Said statement and remittance of the Utility Franchise Fee indicated is to be paid within 30 days after the close of each monthly period.

Gas companies will pay the City 9.08% of the gross receipts derived from such business within the City. Delinquent payments will accrue interest at a 18% annual percentage rate for each day of delinquency. Franchise tax payment was changed from quarterly to monthly January 1991.

Southern Union Gas  
TXU Energy Trading Co.

As a result of the extremely high cost of natural gas to the supplier, the City of Independence authorized MGE to rebate a portion of the franchise fee for residential customers for the months of January, February and March of 2001.

### **PROJECTION:**

Due to the unpredictable nature of the weather, the estimate is heavily based upon prior data of tax receipts and the number of heating degree days obtained from the Power and Light Department. Determination is then made as to the correlation between weather and revenues received. Normal conditions are assumed to arrive at the estimate. Other factors such as rate increases and unseasonably cold temperatures are given special consideration.

## REVENUE MANUAL

**REVENUE SOURCE:** Telephone Utility Franchise Fee **ACCOUNT:** 3054

**AUTHORIZATION:** Ordinance 7019 of 05/17/82 Ordinance 7164 of 09/02/82  
Ordinance 7062 of 06/21/82 Ordinance 7165 of 09/02/82

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

Every person, firm or corporation engaged in supplying public utility services (telephone) within the City must file a statement showing the gross receipts derived from the operation of such business during that period. Said statement and remittance of the Utility Franchise Fee indicated is to be paid within 30 days after the close of each monthly period.

The telephone company is to pay 9.08% of the gross receipts derived from such business within the City. Delinquent payments will accrue interest at 18% annual percentage rate for each day of delinquency.

Southwestern Bell Telephone Company  
Sprint Telephone Company  
AT & T

An application procedure was implemented in July of 2000 that requires any new telecommunication operators to submit an application along with an application fee of \$5,000.00

### PROJECTION:

The estimate of this revenue is based on prior years tax receipts and modified by the number of households and rate increase, if any.

## REVENUE MANUAL

**REVENUE SOURCE:** Electric Utility Franchise Fee **ACCOUNT:** 3055

**AUTHORIZATION:** Ordinance 7019 of 05/17/82 Ordinance 7359 of 01/17/83  
Ordinance 7062 of 06/21/82 Ordinance 13577 of 04/07/97  
Ordinance 7321 of 12/20/82

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

Every person, firm or corporation engaged in supplying public utility services (electricity) within the City must file a statement showing the gross receipts derived from the operation of such business during that period. Said statement and remittance of the Utility Franchise Fee indicated is to be paid within 30 days after the close of each monthly period.

A 9.08% fee is levied on the gross receipts derived from such business within the City. Delinquent payments are to accrue interest at a 18% annual percentage rate for each day of delinquency.

#### Kansas City Power & Light Company

During fiscal year 1997/98, the City purchased from Kansas City Power & Light Company all Independence customers with the exception of the Lake City ammunition plant.

### PROJECTION:

Due to the unpredictable nature of the weather, the estimate is heavily based upon prior data of tax receipts and the numbers of cooling degree days obtained from the Power & Light Department. Determination is then made as to the correlation between weather and revenues. Normal conditions are assumed to arrive at the estimate. Other factors such as rate increase and unseasonably hot temperatures are given special consideration.

## REVENUE MANUAL

**REVENUE SOURCE:** Cablevision Utility Franchise Fee      **ACCOUNT:** 3057

**AUTHORIZATION:** Ordinance 3852 of 08/04/75  
Resolution 3635 of 09/03/91

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

Cablevision businesses are to pay the City 3% of the gross annual receipts. The payment is to be made monthly. The remittance of the Franchise Fee is to be paid within 30 days after the close of each monthly period.

American Cablevision  
Comcast Cablevision  
Time Warner Cablevision

An application procedure was implemented in July of 2000 that requires any new cable television operators to submit an application along with an application fee of \$20,000.00

### PROJECTION:

The estimate is based on historical data and projected increase of the number of households in the City. Any rate increases are also taken into consideration to arrive at the estimate.

## REVENUE MANUAL

**REVENUE SOURCE:** Occupation Licenses **ACCOUNT:** 3101

**AUTHORIZATION:** Ordinance 11689 of 08/19/91 City Code Chapters 2, 5, 19  
Ordinance 12053 of 07/07/92  
Ordinance 12586 of 11/01/93 City Code 5.08.005  
Ordinance 12959 of 03/06/95 City Code 5.08.004

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

Every person, whether or not located in the City, desiring to engage in or to continue to engage in any ongoing business, profession, or occupation in the City will be required to obtain an occupation license every year. However, the following professional occupations are exempt from City licensing fees:

- |   |  |
|---|--|
| 1. Minister of the Gospel                           | 11. Chiropodist  |
| 2. Duly accredited Christian Scientist Practitioner | 12. Physician or Surgeon   |
| 3. Teacher  | 13. Credit Unions  |
| 4. Professor in a college                           | 14. Savings and Loan Associations  |
| 5. Priest   | 15. Veterinarians (services only)  |
| 6. Lawyer   | 16. Clinical Audiologist   |
| 7. Certified Public Accountant                      | 17. Speech-language Pathologist  |
| 8. Dentist  | 18. Farmers and other producers selling agricultural products and produce raised themselves. |
| 9. Chiropractor                                     |  |
| 10. Optometrist                                     |  |

The Occupation License Fee is figured on the basis of the annual gross revenue of the business, profession, or occupation. The minimum Occupation License Fee is \$25.00 for gross revenues less than \$25,000. The Occupation License Fee for gross revenue in excess of \$25,000 is \$25.00 plus \$0.29/thousand up to the maximum fee of \$30,000.

### PROJECTION:

The estimate is based on historical data with adjustment for newly created and ceased businesses. Data is provided by the Licensing Division of Finance.

## REVENUE MANUAL

**REVENUE SOURCE:** Liquor Licenses **ACCOUNT:** 3102

**AUTHORIZATION:** Ordinance 13372 of 07/01/96 City Code 2.01.003  
Ordinance 14289 of 08/16/99

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

Any person who engages in the manufacture, brewing, sale, or distribution of alcoholic beverages within the City limits must obtain a liquor license.

City fees are limited to 150% of the State fee schedule. We currently charge the maximum in all categories.

#### Issued for a Period of 1 Year

A. Wholesalers of intoxicating liquor	\$750.00
B. Wholesalers of malt liquor, non-intoxicating & intoxicating liquor not in excess of 22% by weight	300.00
C. Wholesalers of malt liquor	150.00
D. Manufacturers/distillers of intoxicating liquor	675.00
E. Manufacturer/distiller of non-intoxicating beer and malt liquor	375.00
F. Manufacturers/distillers of intoxicating liquor not in excess of 22% by weight	300.00
G. Retailers of non-intoxicating beer in the original package	22.50
H. Retailers of non-intoxicating beer by the drink	37.50
I. Retailers of malt liquor and light wine in original package	22.50
J. Retailers of malt liquor and light wine in the Original Package - Sunday Sales	300.00
K. Retailer of malt liquor and light wine by the drink	52.50
L. Retailers of malt liquor and light wine by the drink - Sunday sales	300.00
M. Retailers of intoxicating liquor in the original package	150.00
N. Retailers of intoxicating liquor in the original package - Sunday sales	300.00
O. Retailer of intoxicating liquor by the drink	450.00
P. Restaurant Bar	450.00
Q. Restaurant Bar - Sunday Sales only	300.00
R. Micro brewery	375.00

## REVENUE MANUAL

**REVENUE SOURCE:** Liquor Licenses (continued)

**ACCOUNT:** 3102

### DESCRIPTION, RATE, LEGAL LIMITS:

State Legal Limit:

Retail liquor by-the-drink	\$450.00
Restaurant-Bar with at least 50% income from food sales (entitled to serve liquor on Sundays)	300.00
Sale of package liquor	75.00
Sale of package liquor if liquor by-the-drink is permitted within the municipality	150.00
Sale of 5% beer by-the-drink	52.50
Sale of 5% package beer	22.50
Sale of 3.2% beer by-the-drink	37.50
Sale of 3.2% package beer	22.50
Set-up License	90.00
Micro brewery	250.00

Renewed each year during the month of May.

