



INDEPENDENCE
★ FINANCE & ADMINISTRATION ★

Travel Expenses Report

From: Sunday, December 01, 2019

To: Tuesday, December 31, 2019

Report Generated:

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**Department: Parks, Recreation, & Tourism****Expenses**

Employee	Criswell, Kristina	Registration Fee	\$60.00
Approving Director	Urfer, Eric	Transportation	\$39.29
Destination	Jefferson City, Missouri, United States	Meals	\$63.00
Departure Date	December 9, 2019	Lodging	\$248.24
Return Date	December 11, 2019	Other: Incidentals, Incidentals, Incidentals	\$15.00
		Total	\$425.53

Purpose

Attend the Missouri Travel Alliance & Missouri Association of Convention & Visitors Bureaus Joint Planning session. This will include a pre-work session for the 2020 Capitol Day for Tourism. I am also a Regional Director for the Northwest Region of the MTA.

The cost for the Joint Planning Session is \$60, which includes lunch, dinner and evening entertainment on Tuesday, December 10th.

A room block is available at Capital Plaza Hotel and Convention Center, 415 West McCarty Street. The room block rate is \$97.

How did the travel apply to the job?

This is the annual joint planning session for the Missouri Travel Alliance, which I am a Regional Director of, and the Missouri Association of Convention & Visitors Bureaus, which I am a board member of. This training included preparation for the upcoming Capitol Days for Tourism.

How did training add value to the city?

Prepared us for our legislative visits to our legislators for Capital Days for Tourism.

General comments:

Great trip, lots of good information.



Department: Parks, Recreation, & Tourism

Expenses

Employee	Criswell, Kristina	Registration Fee	\$1,595.00
Approving Director	Urfer, Eric	Transportation	\$23.38
Destination	St Louis, Missouri, United States	Meals	\$273.00
Departure Date	December 1, 2019	Lodging	\$0.00
Return Date	December 5, 2019	Other: Parking, Mileage, Incidentals, Incidentals, Incidentals, Incidentals	\$935.09
		Total	\$2,826.47

Purpose

Travel South International Showcase is the premier Marketplace event in the South where over 500 tourism professionals gather for 3 days of intensive meetings with a goal of delivering more visitors, spending more time and more money in Independence, MO. There will be 3 FULL DAYS of programming including pre-scheduled appointments. In cooperation with our 12 southern state's tourism offices and over 100 international buyers, join us as we partner together to grow international visitation to the South!

REGISTRATION INCLUDES:

**Two full days of pre-scheduled appointments with international buyers and U.S. receptive operators
All meals, social functions, events, City Tours, and activities included in the Official Program**

How did the travel apply to the job?

This trade show allowed us to have 39-one on one appointments with tour operators and journalist from across the world. I had the maximum amount of appointments allowed by the trade show. It allowed me time to engage with planners and writers to expose them to Independence. They will be adding Independence to their already planned itineraries as well as create new itineraries that will feature Independence.

How did training add value to the city?

This trip adds value to the City by fulfilling the City's 'Independence for All' strategic plan by increasing the number of visitors to Independence, increase the overnight stays in Independence which will increase the revenue generated by the transient guest tax.

General comments:

Great show, lots of genuine interest and excitement in Independence.



Department: **Parks, Recreation, & Tourism**

Expenses

Employee	Thomas, Mataya	Registration Fee	\$60.00
Approving Director	Bennetzen, Tamara	Transportation	\$0.00
Destination	Jefferson City, Missouri, United States	Meals	\$110.00
Departure Date	December 10, 2019	Lodging	\$312.48
Return Date	December 11, 2019	Other:	\$0.00
		Total	\$482.48

Purpose

MACVB joint planning meeting.

How did the travel apply to the job?

It was the annual joint MACVB meeting on Tourism

How did training add value to the city?

We discussed different topics regarding Missouri Tourism and plans for Capital Days in February 2020.

General comments:



Department: Police

Expenses

Employee	Dorman Jr, Terry	Registration Fee	\$695.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Springfield, Missouri, United States	Meals	\$0.00
Departure Date	December 1, 2019	Lodging	\$0.00
Return Date	December 6, 2019	Other:	\$0.00
		Total	\$695.00

Purpose

FBI-LEEDA - Executive Leadership Institute (no expenses except for tuition will be incurred)

How did the travel apply to the job?

This session was the last of three to complete the program. I have already the first two classes; SLI and CLI. These are great classes for leadership.

How did training add value to the city?

Leadership ideas, public safety trends, practical exercises.

General comments:

The only expense was tuition for this class. No other expenses.

**Department: Power & Light**

		Expenses	
Employee	Alitz, Mary	Registration Fee	\$0.00
Approving Director	Moore, Regina	Transportation	\$0.00
Destination	Washington, DC, District of Columbia, United States	Meals	\$0.00
Departure Date	December 8, 2019	Lodging	\$0.00
Return Date	December 11, 2019	Other:	\$0.00
		Total	\$0.00

Purpose

As a member of the RP3 panel it is required that I attend the grading meetings. Thank you,

How did the travel apply to the job?

Trip canceled

How did training add value to the city?

Trip canceled

General comments:

Trip canceled

Report ID: 271

LARS Request ID: 302



Department: Power & Light

Expenses

Employee	Brazeal, Emily	Registration Fee	\$0.00
Approving Director	Moore, Regina	Transportation	\$431.60
Destination	Salt Lake City, Utah, United States	Meals	\$112.00
Departure Date	December 3, 2019	Lodging	\$635.13
Return Date	December 6, 2019	Other: Mileage	\$34.82
		Total	\$1,213.55

Purpose

Attend 2019 Cityworks User Conference. In addition to attending hourly sessions we have been asked to help facilitate a new breakout session for Utility users for sharing our development best practices. The conference offers more than 160 sessions during the course of 2 1/2 days.

