



INDEPENDENCE
★ FINANCE & ADMINISTRATION ★

Travel Expenses Report

From: Sunday, January 01, 2023

To: Tuesday, January 31, 2023

Report Generated: Wednesday, February 15, 2023 12:09:47 PM

**Department: Power & Light****Expenses**

Employee	Benedict, Daniel	Registration Fee	\$0.00
Approving Director	Nail, James	Transportation	\$470.70
Destination	Houston, TX, United States	Meals	\$138.00
Departure Date	January 3, 2023	Lodging	\$192.55
Return Date	January 5, 2023	Other: Travel with Uber from 1/3/2023 thru 1/5/2023	\$127.05
		Total	\$928.30

Purpose

The listed parties are to perform an engineering review, operating review, and factory acceptance review of the \$1.2 Million Substation E Switchgear purchase.

How did the travel apply to the job?

I went to inspect a large piece of equipment we purchased for a project before it shipped to make sure it met our expectations and specifications.

How did training add value to the city?

We identified a number of concerns that were brought to the manufacturer's attention and they planned to address those items before shipping the equipment to us. Ultimately this results in a better product with lower costs for the city instead of having to pay more to the manufacturer to potentially come and fix the issues onsite where they may have limited tools and options compared to their factory.

General comments:

The trip was beneficial both for the employee in the knowledge gained and for the city to obtain a better product while keeping costs in check.

Report ID: 614

LARS Request ID: 1592



Department: Power & Light

Expenses

Employee	Donner Jr, Curtis	Registration Fee	\$0.00
Approving Director	Nail, James	Transportation	\$470.70
Destination	Houston, TX, United States	Meals	\$138.00
Departure Date	January 3, 2023	Lodging	\$192.55
Return Date	January 5, 2023	Other: Parking	\$22.50
		Total	\$823.75

Purpose

The listed parties are to perform an engineering review, operating review, and factory acceptance review of the \$1.2 Million Substation E Switchgear purchase.

How did the travel apply to the job?

Specifications for Substation Switchgear

How did training add value to the city?

This wasn't training but checking out equipment to be installed in our substation. It was important to check the equipment as it was being built to verify it meets specifications.

General comments:

No comment.

Report ID: 613

LARS Request ID: 1593

**Department: Power & Light**

Expenses

Employee	Lampe, Paul	Registration Fee	\$0.00
Approving Director	Nail, James	Transportation	\$56.97
Destination	Oklahoma City, OK, United States	Meals	\$134.40
Departure Date	January 16, 2023	Lodging	\$310.18
Return Date	January 18, 2023	Other: Parking, Tolls & Parking	\$66.25
		Total	\$567.80

Purpose

Southwest Power Pool Market and Operations Policy Committee meeting

How did the travel apply to the job?

Southwest Power Pool Market and Operations Policy Committee meeting

How did training add value to the city?

Voting member of SPP MOPC, provide input to SPP policy and procedures

General comments:

Report ID: 612

LARS Request ID: 1596



Department: Power & Light

Expenses

Employee	Yao, Cooper	Registration Fee	\$0.00
Approving Director	Nail, James	Transportation	\$470.70
Destination	Houston, TX, United States	Meals	\$138.00
Departure Date	January 3, 2023	Lodging	\$192.55
Return Date	January 5, 2023	Other: Parking	\$64.00
		Total	\$865.25

Purpose

The listed parties are to perform an engineering review, operating review, and factory acceptance review of the \$1.2 Million Substation E Switchgear purchase.

How did the travel apply to the job?

The travel to ETI factory in Houston was to confirm their quality and building to follow IPL standards and preference. Its necessary and a must before we can use it at substation E.

How did training add value to the city?

This was not training. It's to ensure our purchase by inspect the production before delivery.

General comments:

We did a good inspection job and discussed quite some topics on site. Identified some issue and concluded with ETI for possible solutions.

Report ID: 615

LARS Request ID: 1591