

City of Independence

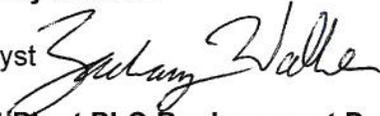
MEMORANDUM

City Council Office

DATE: October 31st, 2013

TO: Honorable Mayor and Members of the City Council

FROM: Zachary C. Walker, Management Analyst



SUBJECT: Courtney Bend Water Treatment Plant PLC Replacement Project

Before you is an ordinance authorizing the City Manager to enter into an agreement with Black and Veatch Corporation in the amount of \$617,025 for consulting services as part of the replacement of the two existing programmable logic controllers (PLCs) at the Courtney Bend Water Treatment Plant. Because the scope of service for this agreement is authorized through November 15th, 2015, I have reviewed this contract to ensure compliance with the contracting process in accordance with Section 1.43.007 (D) of the City Code.

Having reviewed all applicable documentation and actions related to this contract, it is my opinion that this is a satisfactory contract and that all parties have fulfilled their obligations accordingly. This contract with Black and Veatch will cover design, pre-award services, construction assistance, and programming for improvements associated with the replacement of the two existing programmable logic controllers (PLCs) at the Courtney Bend Water Treatment Plant. Specific services to be performed by Black and Veatch for each phase of the project are set forth in the agreement. The effective date of the agreement is proposed for November 15th, 2013, with the scope of service to be complete by November 15th, 2015.

In accordance with Sections 8.285 through 8.291 of the *Missouri Revised Statutes* regarding contracts for architectural, engineering, and land surveying services, the Water Department selected three firms from the City Purchasing Division's pre-qualified vendor list, including Black and Veatch, Burns and McDonald, and HDR Engineering. Water Department staff then reviewed each firm's qualification statement in accordance with four set of criteria: the firm's specialized experience and technical competence with regard to the services required, the firm's ability to perform the work within the time limitations for the project, the firm's past record of work with regard to cost control and quality of work, and the firm's proximity to and familiarity with the area within which the project is located. Based on this assessment, Black and Veatch was determined to be the most qualified firm for this project.

In summary, the contract contains all the necessary clauses to protect the interests of the City of Independence and meet the timelines outlined in the Agreement. If you should have any questions regarding this review, please do not hesitate to contact me.

C: City Manager
City Clerk
Dan Montgomery, Water Department Director