

## How to apply to serve on a City board

- Get an application for boards and commissions
  - from the City website ([www.independencemo.org](http://www.independencemo.org))
  - request one by mail
  - pick one up at City Hall
- Complete the application, adding all boards of interest
- Submit the application to the City Clerk Department by attaching it to an email and sending it to the City Clerk at [cityclerk@indepmo.org](mailto:cityclerk@indepmo.org), sending it by mail (111 E. Maple, Independence, MO, 64050), or dropping it off at City Hall.

Applications received are forwarded to City Council when vacancies occur. A Council Committee conducts short interviews with applicants for some boards. Recommendations are made by this committee to the full Council in these instances. Council reviews prospective appointments along with applications in Study Sessions and Council makes formal appointments to boards and commissions in Regular Sessions.

Following appointment, the new board member is contacted by the City Clerk with information about the appointment and the term of office.

Applications to serve on City boards, commissions and committees may be printed from the City's website ([www.independencemo.org](http://www.independencemo.org)) and are available in the Clerk's office on the ground floor of City Hall, 111 E. Maple Independence, MO, 64050. Call the City Clerk's office at 816.325.7010 for more information.



City of Independence



Volunteer Opportunities:

Boards and  
Commissions

The more than 35 active City boards, commissions and committees are always seeking new volunteers to ensure that every seat is filled. Vacancies occur as current board members choose to volunteer in another capacity, give others an opportunity to participate, or become ineligible, due to term limitations or moving.



Some boards are established to serve a short-term purpose. Examples of these ad hoc boards are the Emergency Medical Services Advisory Committee and the Census 2010 Complete Count Committee. Others are established by the City Charter, such as the Planning Commission and Personnel Board.

More than 150 citizens, business and property owners in Independence are currently volunteering their time on City boards, commissions and committees. In order to make sure each board has all vacancies filled, however, the Council is always seeking interested residents to submit applications.

Applications are available through the City's website at [www.independencemo.org](http://www.independencemo.org) or by contacting the City Clerk Department at 816.325.7010.

Residency in Independence for at least one year is required for eligibility to serve on many of the boards and commissions. Some boards meet as needed and others meet on a monthly basis. Information about the functions of the various boards is available on the website ([www.independencemo.org](http://www.independencemo.org)).

A list of the boards and commissions follows:

- Advisory Board of Health
- Board of Adjustment
- Board of Ethics
- Census 2010 Complete Count Committee
- Citizens with Disabilities Advisory Board
- Citizens Advisory Board on Solid Waste Management
- City Beautification Commission
- Council/Landlord Technical Committee
- Enhanced Enterprise Zone Board
- Enhanced Enterprise Zone West Board
- Harry S Truman Award Commission
- Heritage Commission
- Housing Authority
- Human Relations Commission
- Industrial Development Authority
- Japanese Sister City Committee

- Judicial Commission
- License Surcharge Annual Review Committee
- Park Commission
- Personnel Board
- Planning Commission
- Public Safety Sales Tax Oversight Committee
- Public Utilities Advisory Board
- Street Improvement Sales Tax Oversight Committee
- Storm Water Control Oversight Committee
- Tax Increment Financing Commission
- Tourism Advisory Board
- Tree Commission
- Truman Memorial Scholarship Fund Candidate Selection Committee

Applications are easily available through the website and by contacting the City Clerk Department. Consider this opportunity to get involved with your city and contribute by serving on a board, commission or committee.

