



INDEPENDENCE
★ FINANCE & ADMINISTRATION ★

Travel Expenses Report

From: Wednesday, January 01, 2020

To: Friday, January 31, 2020

Report Generated:

Monday, March 16, 2020 8:30:45 AM

**Department: Finance & Administration****Expenses**

Employee	Fairchild, Natalia	Registration Fee	\$95.00
Approving Director	Kidney, Bryan	Transportation	\$0.00
Destination	Columbia, MO, United States	Meals	\$38.50
Departure Date	January 30, 2020	Lodging	\$100.80
Return Date	January 31, 2020	Other: Mileage	\$194.35
		Total	\$428.65

Purpose

To attend GFOA of MO 2020 Winter Seminar.

How did the travel apply to the job?

The travel applied to my job in different ways.

First, the visit with City of Columbia on Thursday, January 30, 2020 provided me with several things: a resource for best practices for day-to-day accounting work; networking opportunity with another City with the same Financial and Utility billing system as City of Independence; and, several contacts, with one specifically knowledgeable in FERC Accounting. Second, attending the MO GFOA Winter Seminar on January 31, 2020 provided me with an opportunity to learn about different topics related to my duties. Specifically, the seminar covered topics addressing ethics best practices, how to avoid common mistakes when putting financial statements together, different economic development incentives and another networking opportunity with other cities from Missouri.

How did training add value to the city?

Both meeting and seminar added value to the City. During the meeting with City of Columbia, the City's Controller, Kari, showed us different ways to navigate thru the financial system and its accompanying support. This will help us become more familiar and comfortable with the financial system and better able to take care of internal customer needs. The MO GFOA seminar provided me with not only updates on current topics within government finance, it also provided me with knowledge about different statutes and laws relevant to my duties.

General comments:

Overall, this trip was very informative and helpful.



Department: Finance & Administration

Expenses

Employee	Hutsell, Kendra	Registration Fee	\$95.00
Approving Director	Kidney, Bryan	Transportation	\$136.85
Destination	Columbia, MO, United States	Meals	\$44.00
Departure Date	January 30, 2020	Lodging	\$125.00
Return Date	January 31, 2020	Other:	\$0.00
		Total	\$400.85

Purpose

Attend 2020 GFOA Missouri Seminar

How did the travel apply to the job?

Met with Kari Gruenberg with The City of Columbia, MO - as GFOA was in Columbia and was able to combine into one trip. Kari was a great resource on day to day city accounting and provided my first Networking Opportunity as a City of Independence, MO. employee. She was very helpful in navigating the MUNIS software system and provided a FERC accounting contact. The GFOA Winter Seminar covered ethics - including confidential information and best practices, economic development incentives and tools and Interpreting Local Government Financial Statements. Made several contacts for networking in the future.

How did training add value to the city?

Networking with the City of Columbia provided MUNIS software navigation and direction that will be used daily in my role in Independence and allow me to become more quickly familiar with the financial system and able to answer financial system questions for those in the utility building. Reviewing and learning processes for interpreting local government financial statements will help insure city finances are reviewed and interpreted correctly and consistently as I learn in this new role.

General comments:

Thank you for this learning opportunity - to help with decision making and accountability with the City of Independence.

**Department: Finance & Administration**

		Expenses	
Employee	Kidney, Bryan	Registration Fee	\$0.00
Approving Director	Kidney, Bryan	Transportation	\$334.64
Destination	Washington, District of Columbia, United States	Meals	\$205.20
Departure Date	January 26, 2020	Lodging	\$824.19
Return Date	January 29, 2020	Other: Parking, Mileage	\$58.98
		Total	\$1,423.01

Purpose

GFOA Annual Debt Committee training plus legislative visit

How did the travel apply to the job?

As the Director of Finance and Administration, I am responsible for the planning, structuring, issuance, and repayment of all debt for the City. The meeting I attended was to attend the Government Finance Officers Association (GFOA) Debt Committee meetings.

How did training add value to the city?

Members of the GFOA debt Committee are required to be knowledgeable on the latest best practices in the industry. You are also required to draft, edit, and present the best practices. This requirement makes sure that I am continually updated and able to provide guidance to the City.

