



INDEPENDENCE
★ FINANCE & ADMINISTRATION ★

Travel Expenses Report

From: Saturday, February 01, 2020

To: Saturday, February 29, 2020

Report Generated:

Tuesday, June 23, 2020 10:50:26 AM

**Department: Finance & Administration****Expenses**

Employee	Fairchild, Natalia	Registration Fee	\$2,615.00
Approving Director	Kidney, Bryan	Transportation	\$480.92
Destination	Savannah, GA, United States	Meals	\$292.80
Departure Date	February 9, 2020	Lodging	\$1,141.41
Return Date	February 14, 2020	Other: Mileage, Baggage Fee - to Savannah, GA, Baggage Fee on return flights; On K. Hutsell's P-Card	\$121.64
		Total	\$4,651.77

Purpose

To attend the American Public Power Association Winter Education Institute in Savannah, GA.

How did the travel apply to the job?

As the Utility Accounting Administrator, the APPA's Public Utility Accounting training I attended applies to my duties in many ways. First, the training was relevant to my everyday tasks since the training went over properly accounting for IP&L's transactions in compliance with FERC Accounting. Second, I was able to network with other City public utility accountants and ask for any best practices on reporting, work orders, project tracking and creating FERC Financial Statements. Last, but not least, the training showed me the major differences between GASB and FERC financial statements. This will help the Finance Utilities team put together financial statements for both the annual audit and the PUAB Board.

How did training add value to the city?

The training added value to the city in different ways. FERC Accounting is not only used to meet reporting requirements for transmission revenue, it is also an electric utility industry standard and is used as a basis to benchmarking operations. With the knowledge gained from the training sessions, not only will the City be able to benchmark key operation processes, the Finance Utility team can better serve internal customers. This can be achieved in several ways: creating FERC and work order policies or procedural documentations which outlines major processes from beginning to end; identifying manual processes to see what can be improved or eliminated; and, identify why certain practices are followed and if those practices warrant continuation.

General comments:

I would highly recommend the APPA's Public Utility Accounting training to any City employee within Finance Utility or IP&L groups. The knowledge gained from these training sessions are invaluable and crosses many functions, beyond accounting. Attending this training gave me a better understanding of why certain processes are important and why the utility industry uses FERC Accounting.



Department: Finance & Administration

		Expenses	
Employee	Gray, Cynthia	Registration Fee	\$2,615.00
Approving Director	Kidney, Bryan	Transportation	\$570.26
Destination	Savannah, GA, United States	Meals	\$292.80
Departure Date	February 9, 2020	Lodging	\$1,154.35
Return Date	February 14, 2020	Other: Mileage, bag fee, bag fee - lost receipt	\$96.22
		Total	\$4,728.63

Purpose

Public Power Association Academy - Accounting, Work order and Asset Management, Advanced Public Utility Accounting

How did the travel apply to the job?

As the Chief Financial Officer for the City of Independence understanding FERC accounting is essential to my duties involving IPL.

How did training add value to the city?

Helped me expand my FERC accounting knowledge in my role as CFO with the city.

General comments:

Good networking opportunity for both FERC and MUNIS as I met and discussed software processes with other attendees.

**Department: Finance & Administration**

		Expenses	
Employee	Hutsell, Kendra	Registration Fee	\$2,615.00
Approving Director	Kidney, Bryan	Transportation	\$490.45
Destination	Savannah, GA, United States	Meals	\$292.80
Departure Date	February 9, 2020	Lodging	\$1,154.35
Return Date	February 14, 2020	Other: Parking, Mileage	\$122.89
		Total	\$4,675.49

Purpose

American Public Power Association - Public Accounting, Work Order and Asset Management Accounting and Advanced Public Utility Accounting training.

How did the travel apply to the job?

APPA Public Utility Accounting training - including Public Utility Accounting, Work Order and Asset Management and Advanced Public Utility Accounting

How did training add value to the city?

Helped me begin to learn FERC accounting in my new role with the City and why FERC accounting is used.

General comments:

Great networking opportunity as well as learning opportunity with IPL.

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Department: Finance & Administration

Expenses

Employee	Murdock, Chris	Registration Fee	\$275.00
Approving Director	Kidney, Bryan	Transportation	\$227.96
Destination	Chicago, IL, United States	Meals	\$326.80
Departure Date	February 24, 2020	Lodging	\$0.00
Return Date	February 27, 2020	Other: Lodging	\$454.35
		Total	\$1,284.11

Purpose

To attend the ESRI Midwest User Conference

How did the travel apply to the job?

This conference provided a unique opportunity to network with 350 attendees from across industries who are using GIS technology to create location strategies in their organizations. The latest release of ArcGIS Pro, version 2.5, has a significant number of improvements which were demonstrated at the conference- along with best practices, tips and tricks. I attended focused presentations on workflows and specific challenges, as well as user presentations that showed how different area organizations used the software, customized coding, and deployed solutions that made an impact to the people they serve.

How did training add value to the city?

The GIS team is planning on developing and launching its own hub site, a community engagement tool that can be used in a variety of ways but will be most valuable to the city in crowdsourcing field data collection of city assets that need to be inventoried and managed. I was able to network with an assortment of presenters who were willing to share their presentations, work flows, solutions, and in some cases raw code with me that I have passed along to our team to learn from.

I now feel extremely fortunate to have been able to complete this travel prior to the COVID-19 saturation of the country. If this conference had been held even just a few weeks later, I would not have been able to gather this information or build these new relationships in GIS.

General comments:

This is an especially important year for me to keep up with changes in GIS, the technology is advancing so quickly. ESRI's ArcGIS software suite provides more real-time operational solutions, mobile apps, and powerful integration capabilities that I need to learn so that we can leverage and greater utilize our investment with ESRI, making the most of our resources and keep up with our peers.

**Department: Police**

Department: Police		Expenses	
Employee	Phillips, Kevin	Registration Fee	\$589.00
Approving Director	Leap, Dennea	Transportation	\$0.00
Destination	Chattanooga, TN, United States	Meals	\$292.80
Departure Date	February 2, 2020	Lodging	\$693.72
Return Date	February 7, 2020	Other: Fuel - 4513-5316-UNL, Fuel - 4513-5316-UNL	\$80.33
		Total	\$1,655.85

Purpose

Training hours required to meet minimum hours needed for certification. Training is approved for that certification.

How did the travel apply to the job?

Crime Scene management, evidence identification and evaluation, basic blood stain pattern recognition.

How did training add value to the city?

Training hours required to meet minimum hours needed for certification.

General comments:

Meals paid for by city issued check. Registration fee, hotel, and fuel paid for by city pcard.

Report ID: 269

LARS Request ID: 1050