### PROJECTION:

The estimate is based on historical data of revenue and the number of establishments that serve alcoholic beverages as well as information available from the Finance Department. Revenues have been fairly constant during the past several years.

## REVENUE MANUAL

**REVENUE SOURCE:** Exams & Liccnscs **ACCOUNT:** 3103

**AUTHORIZATION:** Ordinance 13196 of 12/04/95 City Code Chapter 4  
Ordinance 13302 of 04/01/96 City Code Chapter 4  
Ordinance 14961 of 11/2/01

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

This revenue is derived from miscellaneous exams and licenses. These exams and licenses include electrician exams and licenses, heating and air-conditioning exams and licenses, and plumber exams and licenses. Licenses are renewed annually.

Exams	\$75.00 each
Licenses	\$75.00 each/3 yr renewal

Licenses expire on December 31st of every year and shall be renewed by April 30th of the following year.

### PROJECTION:

The estimate is based on historical data and information maintained by the Community Development Department regarding the number of various exams and licenses issued as well as information regarding any future construction projects.

## **REVENUE MANUAL**

**REVENUE SOURCE:** Other Licenses & Permits

**ACCOUNT:** 3104

**AUTHORIZATION:** Ordinance 12812 of 08/26/94

City Code 5.08.008

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

This revenue is derived from miscellaneous licenses and/or permits which are issued each year.

Licenses or permits recorded in this account are employee liquor permits, pawnshop manager permit, device licenses, certificates of convenience and necessity, itinerant merchant and vendor licenses, solicitor and peddler licenses, private watchguard/detective licenses, pawnbroker licenses, taxi/ambulance driver permits, etc.

The fee ranges from \$10.00 to \$500.00 depending upon the type of license or permit issued.

### **PROJECTION:**

The estimate is based on historical data and information maintained by the Finance Department regarding the number of licenses and permits issued.

## REVENUE MANUAL

**REVENUE SOURCE:** Building Permits  
Community Development

**ACCOUNT:** 3108

**AUTHORIZATION:** Ordinance 12053 of 07/07/92 City Code Chapter 4  
Ordinance 14398 of 01/18/00  
Ordinance 14809 of 6/1/01

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

A building permit must be issued before construction of a new single, two-family, multi-family, or commercial building. Fees are based upon the total valuation of a project as estimated by the contractor with final approval by the building inspector. The fee schedule below applies to major remodeling and repairs on existing buildings as well.

#### Value of Work

\$ 0 - \$ 1,000 = \$ 25.00	
\$ 1,001 - \$ 50,000 = \$ 25.00	plus \$7.00 per each \$1,000 valuation or fraction thereof of total valuation.
\$50,001 - \$500,000 = \$100.00	plus \$5.50 per each \$1,000 valuation or fraction thereof of total valuation.
More than \$500,000 = \$600.00	plus \$4.50 per each \$1,000 valuation or fraction thereof of total valuation.

#### Demolition or Razing Building Permit

##### Value of Work

0 - 500 sq ft	\$ 50.00
501 - 1000 sq ft	\$200.00
1,001 - 5,000 sq ft	\$400.00
5,001sq ft and more	\$600.00

#### Plumbing, Electrical, And Mechanical

##### Value of Work

\$0 - \$500	\$18.00
\$500 - \$1,000	\$28.00
\$1,001 - \$5,000	\$40.00
\$5,001 and over	\$40.00 first \$2,000, plus \$4.00 for each additional \$1,000 or fraction thereof

Building Moving Permit \$425.00

### Swimming Pool Permit

Less than 15,000 gallons	\$50.00
More than 15,000 gallons	\$150.00

### Sign Permit

0 - 50 sq ft	\$175.00
51 - 100 sq ft	\$500.00
More than 100 sq ft	\$700.00

Certificate of Use & Occupancy	\$20.00
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### Reinspection

1 <sup>st</sup> Reinspection	\$20.00
2 <sup>nd</sup> Reinspection	\$40.00

On January 1, 2001, a License Surcharge (Excise Tax) was implemented on building contractors developing structures requiring a building permit and generating new vehicle trips on the City street network. Payment from developers and contractors would generate between \$250 and \$1525 per vehicle trip.

### **PROJECTION:**

The estimated revenue is based on historical data and information maintained by the Community Development Department regarding the number of permits issued as well as information available from the Community Development Department regarding any future construction projects. Housing starts, mortgage rates, and economic conditions both on national and local levels, are other factors taken into consideration in arriving at the estimate.

## REVENUE MANUAL

**REVENUE SOURCE:** Construction Permits-Public Works      **ACCOUNT:** 3109

**AUTHORIZATION:** Ordinance 14373      City Code Chapter 17 & 20

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

An erosion control permit is required for all grading and building projects. The permit fee is \$100 per acre or fraction thereof for every subdivision, lot, or site.

A right-of-way permit is required for all work in the Public Rights of Way. The minimum is \$70.00. This is based upon the following rate structure:

Permit Fee	\$35.00
Inspection Fee	\$35.00
Reinspection on new surface	\$35.00
Reinspection after 15 days	\$35.00
Added inspection for every 200' of opening	\$35.00

**PROJECTION:**

Estimates are based on historical information provided by the Public Works Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Nursing Home Permits

**ACCOUNT:** 3120

**AUTHORIZATION:** Ordinance 5461 of 01/15/79  
Ordinance 7690 of 09/06/83  
Ordinance 13590 of 04/21/97

City Code 11.06.003

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

Any person who desires to establish, maintain, operate, or conduct a nursing home for the chronically ill will file for a permit. An annual fee of \$50.00 is charged.

### **PROJECTION:**

The revenue estimate is based on the number of nursing homes in the City multiplied by the annual fee.

**REVENUE MANUAL**

**REVENUE SOURCE:** Day Care Permits **ACCOUNT:** 3121

**AUTHORIZATION:** Ordinance 13398 of 08/05/96 City Code 11.07.009

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

A permit is required for any person who operates a child care facility within the city limits. Permit fees shall be based on a rate of \$3.00 per child up to a maximum of \$150.00 per facility. Permits are valid for one year unless revoked.

Reinspection fee	\$ 50.00
Reopening fee	\$100.00
Initial application fee for new establishment	\$150.00

**PROJECTION:**

Estimates are based upon historical data and information provided by the Health Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Food Handler's Permits **ACCOUNT:** 3122

**AUTHORIZATION:** Ordinance 12053 of 07/07/92 City Code 11.09.008  
Ordinance 13125 of 10/02/95 City Code 11.10.008  
Ordinance 13187 of 12/04/95 City Code 11.09.008

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

Every employee and every employer of such person who prepares, handles, or dispenses food for human consumption will within 10 days of employment as a food handler, obtain a food handler permit. Three year permits are issued upon completion of a food handler training course conducted by the Health Department. Persons working for non-profit organizations are exempt from the permit fee as well as persons 65 and over. However, they are not exempt from the training course.

The fee for a food handler permit is \$10.00.

Duplicate cards are \$3.00

The food handler permits changed from one-year permits to three-year permits in November 1980.

### PROJECTION:

Estimates are based upon historical data and information provided by the Health Department. Consideration is given to the number of eating establishments opened and closed and those expected to open during the next fiscal year.

## REVENUE MANUAL

**REVENUE SOURCE:**      Massage Therapist Applications                      **ACCOUNT:** 3123

**AUTHORIZATION:**      Ordinance 13170 of 11/20/95                      City Code 11.14.006

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

Any person who has received a written authorization issued by the Director of Health for the occupation of Massage Therapist (MT) or Apprentice Massage Therapist (AMT) within the City will pay the following fee:

Initial application fee for MT or AMT	\$100.00
Annual license renewal fee for MT or AMT	\$ 10.00
Annual license fee for all other employees	\$ 10.00

### **PROJECTION:**

The revenue estimate is based on information provided by the Health Department as to the number of existing Massage Therapists/Apprentice Massage Therapists, plus the number of new applicants (approximately 3-4 per year).