General comments:

In addition to the debt committee responsibilities, I also attended a briefing from the Secret Service on the latest cybersecurity practices and concerns to municipal governments.



Department: Police

Expenses

Employee	Nightingale, Kevin	Registration Fee	\$0.00
Approving Director	Leap, Dennea	Transportation	\$0.00
Destination	Valencia, CA, United States	Meals	\$0.00
Departure Date	January 27, 2020	Lodging	\$0.00
Return Date	February 1, 2020	Other:	\$0.00
		Total	\$0.00

Purpose

DEA Clandestine Laboratory High Hazard Level A Certification Course (He did not attend the originally scheduled training due to illness.)

How did the travel apply to the job?

The course will provide the equipment and training needed to recognize dangers of clandestine laboratories, as well as provide training on the safe extraction of civilians and law enforcement that are in need of medical attention.

How did training add value to the city?

This course will certify the attendees in the DEA Clandestine Laboratory High Hazard Level A Certification Course.

General comments:

The training is free and the equipment is also free to the department.

**Department: Power & Light**

Expenses

Employee	Adams, Michael	Registration Fee	\$320.00
Approving Director	Nail, James	Transportation	\$0.00
Destination	Overland Park, KS, United States	Meals	\$0.00
Departure Date	January 29, 2020	Lodging	\$0.00
Return Date	January 31, 2020	Other: Mileage	\$42.32
		Total	\$362.32

Purpose

International Society of Arboriculture Midwestern Chapter conference. Continuing education, and networking with other tree industry professionals.

How did the travel apply to the job?

Continuing education helps me be a better employee.

How did training add value to the city?

Continuing education and the knowledge gained from it certainly add value to the employee. Knowledgeable employees are of great value to the city, and the citizens they serve.

General comments:

Report ID: 274

LARS Request ID: 1039



Department: Power & Light

Expenses

Employee	Dodson, Andrew	Registration Fee	\$200.00
Approving Director	Nail, James	Transportation	\$28.00
Destination	Overland Park, KS, United States	Meals	\$0.00
Departure Date	January 30, 2020	Lodging	\$0.00
Return Date	January 31, 2020	Other:	\$0.00
		Total	\$228.00

Purpose

Attend the International Society of Arboriculture Conference in Overland Park, Kansas on Thursday, January 30th. By attending this conference, I will obtain CEU's towards my Arborist Certification and also keep updated on Arboriculture practices that involves my daily work at IPL

How did the travel apply to the job?

The Midwestern Chapter of the ISA Conference allowed me an opportunity to obtain CEU's towards my Certified Arborist License. Also, I learned new OSHA regulations involving Line Clearance work in my field.

How did training add value to the city?

I also learned new signs and symptoms of trees that will show decay, thus becoming a hazard to the public

General comments:

I drove my car to travel to and from the conference (Double Tree in OP). I don't know how to apply this (\$28) to the expense report, or if I can? This mileage is a total of 50 miles. Could you let me know if this can be considered.

Report ID: 266

LARS Request ID: 1038

**Department: Water Pollution Control**

		Expenses	
Employee	Jackson, Michael	Registration Fee	\$0.00
Approving Director	Phelps, Lisa	Transportation	\$0.00
Destination	Jefferson City, MO, United States	Meals	\$55.00
Departure Date	January 15, 2020	Lodging	\$149.99
Return Date	January 16, 2020	Other:	\$0.00
		Total	\$204.99

Purpose

Association of Missouri Cleanwater Agencies - Quarterly meeting

How did the travel apply to the job?

I serve on the executive board for the Association of Missouri Cleanwater Agencies. This was our quarterly meeting and day long training.

How did training add value to the city?

To stay abreast on new and evolving state and federal environmental legislation pertaining to water quality.

General comments:

Report ID: 265

LARS Request ID: 1040



Department: **Water Pollution Control**

Expenses

Employee	Jackson, Michael	Registration Fee	\$0.00
Approving Director	Phelps, Lisa	Transportation	\$0.00
Destination	Jefferson City, MO, United States	Meals	\$55.00
Departure Date	January 15, 2020	Lodging	\$149.99
Return Date	January 16, 2020	Other:	\$0.00
		Total	\$204.99

Purpose

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