



INDEPENDENCE
★ FINANCE & ADMINISTRATION ★

Travel Expenses Report

From: Saturday, January 01, 2022

To: Monday, January 31, 2022

Report Generated: Thursday, August 25, 2022 11:24:06 AM

**Department: City Manager**

Expenses

| | | | |
|--------------------|------------------------------------|------------------|-----------------|
| Employee | Morris, Samantha | Registration Fee | \$100.00 |
| Approving Director | Norris, Adam | Transportation | \$0.00 |
| Destination | Columbia, MO, United States | Meals | \$59.00 |
| Departure Date | January 26, 2022 | Lodging | \$114.45 |
| Return Date | January 27, 2022 | Other: Mileage | \$111.38 |
| | | Total | \$384.83 |

Purpose

MCMA Winter Conference

How did the travel apply to the job?

This conference provided a number of different sessions that closely related to several ongoing projects that we have.

How did training add value to the city?

At this conference I was able to make some fantastic connections with other City Manager's/Assistant CM's that I will be able to call on for assistance in the near future.

General comments:

Without this trip I would not of been able to build the relationships that I have, and create the needed connections from across the state

Report ID: 424

LARS Request ID: 1315



Department: Municipal Services

Expenses

| | | | |
|--------------------|------------------------------------------|------------------|-----------------|
| Employee | Jackson, Michael | Registration Fee | \$0.00 |
| Approving Director | Reynolds, Lisa | Transportation | \$0.00 |
| Destination | Jefferson City, MO, United States | Meals | \$59.00 |
| Departure Date | January 19, 2022 | Lodging | \$188.32 |
| Return Date | January 20, 2022 | Other: | \$0.00 |
| | | Total | \$247.32 |

Purpose

Association of Missouri Clean Water Agencies (AMCA) Meeting

How did the travel apply to the job?

Board meeting for Association of Missouri Clean Water Agencies and subsequent wastewater treatment regulation training/updates.

How did training add value to the city?

Receive regulatory updates and have questions answered regarding the City's National Pollutant Discharge Elimination System (NPDES) permit and Municipal Separate Storm Sewer System (MS4) permit.

General comments:

Extremely helpful to assist the City with remaining in state/federal environmental compliance.

Report ID: 411

LARS Request ID: 1316

**Department: Police**

Expenses

| | | | |
|--------------------|----------------------------------|---------------------------|-------------------|
| Employee | Coale, Gabriel | Registration Fee | \$0.00 |
| Approving Director | Leap, Dennea | Transportation | \$888.71 |
| Destination | Glynco, GA, United States | Meals | \$114.00 |
| Departure Date | January 2, 2022 | Lodging | \$0.00 |
| Return Date | January 15, 2022 | Other: Fuel 4513-5316-UNL | \$20.60 |
| | | Total | \$1,023.31 |

Purpose

Firearms Instructor Training Program

How did the travel apply to the job?

This course is designed to provide assigned firearms instructors with a familiarization of a variety of firearms, to include care and maintenance and the skills necessary to function as a law enforcement firearms instructor.

How did training add value to the city?

This course will help me enhance my abilities as an instructor as well as provide me with needed training to maintain my NRA Firearms Instructor certification.

General comments:

Per diem paid for with city issued check. Air fare and fuel were paid for with city issued pcard.

Rental car was paid for with Coale's personal credit card and needs to be reimbursed.

Lodging and food during the week was provided.



Department: Police

Expenses

| | | | |
|--------------------|------------------------------------------|------------------|-------------------|
| Employee | Hiegert, Allen | Registration Fee | \$475.00 |
| Approving Director | Leap, Denneha | Transportation | \$0.00 |
| Destination | Jefferson City, MO, United States | Meals | \$236.00 |
| Departure Date | January 16, 2022 | Lodging | \$538.10 |
| Return Date | January 21, 2022 | Other: | \$0.00 |
| | | Total | \$1,249.10 |

Purpose

Basic SRO Training

How did the travel apply to the job?

The training is required by state law to be an SRO.

How did training add value to the city?

Basic principles of being an SRO and active shooter training

General comments:

Registration fee and per diem was paid by city issued check. Hotel was paid for with city issued p-card.



Department: **Power & Light**

Expenses

| | | | |
|--------------------|-----------------------------------------|------------------|-----------------|
| Employee | Lampe, Paul | Registration Fee | \$0.00 |
| Approving Director | Nail, James | Transportation | \$148.50 |
| Destination | Oklahoma City, OK, United States | Meals | \$0.00 |
| Departure Date | January 10, 2022 | Lodging | \$0.00 |
| Return Date | January 11, 2022 | Other: | \$0.00 |
| | | Total | \$148.50 |

Purpose

The Markets and Operations Policy Committee is responsible, through its designated Organizational Groups, for developing and recommending policies and procedures related to the technical operations for the company in accordance with its scope as approved by the Board of Directors. Quarterly face to face meetings are held to vote on SPP recommended policies and procedures, which could impact the City operationally or financially. I am the City of Independence’s voting member.) (Agenda not available at this time.)

How did the travel apply to the job?

I am the voting member for the City of Independence on the Market Operation and Policy Committee where many of the policies and procedures for the Southwest Power Pool are approved. Meeting was changed from in person to online only.

How did training add value to the city?

Committee meeting where the City has a chance to cast votes for or against policy decisions along with voicing reasons for position.

General comments:

The meeting in Oklahoma City, OK was changed to online only. I was planning to fly directly from Orlando, FL to Oklahoma City and had to change my flight. Only expense incurred due to purchasing Southwest Rapid Rewards points since I paid for the original flights with my frequent flyer points.