## REVENUE MANUAL

**REVENUE SOURCE:** Other Food Permits **ACCOUNT:** 3124

**AUTHORIZATION:** Ordinance 13180 of 12/01/95 City Code 11.09.032  
 Ordinance 13438 of 10/07/96 City Code 11.09.031

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

Health service fees are paid by the food service establishment applicant at the time of the receipt of the following services:

Food Service Establishments		Food Stores, meat markets	\$35.00/
Food & Drink	Based on Seating	Retail/Convenience store	checkout
Seating 0-50	\$125.00	Bakeries	
50-100	\$175.00	In conjunction with	
over 100	\$225.00	another permit	\$75.00
		Bakery standalone	\$100.00
Separate Facility	\$50.00		
Drink Only	\$100.00	Frozen Dessert	
Caterer	\$75.00	One dispensing head	\$90.00
Temporary Food	\$50.00	Each additional head	\$50.00
Limited Food	\$35.00		
Seasonal Permit	\$65.00	Reinstatement fee	
Bake Sale(non-profit)	No Fee	if they have a hearing	\$100.00
For Profit	\$30.00	Reinspection fee	\$50.00
Mobile Food	\$65.00/unit	Replace lost permit	\$30.00
Food Mfg/		Penalty fee (late payment)	\$75.00
Warehouse/Dist	\$100.00		
		Church Kitchens	\$50.00

**PROJECTION:**

Health permit revenue estimates are provided by the Health Department and are based on the number of food establishments in the city. Annual health service revenues are based upon historical data and estimation of number of events.

**REVENUE MANUAL**

**REVENUE SOURCE:** Ambulance Permits

**ACCOUNT:** 3125

**AUTHORIZATION:** Ordinance 13614 of 05/16/97

City Code 19.04.19

City Code 19.04.11

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

Fees are paid by the ambulance company.

Initial Application Fee	\$2,000.00
Ambulance Service Annual Permit Fee	\$5050.00

<u>Type of Call</u>	<u>Minutes Exceeding Standard Response Time</u>	<u>Penalty</u>
Life Threatening Emergency	For each minute or partial minute over 9 min. 00 sec.	\$2.00/minute*
Non-Life Threatening Emergency	For each minute or partial minute over 12 min. 00 sec.	\$2.00/minute*
Unscheduled Non-Emergency Transport	For each minute or partial minute over 30 min. 00 sec	\$2.00/minute*
Scheduled Non-Emergency Transfer	For each minute or partial minute over 15 min. 00 sec	\$2.00/minute*

\*Maximum penalty per call - \$50.00

**PROJECTION:**

Ambulance permit estimates are provided by the Health Department.

**REVENUE MANUAL**

**REVENUE SOURCE:** Health Department  
Plan Review

**ACCOUNT:** 3126

**AUTHORIZATION:** Ordinance 13438 of 10/07/96

City Code 11.09.31

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

The following fee shall be paid by the food service establishment applicant at the time of the receipt of the following service:

New/remodeled food service establishment plan review/construction/equipment installation supervision	\$300.00
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**PROJECTION:**

Revenue estimates are provided by the Health Department and are based on historical data.

**REVENUE MANUAL**

**REVENUE SOURCE:** Motor Vehicle Licenses **ACCOUNT:** 3151

**AUTHORIZATION:** Ordinance 11131 of 04/27/90 City Code 18.28.001  
Ordinance 11283 of 10/05/90

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

Any person residing within the City, including any business having an office or place of business within the City, who is the owner of a motor vehicle is to pay a motor vehicle license fee for each motor vehicle owned, rented or leased by said person as of January 1 of each year unless the vehicle is used exclusively outside the City or the vehicle has an historic license plate issued by the State, pursuant to Section 301.131 R.S.MO.

City motor vehicle licenses will be per annum and valid from the 1st day of January to the 31st day of December for each year. Fees are as follows:

Motorcycles and Motortricycles	\$4.50
Passenger Vehicles	\$5.00
Commercial vehicles (trucks and buses) and recreational vehicles	\$6.00

One License fee will be waived for a person over the age of 65 or disabled veterans.

The City motor vehicle licenses are billed and collected by Jackson County as part of the Personal Property Tax bill.

**PROJECTION:**

The revenue estimate is based upon information provided by Jackson County for the amount billed in the current year.

## REVENUE MANUAL

**REVENUE SOURCE:** Community Development Block  
Grant (CDBG)

**ACCOUNT:** 3204

**AUTHORIZATION:** Ordinance 15049 of 2/41/02

**DISTRIBUTION OF REVENUE:** CDA Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

The Community Development Block Grant Entitlement Program was authorized by Congress in 1974 for cities with populations of 50,000 or more. The primary goal of this program is to develop viable urban communities that offer decent housing, suitable living environments, and economic opportunities for low and moderate income people. Projects in Independence have included housing rehabilitation grants, paint-up grants, commercial facade grants, neighborhood centers, historical preservation, parks development, street improvements, and funding for numerous social service programs administered by agencies that assist low/moderate income residents.

### **PROJECTION:**

The estimate for the current fiscal year is based on information provided to the Community Development Department by the United States Department of Housing and Urban Development.

## REVENUE MANUAL

**REVENUE SOURCE:** Home Investment Partnership Program      **ACCOUNT:** 3209  
(HOME)

**AUTHORIZATION:** Ordinance 15049 of 2/4/02

**DISTRIBUTION OF REVENUE:** CDA Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

The HOME Program was authorized by Congress with the Final Rule being published September 16, 1996. In general, under the HOME Program, HUD allocates funds by formula among eligible State and local governments to strengthen public-private partnerships and to expand the supply of decent, safe, sanitary, and affordable housing. Generally, HOME funds must be matched by non-federal resources.

### **PROJECTION:**

The estimate for the current fiscal year is based on information provided to the Community Development Department by the United States Department of Housing and Urban Development.

## REVENUE MANUAL

**REVENUE SOURCE:** Emergency Management Assistance      **ACCOUNT:** 3210

**AUTHORIZATION:** Administrative Policy

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

A grant from the Federal Emergency Management Agency (FEMA) through the State and Local Assistance Program for funding 50% of the personal services, office supplies, administrative equipment, and recurring operational expenses of the Emergency Preparedness function of the Fire Department.

### **PROJECTION:**

The estimate is based upon information from the application for funding submitted by the Fire Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Public Health Grant

**ACCOUNT:** 3211

**AUTHORIZATION:** Various Ordinances

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

The Missouri Division of Health provides grants to the Health Department for the promotion of health programs. Current programs include the maternal and child health services program, general public health program, nursing consultation to child care facilities, and sanitation inspections of child care facilities.

General Public Health  
Maternal, Child and Family Health

**PROJECTION:**

Information about the existing and estimated grants are obtained from the Health Department.

## **REVENUE MANUAL**

**REVENUE SOURCE:** Community Health Education      **ACCOUNT:** 3212

**AUTHORIZATION:** Ordinance 13264 of 02/20/96

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

The Missouri Division of health provides grants to the Health Department for the promotion of health programs. This program involves conducting an in depth survey of health concerns and educational needs of the community.

### **PROJECTION:**

This account is currently inactive but is included for historical information.

## REVENUE MANUAL

**REVENUE SOURCE:** Speed Compliance Grant **ACCOUNT:** 3213

**AUTHORIZATION:** Resolution 2525 of 09/26/85  
Ordinance 9018 of 12/02/85

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

A grant from the Missouri Department of Highway Safety to reimburse the City for costs incurred (overtime and equipment) in conducting a program of 55 mph speed enforcement on I-70.

### PROJECTION:

This account is currently inactive but is included for historical information.