How did the travel apply to the job?

IPL uses Cityworks as a fully developed asset management solution. IPL also had a staff member who gave two presentations on how we are utilizing Cityworks at our utility for best practices in warehouse use and GIS vertical asset management.

How did training add value to the city?

The value added to the city is by attending this conference, I was able to have access to more than 160 sessions in regards to best practices, learning from other municipalities on their use of Cityworks, and learning what is coming in the future in relationship to the software and platform. Understanding where we need to upgrade to in order to get the best return on our investment. As always, this is one of the best conferences to attend with the knowledge gathering of best practices and future uses of the software application.

General comments:

IPL was this years recipient of the 2019 Excellence in Enterprise Practice Award for the development work done at Power & Light. The award is selected by the staff of Cityworks to recognize Power & Light as a leading example worldwide for others in the electric industry. With more than 40,000 global users, this is a highly honorable award and IPL should be very proud.

**Department: Power & Light**

		Expenses	
Employee	Greengo, Stephen	Registration Fee	\$3,570.00
Approving Director	Moore, Regina	Transportation	\$431.29
Destination	Houston, Texas, United States	Meals	\$336.00
Departure Date	December 8, 2019	Lodging	\$802.82
Return Date	December 14, 2019	Other: Parking, Mileage	\$80.38
		Total	\$5,220.49

Purpose

O-Control System- Mark VIe Intermediate,

How did the travel apply to the job?

Received training on the Mark VIe control from GE learning center.

How did training add value to the city?

The Mark VIe control system runs our gas turban generators. Having a greater understanding of controls, troubleshooting, and operation of this system is imperative to insure reliable power production.

General comments:

The city's commitment to training on it's power generating equipment is an exemplary example of forward thinking.

Report ID: 277

LARS Request ID: 298



Department: Power & Light

Expenses

Employee	Weir, Janna	Registration Fee	\$0.00
Approving Director	Moore, Regina	Transportation	\$431.60
Destination	Salt Lake City, Utah, United States	Meals	\$112.00
Departure Date	December 3, 2019	Lodging	\$635.13
Return Date	December 6, 2019	Other: Parking, Mileage	\$64.82
		Total	\$1,243.55

Purpose

Attend Cityworks Conference. In addition to attending hourly sessions we have been asked to help facilitate a new breakout session for Utility users for sharing our development best practices. The conference offers more than 160 sessions over the course of 2 1/2 days.

How did the travel apply to the job?

I presented on two different panel discussions regarding the software development and use of the Cityworks application as it relates to Power & Light business needs.

How did training add value to the city?

Provided out of the box thinking on processes and use of advanced features currently and upcoming that will lend to a more lean ability within my department.

General comments:

Was presented with the Excellence in Enterprise Practice for the Power & Light development and use of Cityworks. The award is awarded by the staff of Cityworks to recognize Power & Light as a world wide leader in the use of the Cityworks application within the electric utility industry.

**Department: Public Works**

Expenses

Employee	Pittman, William	Registration Fee	\$0.00
Approving Director	Gramling, Tim	Transportation	\$8.14
Destination	Spirngfield, Missouri, United States	Meals	\$23.80
Depature Date	December 10, 2019	Lodging	\$202.00
Return Date	December 12, 2019	Other: Tip for cleaning crew, Bottled water & soda	\$9.68
		Total	\$243.62

Purpose

Fred Woods and I have been invited to attend the Missouri Common Ground Summit. It is a very impactful training course that covers a multitude of subjects, such as Personal protection equipment, Excavation, Underground Utilities, even Defensive driving. The course is a two day event.

How did the travel apply to the job?

Training

How did training add value to the city?

I am further educated.

General comments:

Informative classes, good trip.

Report ID: 254

LARS Request ID: 317


Department: Water Pollution Control
Expenses

Employee	Brown, Steve	Registration Fee	\$0.00
Approving Director	Phelps, Lisa	Transportation	\$0.00
Destination	Springfield, Missouri, United States	Meals	\$105.00
Departure Date	December 10, 2019	Lodging	\$235.98
Return Date	December 12, 2019	Other:	\$0.00
		Total	\$340.98

Purpose
Attend MO Common Ground Alliance 2019 Damage Prevention & Excavation Safety Summit
How did the travel apply to the job?

Our crews do trenching and excavating daily. Discussed different methods to work safely and efficiently. Watched demonstration of trenchless technology which is a technique we are beginning to implement.

How did training add value to the city?

Doing the job in the safest manner possible is paramount.

General comments:

Very helpful, learned new methods, new technologies and new tools to do our work.

**Department: Water Pollution Control**

Expenses

Employee	Nelson, Alicia	Registration Fee	\$0.00
Approving Director	Phelps, Lisa	Transportation	\$0.00
Destination	Springfield, Missouri, United States	Meals	\$77.00
Departure Date	December 10, 2019	Lodging	\$187.36
Return Date	December 12, 2019	Other:	\$0.00
		Total	\$264.36

Purpose

Missouri Common Ground Alliance

How did the travel apply to the job?

The Missouri Common Ground Alliance Conference offered a variety of safety courses and resources to assist with safety efforts across the City. Several safety vendors with various products and tools were available to answer questions and subject matter experts were present to train those in attendance on safety topics and share useful information to implement within our respective roles and responsibilities.

How did training add value to the city?

The training provided useful information pertaining to safety to assist myself and other city staff with improve safety initiatives, trainings, and equipment within our departments.

General comments:

The conference was well organized, attended and provided useful information. This conference would be great for various field staff and supervisors to attend in the future.

Report ID: 252

LARS Request ID: 339