



INDEPENDENCE
★ FINANCE & ADMINISTRATION ★

Travel Expenses Report

From: Saturday, February 01, 2020

To: Saturday, February 29, 2020

Report Generated:

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**Department: Finance & Administration****Expenses**

Employee	Fairchild, Natalia	Registration Fee	\$2,615.00
Approving Director	Kidney, Bryan	Transportation	\$480.92
Destination	Savannah, GA, United States	Meals	\$292.80
Departure Date	February 9, 2020	Lodging	\$1,141.41
Return Date	February 14, 2020	Other: Mileage, Baggage Fee - to Savannah, GA, Baggage Fee on return flights; On K. Hutsell's P-Card	\$121.64
		Total	\$4,651.77

Purpose

To attend the American Public Power Association Winter Education Institute in Savannah, GA.

How did the travel apply to the job?

As the Utility Accounting Administrator, the APPA's Public Utility Accounting training I attended applies to my duties in many ways. First, the training was relevant to my everyday tasks since the training went over properly accounting for IP&L's transactions in compliance with FERC Accounting. Second, I was able to network with other City public utility accountants and ask for any best practices on reporting, work orders, project tracking and creating FERC Financial Statements. Last, but not least, the training showed me the major differences between GASB and FERC financial statements. This will help the Finance Utilities team put together financial statements for both the annual audit and the PUAB Board.

How did training add value to the city?

The training added value to the city in different ways. FERC Accounting is not only used to meet reporting requirements for transmission revenue, it is also an electric utility industry standard and is used as a basis to benchmarking operations. With the knowledge gained from the training sessions, not only will the City be able to benchmark key operation processes, the Finance Utility team can better serve internal customers. This can be achieved in several ways: creating FERC and work order policies or procedural documentations which outlines major processes from beginning to end; identifying manual processes to see what can be improved or eliminated; and, identify why certain practices are followed and if those practices warrant continuation.

General comments:

I would highly recommend the APPA's Public Utility Accounting training to any City employee within Finance Utility or IP&L groups. The knowledge gained from these training sessions are invaluable and crosses many functions, beyond accounting. Attending this training gave me a better understanding of why certain processes are important and why the utility industry uses FERC Accounting.



Department: Finance & Administration

		Expenses	
Employee	Hutsell, Kendra	Registration Fee	\$2,615.00
Approving Director	Kidney, Bryan	Transportation	\$490.45
Destination	Savannah, GA, United States	Meals	\$292.80
Departure Date	February 9, 2020	Lodging	\$1,154.35
Return Date	February 14, 2020	Other: Parking, Mileage	\$122.89
		Total	\$4,675.49

Purpose

American Public Power Association - Public Accounting, Work Order and Asset Management Accounting and Advanced Public Utility Accounting training.

How did the travel apply to the job?

APPA Public Utility Accounting training - including Public Utility Accounting, Work Order and Asset Management and Advanced Public Utility Accounting

How did training add value to the city?

Helped me begin to learn FERC accounting in my new role with the City and why FERC accounting is used.

General comments:

Great networking opportunity as well as learning opportunity with IPL.

**Department: Police**

Department: Police		Expenses	
Employee	Phillips, Kevin	Registration Fee	\$589.00
Approving Director	Leap, Dennea	Transportation	\$0.00
Destination	Chattanooga, TN, United States	Meals	\$292.80
Departure Date	February 2, 2020	Lodging	\$693.72
Return Date	February 7, 2020	Other: Fuel - 4513-5316-UNL, Fuel - 4513-5316-UNL	\$80.33
		Total	\$1,655.85

Purpose

Training hours required to meet minimum hours needed for certification. Training is approved for that certification.

How did the travel apply to the job?

Crime Scene management, evidence identification and evaluation, basic blood stain pattern recognition.

How did training add value to the city?

Training hours required to meet minimum hours needed for certification.

General comments:

Meals paid for by city issued check. Registration fee, hotel, and fuel paid for by city pcard.

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LARS Request ID: 1050