**REVENUE MANUAL**

**REVENUE SOURCE:** Dial-A-Ride Transportation Program      **ACCOUNT:** 3218

**AUTHORIZATION:** Ordinance 14404 of 02/07/00

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

The Kansas City Area Transportation Authority includes in its Federal Operating Assistance Grant application a set sum to be reimbursed to the City of Independence to offset a portion of the total cost incurred by the community in operating the "Dial-A-Ride" service, a local transportation program for the elderly and disabled that serves to meet the City requirements associated with the federal Americans with Disabilities ACT (ADA).

**PROJECTION:**

Estimate is based on historical information and contractual information furnished by the Parks and Recreation Department. Staff anticipates looking at a new fee schedule for the 2002-03 fiscal year for those riders not ADA-eligible.

## REVENUE MANUAL

**REVENUE SOURCE:** Other Federal Grant Sources      **ACCOUNT:** 3219

**AUTHORIZATION:** Various Ordinances

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

To record federal grants not specifically identified in any other account.

**PROJECTION:**

Estimate is based on historical information furnished by various departments.

## REVENUE MANUAL

**REVENUE SOURCE:** Financial Institutions Tax

**ACCOUNT:** 3241

**AUTHORIZATION:** Missouri Statute - Chapter 148

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

This tax is paid to the State by all banks, trust companies, credit institutions, credit unions, insurance companies and savings and loan associations. The State withholds a 2% collection fee and remits the remainder of the funds to counties for distribution to political subdivisions within the County. In January 1982, the Missouri Supreme Court declared the intangible tax on savings and loan associations and credit unions unconstitutional (Missouri Statute - Section 148.48, Jefferson Savings and Loan Association V. Goldbert, 626 swzd 640 (MO BANC 1982)). Savings and loan associations were previously required to pay a 2% tax on gross revenues whereas banks and other financial institutions were taxed on profits. As a result of the Supreme Court decision, all financial institutions are now taxed on profits.

### **PROJECTION:**

Revenue has declined steadily since the Missouri Supreme Court ruling on the intangible tax in 1982. Part of the decline can be attributed to the fact that savings and loan associations are now taxed on profits instead of gross revenues. In addition, profits of financial institutions as a whole have been declining in the past few years.

The estimate is based on historical data due to the indeterminate nature of this revenue source.

## REVENUE MANUAL

**REVENUE SOURCE:** Gasoline Tax

**ACCOUNT:** 3242

**AUTHORIZATION:** Missouri Statute - Chapter 142.025

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

This tax is levied and collected by the State on the purchase of motor vehicle fuel at retail. The proceeds are to be used solely for construction, reconstruction, maintenance, repair, policing, signing, lighting and cleaning roads and streets in the City. The rate of which 15% of the total collected by the State is remitted to cities based on their population is as follows:

Through April 6, 1987	\$0.07/gallon
Starting April 7, 1987	\$0.11/gallon
Starting April 1, 1992	\$0.13/gallon
Starting April 1, 1994	\$0.15/gallon
Starting April 1, 1996	\$0.17/gallon
Starting April 1, 2008	\$0.11/gallon*

\*The Statutes (142.025 RSMo) provides for the reduction of this tax, effective April 1, 2008.

### PROJECTION:

The estimate is based on historical data as well as the price on crude oil which has a direct impact on consumption and the gasoline prices at the pump.

## REVENUE MANUAL

**REVENUE SOURCE:** Motor Vehicle Fees

**ACCOUNT:** 3243

**AUTHORIZATION:** Section 30(b) Article 4 of the Constitution  
of the State of Missouri

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

Any increase in state license fees and taxes on motor vehicles, trailers, motorcycles, mopeds and motortricycles over and above those in effect September 17, 1979, will be distributed to the counties, cities, and the state road fund. Cities receive 15% of the increase in the state license fees and taxes on motor vehicles with amounts allocated based on population.

**PROJECTION:**

The estimate is based on historical data as well as the trend of automobile sales at both the national and local level. In addition, interest rates on consumer loans and economic conditions as a whole were considered in arriving at the estimate.

## REVENUE MANUAL

**REVENUE SOURCE:** Motor Vehicle Sales Tax

**ACCOUNT:** 3244

**AUTHORIZATION:** Section 30(A), Article 4 of the Constitution of  
the State of Missouri

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

One-half of the proceeds from the State Sales Tax on all motor vehicles, trailers, motorcycles, mopeds, and motortricycles will be dedicated for highway and transportation use. Fifteen percent of these proceeds will be allocated to incorporated cities, towns, and villages. The amount distributed to each city is prorated based upon population.

### **PROJECTION:**

The estimate is based on historical data as well as the trend of the automobile sales at both the national and local level. In addition, interest rates on consumer loans and the economic conditions as a whole were considered in arriving at the estimate.

## **REVENUE MANUAL**

**REVENUE SOURCE:** Other State Grant Sources

**ACCOUNT:** 3250

**AUTHORIZATION:** Various Ordinances

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

To record state grants not specifically identified in any other account.

**PROJECTION:**

Estimate is based on historical information furnished by various departments.

**REVENUE MANUAL**

**REVENUE SOURCE:** Jackson County Drug Task Force      **ACCOUNT:** 3272

**AUTHORIZATION:** Ordinance 11207 of 07/16/90  
Ordinance 14390 of 12/20/99

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

The reimbursement for police officers working on drug enforcement. The source of revenue is from the anti-drug sales tax approved by the County voters on 11/07/89 and re-authorized on 04/01/97 for another seven years.

**PROJECTION:**

Estimates are based upon historical data provided by the Police Department.

## REVENUE MANUAL

**REVENUE SOURCE:** D.A.R.E. Program

**ACCOUNT:** 3274

**AUTHORIZATION:** Ordinance 11776 of 10/21/91  
Ordinance 14081 of 12/21/98  
Ordinance 14250 of 07/06/99

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

Funding for police officers assigned to the City's DARE Program. The source of revenue is from the anti-drug sales tax approved by the County voters on 11/07/89 and was re-authorized for seven years on 11/07/95.

### **PROJECTION:**

Estimates are based upon historical data provided by the Police Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Mid-America Regional Council (MARC) **ACCOUNT:** 3275

**AUTHORIZATION:** Various Ordinances

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

The Mid-America Regional Council (MARC) helps to fund and administer a senior adult nutrition program throughout the Kansas City metropolitan area. The City of Independence, and its Roger T. Sermon Community Center, serves as one of those designated program sites. Through this program, MARC includes in its operating budget a set amount to be administered to the City's Parks and Recreation Department for the purposes of offsetting some of the costs associated with the annual operation of a senior adult nutrition program for both congregate meals as well for home-bound individuals.

### **PROJECTION:**

Estimates are based upon historical and contractual information furnished by the Parks and Recreation Department.

## **REVENUE MANUAL**

**REVENUE SOURCE:** Other Misc Grants

**ACCOUNT:** 3279

**AUTHORIZATION:** Various Ordinances

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

To record any grants or contributions not specifically identified in any other account.

**PROJECTION:**

Estimates are based on historical information provided by the Finance Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Electric Service In Lieu of Taxes                      **ACCOUNT:** 3281

**AUTHORIZATION:** Declaratory Suit of 07/01/80  
Ordinance 12381 of 04/19/93                      City Code 16.07.001  
Resolution 3890 of 05/17/93

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

Although the Power and Light Fund is a City owned utility, it is subject to payment to the City's General Fund of an amount "In Lieu of Taxes" as are normally levied on investor owned utilities. This includes the sum of:

1. 9.08% of the gross receipts derived from operation of an electric utility;
2. The amount of real estate property taxes (including utility property tax) due if Power and Light was a private utility; and,
3. The amount of 1.5% of City sales tax payable for local purchases.

### PROJECTION:

The estimate is obtained from the Power and Light Department projected gross receipts for the year. Another major factor that would change this revenue drastically is the weather. Due to the unpredictability of the weather, initial estimates are made based on normal temperatures and adjustments are made when abnormal conditions are experienced.

## REVENUE MANUAL

**REVENUE SOURCE:** Water Service In Lieu of Taxes **ACCOUNT:** 3282

**AUTHORIZATION:** Ordinance 7062 of 07/03/82  
Ordinance 7321 of 12/31/82 City Code 16.01.002  
Ordinance 12381 of 04/19/93 City Code 16.07.001

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

The Missouri Water Company was purchased on April 1, 1986, becoming known as the Independence Water Department. Although the Water Fund is a City owned utility, it is subject to payment to the City's General Fund of an amount "In Lieu of Taxes" as normally levied on investor owned utilities. The sum to be collected is to include:

1. 9.08% of the gross receipts derived from operation of the water utility;
2. The amount of real estate property taxes (including utility property tax); and,
3. The amount of 1.5% of City sales tax payable for local purchases.

### PROJECTION:

The estimate is obtained from the Water Department's projected water gross receipts for the year. Other major factors that would change this revenue drastically are the temperature and the amount of rainfall. Due to the unpredictability of these factors, initial estimates are made based on normal weather conditions and adjustments are made when abnormal conditions are experienced.

## REVENUE MANUAL

**REVENUE SOURCE:** Sanitary Sewer Service In Lieu of Taxes      **ACCOUNT:** 3283

**AUTHORIZATION:** Ordinance 12381 of 04/19/93      City Code 16.07.001

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

The Sanitary Sewer Fund is a City owned utility and is required to make a payment to the City's General Fund of an amount "In Lieu of Taxes" as are normally levied on investor owned utilities. This includes the sum of:

1. 9.08% of the gross receipts derived from operation of a sanitary sewer utility;
2. The amount of real estate property taxes (including utility property tax); and,
3. The amount of 1.5% of City sales tax payable for local purchases.

### **PROJECTION:**

The estimate is obtained from the Water Pollution Control Department and is based on the projected gross receipts of the Sanitary Sewer Fund for the year. These receipts are categorized primarily as residential and commercial. Residential rates are fixed for the upcoming fiscal year based on the lower of current season winter water consumption or the previous year's total. Commercial rates vary monthly based on actual water consumption.

**REVENUE MANUAL**

**REVENUE SOURCE:** Planning and Zoning Fees **ACCOUNT:** 3302

**AUTHORIZATION:** Ordinance 14399 of 01/13/00 City Code Chapter 14

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

1. A Home Business Permit allows use of a residence for a limited business venture provided it does not disrupt the character of the surrounding residential neighborhood. A business license is still needed to conduct business. Permit fee \$100.00

2. Upon submission of an application for subdivision, the subdivider will pay:

Pre-application or sketch plat application fee	\$100.00
Preliminary application fee	\$200.00, plus \$3.00 per lot.
Final plat fee (paid upon submission of final plat)	\$200.00, plus \$3.00 per lot
Survey Development	\$200.00 + \$100.00/Lot

3. The following fees will accompany each application for a final site plan:

Less than 5 acres	\$275.00
5-10 acres	\$600.00
11-15 acres	\$800.00
16-20 acres	\$1100.00
More than 20 acres	\$1600.00

4. Fees for rezoning or special use permit applications are:

Less than 5 acres	\$250.00
5-10 acres	\$500.00
11-15 acres	\$750.00
16-20 acres	\$1000.00
More than 20 acres	\$1500.00

5. Whenever any person does file a petition for the vacation of any street or public place, he will complete an application from the Community Development Department. A fee of \$150.00 will accompany this application.

6. Special Sign Permit \$245.00

7. Zoning Verification Letter \$60.00

**PROJECTION:**

Estimates are based on historical data and information provided by the Community Development Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Board of Adjustment Fees

**ACCOUNT:** 3303

**AUTHORIZATION:** Board of Adjustment By-Laws of 6/63  
Ordinance 14005 of 10/16/98

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

The Board of Adjustment will take action only in reference to a specific lot when it has determined that a permit has been incorrectly issued or denied, or when it is determined that the City Code, Article 1 Chapter 14 has been incorrectly interpreted, or when the appellant believes undue and unnecessary hardship due to the application of a provision or provisions in the Code to a specific lot or tract. The board will charge a fee of \$150.00 for each application filed.

### **PROJECTION:**

Estimates are based upon historical data provided by Community Development Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Fees for Copies of Official Documents    **ACCOUNT:** 3304, 3305,  
3306, 3398

**AUTHORIZATION:** Ordinance 12057 of 07/16/92

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

Fees charged for copies of certain official documents available to the public and corresponding services other than those set forth in the City Code or established by separate ordinance or resolution. This includes the sale of maps, books, plans, police reports and fire reports.

- 3304 Sale of Maps, Books, & Plans
- 3305 Sale of Police Reports
- 3306 Sale of Fire Reports
- 3398 Miscellaneous Charges

### PROJECTION:

Estimates are based on historical data with information about fee changes or new types of documents available obtained from the Police, Fire and Community Development Departments.

## REVENUE MANUAL

**REVENUE SOURCE:** Computer Service Charge

**ACCOUNT:** 3307

**AUTHORIZATION:** Ordinance 14987 of 11/20/02

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

This revenue represents reimbursement of all costs for processing of voter registration records for the Jackson County Board of Election Commissioners.

**PROJECTION:**

Estimates are based upon historical data and trends connected with the Board's activities during election and non-election years. Consideration was also given to possible special elections which could be called during the next fiscal year, and information furnished by the Technology Services Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Animal Shelter Charges

**ACCOUNT:** 3311

**AUTHORIZATION:** Ordinance 12053 of 07/06/92

City Code 3.01.007

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

Any animal or fowl impounded in the public animal shelter of the City will be released to the owner upon payment of the following fees for the total period of any impoundment. Unclaimed dogs and cats may be adopted for \$20.00 and \$10.00 respectively.

	<u>Neutered</u>	<u>Unneutered</u>
<b>A. Impounding:</b>		
Dog - 1st impoundment	\$30.00	\$50.00
Dog - after 1st impoundment	\$30.00	\$65.00
Cat	\$30.00 (all)	
Rabbit and fowl	\$10.00 (all)	
Any other animal - 1st impoundment	\$50.00 (all)	
Any other animal - after 1st impoundment	\$65.00 (all)	
<b>B. Feeding and caring each day of impoundment:</b>		
Each horse, mare, mule, colt, cow, bull, steer	\$20.00	
Each jack, jennie, calf, sheep, goat, hog	\$12.00	
Each dog	\$10.00	
Each cat	\$ 8.00	
Each unspecified animal or fowl	\$ 4.00	
Expanded after hours release fee	\$25.00	
<b>C. Fees for adopting unclaimed dogs or cats and for animal disposal:</b>		
Adoption		
Dogs (all)	\$20.00	
Cats (all)	\$10.00	
Disposal		
Incineration	\$10.00	
Pick up	\$10.00	

**PROJECTION:**

Estimates are based upon historical data and information furnished by the Animal Control Division of the Health Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Identification Tags (animals)

**ACCOUNT:** 3312

**AUTHORIZATION:** Administrative Policy

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

Upon request, a new pet owner can have an information microchip placed in an adopted animal's neck for future identification. This service is provided for a fee of \$10.00/animal. The service is for animals adopted from the animal shelter only. All animals that are picked up by Animal Control are scanned for a microchip.

### **PROJECTION:**

Estimates are based on information provided by the Animal Control Division of the Health Department.

## **REVENUE MANUAL**

**REVENUE SOURCE:** Police Services Reimbursement

**ACCOUNT:** 3316

**AUTHORIZATION:** Ordinance 13863 of 04/06/98  
Ordinance 14756 of 03/05/01

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

Nightlight Program (Family Court)

Housing Authority - 50% for 2 officers

### **PROJECTION:**

Estimated are based upon historical data provided by the Police Department.

## REVENUE MANUAL

**REVENUE SOURCE:** School Resource Officer

**ACCOUNT:** 3317

**AUTHORIZATION:** Ordinance 13306 of 04/01/96  
Ordinance 14030 of 10/19/98  
Ordinance 14156 of 03/15/99

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

School district pays for a police officer at specific schools during the school year. The school district is to reimburse the City on an actual cost basis.

Independence Board of Education  
School District of Kansas City, Missouri

### PROJECTION:

Estimates are based upon data provided by the Police Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Alarm Charges

**ACCOUNT:** 3318, 3319

**AUTHORIZATION:** Ordinance 14078 of 12/21/98

City Code 12.07.006

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

Business and residential alarm users are allowed two (2) false alarms per calendar year and a 30-day grace period following the initial installation. Alarm users will be assessed a Twenty-five dollar (\$25.00) fee for any additional false alarms. This fee is to help pay at least a portion of the cost of the emergency response to those false alarms.

3318 Alarm Charges - Police

3319 Alarm Charges - Fire

### PROJECTION:

Estimates are based upon data provided by the Police Department and Fire Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Recreation Program Fees  
3322

**ACCOUNT:**

**AUTHORIZATION:** Ordinance 6221 of 07/07/80  
Ordinance 6338 of 09/01/81  
Ordinance 12785 of 07/05/94

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

This revenue source encompasses more than just arts and crafts. It is to provide a wide range of activities for people with different interests. Below is a list of activities and their corresponding fees:

1. Craft Classes (ceramics, tole painting, drawing, painting, and similar activities)	\$ 5.00 - \$20.00/person
2. Krafts for Kids	\$ 1.00
3. Tumbling for Tots (Ready -to-Roll)	\$ 10.00/child
4. Fit for Life	\$ 10.00/person
5. Gymnastics	\$ 10.00/person
6. Aerobics Dance Class	\$ 15.00/person
7. Exercise Class	\$ 20.00/person
8. Ball Room Dance Class	\$ 25.00/couple
9. Western Dance Class	\$ 20.00/couple
10. Theatre Class	\$ 5.00 - \$20.00/person
11. Karobics	\$ 40.00/person
12. Step Aerobics	\$ 25.00/person
13. Tia Chi - Beginners	\$ 25.00/person
14. Tai Chi - Advance	\$ 30.00/person
15. Swing Dance	\$ 25.00/person
16. Twe Kwon Do	\$ 20.00/person
17. Lapidary	\$ 20.00/person
18. Start Smart	\$ 20.00/person
19. Fun with Fitness	\$ 20.00/person
20. Toddler Town	\$ 1.00/person

### PROJECTION:

Estimates based upon historical data with consideration given to information about changes in classes, fees, or class enrollment provided by the Parks and Recreation Department. Staff anticipates a new fee schedule to be introduced and implemented with the 2002-03 fiscal year.

## REVENUE MANUAL

**REVENUE SOURCE:** Park Concessions

**ACCOUNT:** 3323

**AUTHORIZATION:** Administrative Policy

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

Concession stands at Mill Creek Park, Santa Fe Park and Chrysler Stadium are operated on a contractual basis. The contract allows the City to receive a percentage of gross sales.

In recent years, revenue has been on a decline due to deteriorated facilities. As facility improvements are implemented in 2002 through the park sales tax, an increased revenue stream should be realized. It is also anticipated that a concessionaire will be contractually retained in conjunction with the re-opening of the Truman Memorial Building.

### **PROJECTION:**

Estimates based upon historical data and contract information provided by the Parks and Recreation Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Dickinson Pool

**ACCOUNT:** 3326

**AUTHORIZATION:** Ordinance 6221 of 07/07/80  
Amended 09/01/81  
Ordinance 12785 of 07/05/94

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

Dickinson Pool was formerly the City's public pool. When in operation, the pool is open from the first weekend in June through the second weekend in August. However, the pool is closed until further notice.

Single admission fee:	\$ 1.50/child (11 years and younger) \$ 2.00/adult (12 years and older)
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Season passes:	\$35.00/child \$40.00/adult \$75.00/family
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### PROJECTION:

Dickinson Park pool closed following the 1996-97 season.

## REVENUE MANUAL

**REVENUE SOURCE:** Sermon Community Center Fees

**ACCOUNT:** 3327

**AUTHORIZATION:** Resolution 1788 of 07/20/81  
Ordinance 12785 of 07/05/94

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

A membership year is from September 1 to August 31.

Membership fees:

	<u>Resident</u>	<u>Non-Resident</u>
Ages 13 to 59	\$15.00/year	\$25.00/year
60 and over	\$ 5.00/year	\$10.00/year
Family Membership	\$45.00/year	\$75.00/year

Guest fee is \$1.00/visit.

A membership fee is not required to participate in classes offered (i.e., arts and crafts, bridge, aerobic dance, exercise).

The Senior Adult Program provides services for senior citizens.

### PROJECTION:

Estimates are based upon historical data with information about membership trends furnished by the Parks and Recreation Department. Staff anticipates a new fee schedule to be introduced and implemented with the 2002-03 fiscal year.

## REVENUE MANUAL

**REVENUE SOURCE:** Recreation Facility Rentals

**ACCOUNT:** 3329

**AUTHORIZATION:** Ordinance 6221 of 04/07/80  
Administrative Policy of 09/01/81  
Ordinance 12785 of 07/05/94  
Administrative Policy of 04/10/98  
Administrative Policy of 04/01/00

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

The City makes facilities and equipment available on a rental basis to individuals, groups and organizations according to the following rate schedule:

	<u>For-Profit Organizations</u>	<u>Non-Profit Organization</u>
1. Roger T. Sermon Community Center		
Meeting Room	\$70.00 for 3 hours \$15/each additional hour	\$35.00 for 3 hours \$10/each additional hour
Theater	\$200.00 for 4 hours \$30/each additional hour	\$100.00 for 4 hours \$15/each additional hour
Gym	\$300.00 for 4 hours \$40/each additional hour	\$150.00 for 4 hours \$20/each additional hour
Fee for kitchen use:		\$5.00
Miscellaneous use: (television sets, overhead projectors, amplifiers)		\$10.00
2. Chrysler Stadium		
8 a.m. to 6 p.m.	\$ 75.00	\$ 50.00
6 p.m. to 11 p.m.	\$ 90.00	\$ 60.00
8 a.m. to 11 p.m.	\$120.00	\$ 90.00

## REVENUE MANUAL

**REVENUE SOURCE:** Recreation Facility Rentals (continued)      **ACCOUNT:** 3329

**DESCRIPTION, RATE, LEGAL LIMITS:**

	<u>For-Profit</u>	<u>Non-Profit</u>
3. Athletic Fields		
8 a.m. to 6 p.m.	\$ 50.00	\$ 25.00
6 p.m. to 11 p.m.	\$ 60.00	\$ 40.00
8 a.m. to 11 p.m.	\$ 90.00	\$ 60.00
4. George Owens Nature Park	<u>Resident</u>	<u>Non-Resident</u>
Shelter House	\$25.00-6 hr period	\$35.00-6 hr period
Camp Area	\$25.00-24 hr period	\$35.00-24 hr period
Lodge Facility	\$35.00-3 hr period	\$50.00-3 hr period
5. Shelter Houses (5 sites)	\$25.00-6/hr period	\$35.00-6 hr period
6. McCoy, Santa Fe, and Van Hook Picnic Pavilion	\$50.00-6/hr period	\$70.00-6 hr period
7. Arts and Crafts Show		
Booth Space Rental		
First two floors	\$50.00/space	
Third & Fourth floors	\$40.00/space	
8. Truman Memorial Building	<u>For-Profit</u>	<u>Non-Profit</u>
Meeting Rooms(3)	TBD	TBD
Auditorium/Gymnasium	TBD	TBD
Multi-Purpose Room	TBD	TBD
Banquet Room	TBD	TBD
Catering Kitchen	TBD	TBD
Miscellaneous Use	TBD	TBD

**PROJECTION:**

Estimate is based on historical data and information provided by Parks and Recreation Department. Staff is working to develop a new fee schedule associated with the re-opening of the Truman Memorial Building during the 2002-03 fiscal year. Staff will also be looking at all rental fees for possible fee adjustments during the fiscal year.

## REVENUE MANUAL

**REVENUE SOURCE:** Admission/National Frontier Trails Center      **ACCOUNT:** 3331

**AUTHORIZATION:** Ordinance 11131 of 04/16/90      Ordinance 12783 of 07/05/94  
Ordinance 12702 of 04/04/94      Ordinance 13510 of 01/06/97  
Ordinance 14262 of 08/01/99

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

Admission fee schedule to the National Frontier Trails Center was established and passed on April 3, 1990 by the voters.

#### Admission Schedule:

Adults, 18 and over	\$3.50
Senior Citizens	\$3.00
Students ages 6 through 17	\$2.00
Children under 5 and under	Free
Scheduled group tours of ten or more	\$3.00
School Groups	\$1.00 (sponsors free)

#### Auditorium Rental:

Non-Profit Organization	\$20.00/hr (2 hour minimum)
For-Profit Organization	\$40.00/hr (2 hour minimum)

National Frontier Trails Center first opened March 24, 1990 and is open year-round with the exception of four holidays.

### PROJECTION:

Estimates are provided by the Director of the National Frontier Trails Center.

## REVENUE MANUAL

**REVENUE SOURCE:** National Frontier Trails Center  
Museum Store

**ACCOUNT:** 3332

**AUTHORIZATION:** Administrative Policy

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

This revenue encompasses the sale of various gift type items sold at the National Frontier Trails Center. Some of the gift items include shirts, books, souvenirs, toys, doll kits, candles, food, candy, etc.

The City is the owner of the copyright for the book, Bound for the Promised Land, written by Bill Bullard while under contract with the City, and it depicts the history of the people who followed the frontier trails.

### **PROJECTION:**

Estimates are based on historical data and information provided by the Director of the National Frontier Trails Center.



## REVENUE MANUAL

**REVENUE SOURCE:** Central Garage Charges

**ACCOUNT:** 3380

**AUTHORIZATION:** Ordinance 8226 of 08/06/84

**DISTRIBUTION OF REVENUE:** Central Garage Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

Charge for services provided involving maintenance, fuel, and parts for vehicles rated to other funds within the City.

**PROJECTION:**

Since the Central Garage Fund is an Internal Service Fund, the revenues are established at a level sufficient to cover the operating costs of the Central Garage facility.

## REVENUE MANUAL

**REVENUE SOURCE:** Sale of Street Signs

**ACCOUNT:** 3392

**AUTHORIZATION:** Ordinance 13290 of 03/18/96

City Code 14.540

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

It is the responsibility of the developer to install, at his cost; and, in accordance with the Public Works Manual, all necessary street signs. The cost of the street sign installed will vary depending on the type and size of the sign.

### **PROJECTION:**

Estimates are based upon historical data.



## **REVENUE MANUAL**

**REVENUE SOURCE:** Sale of Recycled Material

**ACCOUNT:** 3396

**AUTHORIZATION:** Administrative Policy

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

Sale of materials collected at the two recycling centers.

**PROJECTION:**

Estimates are based on historical information provided by the Public Works Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Solid Waste Disposal Fee

**ACCOUNT:** 3397

**AUTHORIZATION:** Administrative Policy

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

Donations collected from both recycling centers, Citywide clean up fees, brush drop-off fees, sale of scrap metals from Citywide clean up, and sale of batteries from Citywide clean up.

**PROJECTION:**

Estimates are based on historical information provided by Public Works.

## REVENUE MANUAL

**REVENUE SOURCE:** Fines & Forfeitures **ACCOUNT:** 3401

**AUTHORIZATION:** Ordinance 12229 of 11/16/92 City Code 18.650  
Ordinance 12797 of 07/29/94 City Code 18.634

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

Fines will be assessed against every person who commits, attempts to commit, conspires to commit, or aids or abets in the commission of any act declared to be unlawful. All fines are subject to successful conviction.

### PROJECTION:

The estimate is based on historical data and information supplied by the Police Department on reported crimes, either violent or nonviolent, and traffic violations. Also, information maintained by the Municipal Court regarding the number of court cases and conviction rate is given consideration in arriving at the estimate.

## REVENUE MANUAL

**REVENUE SOURCE:** Court Costs

**ACCOUNT:** 3402

**AUTHORIZATION:** Ordinance 11099 of 04/02/90

City Code 1.22.016

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

A fee on the guilty cases handled by the Municipal Court or the Traffic Violation Bureau.

Guilty cases handled by the Court	\$12.00
Guilty cases handled by the Traffic Violation Bureau	\$12.00

### PROJECTION:

The estimate is based on historical data and information supplied by the Police Department on reported crimes, either violent or non-violent, and traffic violations. Also, information maintained by the Municipal Court regarding the number of court cases and conviction rate is given consideration in arriving at the estimate.

## REVENUE MANUAL

**REVENUE SOURCE:** Court Costs for Police Training      **ACCOUNT:** 3403

**AUTHORIZATION:** Ordinance 5994 of 01/18/80      City Code 1.22.018  
Missouri State Statue 479.050

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

The clerk of the Municipal Court will assess \$2 as court costs for each court proceeding. This fee will not be collected when the proceeding has been dismissed or the defendant has been discharged by the court.

Unexpended funds received are recorded in the Reserved Fund Balance for Police Training.

This was changed to a liability account in June 1981.

This was changed back to a revenue account on June 30, 1984.

### **PROJECTION:**

The estimate is based on historical data and information supplied by the Police Department on reported crimes, either violent or nonviolent, and traffic violations. Also, information maintained by the Municipal Court regarding the number of court cases and conviction rate is given consideration in arriving at the estimate.

## REVENUE MANUAL

**REVENUE SOURCE:** Court Cost for Domestic Violence      **ACCOUNT:** 3404

**AUTHORIZATION:** Ordinance 14334 of 11/01/99      City Code 1.22.017

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

The clerk of the Municipal Court will assess \$2 as court costs for each court proceeding. This fee will not be collected when the proceeding has been dismissed or the defendant has been discharged by the court.

The fees collected will be used solely for the purpose of providing operating expenses for shelter for victims of domestic violence that are qualified under state law to receive these fees.

Funds received are recorded in the General Fund Balance for Domestic Violence.

### **PROJECTION:**

The estimate is based on historical data and information supplied by the Police Department on reported crimes, either violent or non-violent, and traffic violations. Also, information maintained by the Municipal Court regarding the number of court cases and conviction rate is given consideration in arriving at the estimate.

## REVENUE MANUAL

**REVENUE SOURCE:** Driving While Intoxicated/Drugs      **ACCOUNT:** 3405

**AUTHORIZATION:** Missouri State Statute 577.048  
Ordinance 12719 of 05/02/94

**DISTRIBUTION OF REVENUE:** General Fund

### **DESCRIPTION, RATE, LEGAL LIMITS:**

Municipal Court is authorized to impose costs against those who plead guilty or are found guilty of an alcohol or drug related traffic offense.

The cost associated with arrests for alcohol and drug related traffic offenses is \$75.00.

### **PROJECTION:**

The estimate is based on historical data and information supplied by the Police Department on reported crimes, either violent or non-violent, and traffic violations. Also, information maintained by the Municipal Court regarding the number of court cases and conviction rate is given consideration in arriving at the estimate.

**REVENUE MANUAL**

**REVENUE SOURCE:** Special Warrant Collections

**ACCOUNT:** 3406

**AUTHORIZATION:** Ordinance #13564 of 03/17/97

**DISTRIBUTION OF REVENUE:** General Fund

**DESCRIPTION, RATE, LEGAL LIMITS:**

Fines and court costs assessed by Municipal Court and collected by an outside collection service.

**PROJECTION:**

This account is currently inactive but is included for historical information.



## REVENUE MANUAL

**REVENUE SOURCE:** Interfund Charges  
for Support Services **ACCOUNT:** 3421

**AUTHORIZATION:** Administrative Policy

**DISTRIBUTION OF REVENUE:** General, Power & Light and Water Funds

### **DESCRIPTION, RATE, LEGAL LIMITS:**

An allocation of the general and administrative costs to the user departments.

A cost allocation study is conducted annually. The study is based on service statistics compiled for support functions in relation to services provided to receiving cost centers. Actual expenditure amounts are then allocated based on the compiled statistics using a double apportionment step-down allocation process. The actual allocation data generated for a given year is utilized in the succeeding year for budgetary purposes.

### **PROJECTION:**

These estimates are based on information provided by the Budget Manager.



## REVENUE MANUAL

**REVENUE SOURCE:** Rent

**ACCOUNT:** 3433

**AUTHORIZATION:** Administrative Policy  
Ordinance 13855 of 03/16/98 Ordinance 13331 of 05/06/96  
Ordinance 13886 of 05/04/98 Ordinance 13601 of 04/21/97

**DISTRIBUTION OF REVENUE:** General, Water and Power & Light Funds

### DESCRIPTION, RATE, LEGAL LIMITS:

The City of Independence rents out facilities and equipment as follows:

1. Rental of computer equipment by the proprietary funds.
2. Lease of undeveloped park land for farming purposes (approx. 75.7 acres at Randall Park).
3. Power & Light Department leases 180 acres of farm land.
4. Water Department leases approximately 67 acres of farm land.

### PROJECTION:

The revised revenue estimate for the previous fiscal year is based on historical data and information provided by Public Works, Water and Power & Light Departments, and the Budget Manager.



## REVENUE MANUAL

**REVENUE SOURCE:** Contributions

**ACCOUNT:** 3435

**AUTHORIZATION:** Administrative Policy

**DISTRIBUTION OF REVENUE:** General, Storm Drain Improvements, Miscellaneous Expendable Trust Funds

**DESCRIPTION, RATE, LEGAL LIMITS:**

Citizens, companies, and other organizations exhibit concern for the community and cooperation in helping the City meet the needs of the community by donations.

**PROJECTION:**

Estimate includes private grants and other known donations accepted by the Council.

## REVENUE MANUAL

**REVENUE SOURCE:** Housing Authority In Lieu of Taxes      **ACCOUNT:** 3437

**AUTHORIZATION:** Administrative Policy  
Ordinance 4612 of 06/22/77  
Ordinance 14009 of 10/05/98

**DISTRIBUTION OF REVENUE:** General Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

A cooperative agreement between the City and the Housing Authority of the City of Independence where the Housing Authority, in lieu of paying property taxes, agrees to remit 10% of shelter rents it collects on an annual basis involving three federally subsidized projects:

Hocker Heights	Purchased in 1965
Pleasant Heights	Purchased in 1971
Southview Manor	Purchased in 1979

The Housing Authority stopped paying In Lieu of Taxes to the City in 1995. In 1998, Ordinance 14009 waives any future payments in Lieu of Taxes.

### PROJECTION:

Estimates are based upon historical data.

## REVENUE MANUAL

**REVENUE SOURCE:** Cash over and (short)

**ACCOUNT:** 3439

**AUTHORIZATION:** Administrative Policy

**DISTRIBUTION OF REVENUE:** General, Power & Light and Water Funds

**DESCRIPTION, RATE, LEGAL LIMITS:**

A revenue account which records differences in the cashier's daily collections.

**PROJECTION:**

No projections are made.

## **REVENUE MANUAL**

**REVENUE SOURCE:** Discounts Taken

**ACCOUNT:** 3440

**AUTHORIZATION:** Administrative Policy

**DISTRIBUTION OF REVENUE:** General, Power & Light, Water, and Sanitary Sewer Funds

**DESCRIPTION, RATE, LEGAL LIMITS:**

Allowance that is deductible from the selling price of merchandise if payment is made within specified period of time.

**PROJECTION:**

Historical data is provided by the Finance Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Miscellaneous  
Non-Operating Revenue

**ACCOUNT:** 3449

**AUTHORIZATION:** Administrative Policy

**DISTRIBUTION OF REVENUE:** Various Funds

### **DESCRIPTION, RATE, LEGAL LIMITS:**

Any miscellaneous revenues not classified elsewhere, such as the employees portion of dues and memberships, commissions on pay telephones, and commissions on vending machines.

### **PROJECTION:**

Estimates are based on historical data and adjusted for transfers and large one time receipts.

Estimates are made on a very conservative basis.

## REVENUE MANUAL

**REVENUE SOURCE:** Electric Service Charges      **ACCOUNT:** 4016, 4100,  
4520, 4527

**AUTHORIZATION:** Ordinance 10694 of 05/26/89

**DISTRIBUTION OF REVENUE:** Power & Light Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

A charge for the use and services provided by the Power and Light Department. It is to be collected from each customer connected to the system.

4016 Residential Sales  
4100 Commercial Sales  
4520 Interchange Sales - Missouri Public Service  
4527 Reserve Capacity - Kansas City Power & Light

### PROJECTION:

The revenue estimate is provided by the Rate Division Manager at the Power and Light Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Sewer Service Charge      **ACCOUNT:** 4010, 4110,  
4120

**AUTHORIZATION:** Ordinance 12027 of 06/29/92      City Code 7.07.003  
Ordinance 12393 of 05/03/93      City Code 7.07.005  
Ordinance 12954 of 02/27/95      City Code 7.07.003

**DISTRIBUTION OF REVENUE:** Sanitary Sewer Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

A charge for the use and services provided by wastewater treatment system. It is to be collected from each customer connected to the system or from those who are not connected but to whom the system is available.

	<u>July, 1999</u> <u>Base Fee</u>	<u>July, 1999</u> <u>Consumption</u>
Residential	\$8.28/mo	\$1.4715/ccf
Residential on Private system	\$7.43/mo	\$1.4715/ccf

Commercial and Industrial Users rate per connection is dependent upon meter size and standard industrial classification (SIC) code. Consumption rate is \$1.4715/ccf starting July 1, 1998.

Non-resident users rate per connection for sanitary sewer customers whose property is situated outside the city limits are 1.5 times the appropriate base rate for private sewers. Consumption rate is \$1.4715/ccf as of July 1, 1998.

Non-resident users residing in unincorporated areas of Jackson County are charged a base fee of \$12.50/month and a consumption fee of \$1.8429/ccf.

4010 Residential Sales  
4110 Commercial - Base  
4120 Commercial - Surcharge

### PROJECTION:

Estimates are based upon historical data from monthly billing reports and information provided by the Water Pollution Control Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Intermunicipal Sewer Agreements      **ACCOUNT:** 4571, 4572,  
4575

**AUTHORIZATION:** Ordinance 7234 of 10/07/82  
Ordinance 10007 of 10/19/87  
Ordinance 13087 of 08/21/95

**DISTRIBUTION OF REVENUE:** Sanitary Sewer Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

Revenue collected by the City, through a cooperative agreement with the City's of Sugar Creek, Kansas City, and Lee's Summit for reciprocal sewer service.

#### Kansas City:

The monthly service charge shall be equal to the higher average monthly residential charge of Kansas City or Independence.

#### Sugar Creek:

	July, 1999 <u>Base Fee</u>	July, 1999 <u>Consumption</u>
Residential	\$6.85/mo	\$1.4715/ccf

Commercial and Industrial Users rate per connection is dependent upon meter size and standard industrial classification (SIC) code. Consumption rate is \$1.4715/ccf starting July 1, 1998.

#### Lee's Summit:

The monthly service charge is based on actual flow measurement times percentage rate of total flow.

4571 Intermunicipal Sewer Agreement - Kansas City  
4572 Intermunicipal Sewer Agreement - Sugar Creek  
4575 Intermunicipal Sewer Agreement - Lee's Summit

### PROJECTION:

The estimates are based on historical data and information provided by the Water Pollution Control Department.

## REVENUE MANUAL

**REVENUE SOURCE:** Water Service Charges

**ACCOUNT:** 4010, 4100,  
4420, 4500

**AUTHORIZATION:** Ordinance 9273 of 05/19/86  
Ordinance 9579 of 12/01/86  
Ordinance 11292 of 10/01/90

**DISTRIBUTION OF REVENUE:** Water Fund

### DESCRIPTION, RATE, LEGAL LIMITS:

A charge for consumption and services provided by the Water Department is to be collected from each customer connected to the system.

4016 Residential Sales  
4100 Commercial Sales  
4420 Public Fire Protection  
4500 Sales for Resale

### PROJECTION:

The revenue estimate is provided by the Water Department.