



INDEPENDENCE
★ FINANCE & ADMINISTRATION ★

Travel Expenses Report

From: Tuesday, January 01, 2019

To: Tuesday, December 31, 2019

Report Generated: Monday, March 16, 2020 8:28:37 AM



Department: **City Clerk**

Expenses

Employee	Behrens, Rebecca	Registration Fee	\$455.00
Approving Director	Thoma-Perry, Mark	Transportation	\$66.82
Destination	Columbia, Missouri, United States	Meals	\$112.02
Departure Date	March 9, 2019	Lodging	\$199.10
Return Date	March 14, 2019	Other:	\$0.00
		Total	\$832.94

Purpose

MOCCFOA Annual Conference.

How did the travel apply to the job?

This is an annual conference for City Clerk training. We went over boards and commissions, records management, communication and Sunshine Law.

How did training add value to the city?

I was able to get good information regarding adherence to the Sunshine Law and effectively communicating within a department, which will be added value to the city.

General comments:

This annual conference is beneficial, because it allows you to not only see how other cities are implementing certain processes, but it allows you to network with those other cities. Due to issues on the hotel side, they decided to only charge the city two days worth of stays instead of the full five nights I was actually there.



Department: City Clerk

Expenses

Employee	Behrens, Rebecca	Registration Fee	\$773.00
Approving Director	Thoma-Perry, Mark	Transportation	\$225.50
Destination	St. Charles, Missouri, United States	Meals	\$72.60
Departure Date	September 7, 2019	Lodging	\$493.04
Return Date	September 11, 2019	Other:	\$0.00
		Total	\$1,564.14

Purpose

MML Annual Conference

How did the travel apply to the job?

MML Annual Conference. A lot of city-related topics. See attached affidavit, which I submit to MOCCFOA which goes over what I took away from the conference.

How did training add value to the city?

It helped me brush up on some current and past practices that we do here in our city.

General comments:

Report ID: 171

LARS Request ID: 235

**Department: City Clerk****Expenses**

Employee	Ellena, Jordan	Registration Fee	\$75.00
Approving Director	Thoma-Perry, Mark	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$0.00
Departure Date	April 17, 2019	Lodging	\$0.00
Return Date	April 17, 2019	Other:	\$0.00
		Total	\$75.00

Purpose

To attend the 5th annual Partners in Governance Conference

How did the travel apply to the job?

Attended at direction of City Council.

How did training add value to the city?

Information on mental health best practices related to law enforcement brought back.

General comments:

Not really.

Report ID: 208

LARS Request ID: 71



Department: City Clerk

Expenses

Employee	Thoma-Perry, Mark	Registration Fee	\$0.00
Approving Director	Saxton, Sheila	Transportation	\$196.00
Destination	Springfield, Missouri, United States	Meals	\$71.50
Departure Date	October 23, 2019	Lodging	\$131.51
Return Date	October 25, 2019	Other:	\$0.00
		Total	\$399.01

Purpose

2019 MO Lagers Annual Conference in Springfield, MO

How did the travel apply to the job?

The LAGERS Conf. didn't apply to my City position but did apply to my appt. as the LAGERS Employer Rep. for this year.

How did training add value to the city?

I believe I have a clearer idea of the LAGERS system the City's role in that.

General comments:

Interesting and educational to see things from the employer point of view instead of employee this time.



Department: **City Council**

Expenses

Employee	Weir, Eileen	Registration Fee	\$0.00
Approving Director	Thoma-Perry, Mark	Transportation	\$484.96
Destination	Indianapolis, Indiana, United States	Meals	\$102.00
Departure Date	June 25, 2019	Lodging	\$303.03
Return Date	June 27, 2019	Other:	\$0.00
		Total	\$889.99

Purpose

National League of Cities 2019 Summer Board & Leadership Meeting

How did the travel apply to the job?

Community and Economic Development

How did training add value to the city?

Provided education on community and economic development

General comments:

Purpose: National League of Cities Community and Economic Development Summer Board and Leadership Meeting



Department: City Council

		Expenses	
Employee	Weir, Eileen	Registration Fee	\$0.00
Approving Director	Thoma-Perry, Mark	Transportation	\$0.00
Destination	Nashville, Tennessee, United States	Meals	\$0.00
Departure Date	September 22, 2019	Lodging	\$0.00
Return Date	September 24, 2019	Other: EW-LEADXCHG2019	\$2,000.00
		Total	\$2,000.00

Purpose

KC 2019 Leadership Exchange: KC to Nashville

How did the travel apply to the job?

To represent Independence in the Chamber's regional leadership exchange to develop strong strategic partnerships to advance Independence for All.

How did training add value to the city?

To represent Independence in the Chamber's regional leadership exchange to develop strong strategic partnerships to advance Independence for All.

General comments:

To represent Independence in the Chamber's regional leadership exchange to develop strong strategic partnerships to advance Independence for All.



Department: **City Council**

Expenses

Employee	Weir, Eileen	Registration Fee	\$0.00
Approving Director	Thoma-Perry, Mark	Transportation	\$407.93
Destination	Washington, District of Columbia, United States	Meals	\$219.09
Departure Date	September 10, 2019	Lodging	\$846.26
Return Date	September 12, 2019	Other:	\$0.00
		Total	\$1,473.28

Purpose

City of Independence/Independence Chamber of Commerce DC Fly-In

How did the travel apply to the job?

- Advocated for continuance of Community Development Block Grant (CDBG)
- Advocated for widening of MO 7 Hwy, a 40 million dollar project
- Discussed concerns on methodology of 2020 Census
- Requested protection of exempt tax status of municipal bonds
- Discussed gun violence

How did training add value to the city?

- Advocated to keep \$775,000 annually in CDBG Funds
- Advocated for public safety regarding the widening of 7 Hwy

General comments:

It was annual Independence Chamber of Commerce fly-in to Washington DC



Department: City Manager

Expenses

Employee	Ayers, Kristen	Registration Fee	\$0.00
Approving Director	Morris, Samantha	Transportation	\$308.03
Destination	Nashville, Tennessee, United States	Meals	\$301.20
Departure Date	October 19, 2019	Lodging	\$0.00
Return Date	October 23, 2019	Other: Parking	\$37.50
		Total	\$646.73

Purpose

ICMA Conference

How did the travel apply to the job?

1. The purpose of the trip was to attend the International City Management Association's annual conference. This conference brings together thousands of local government professionals to discuss best practices and common issues/trends in cities and counties.

How did training add value to the city?

2. I attended many sessions that provided me with information and tools that can be implemented in the City to better improve processes and policies.

General comments:

N/A

Report ID: 206

LARS Request ID: 316



Department: **City Manager**

Expenses

Employee	Ayers, Kristen	Registration Fee	\$200.00
Approving Director	Morris, Samantha	Transportation	\$192.56
Destination	Ozarks, Missouri, United States	Meals	\$0.00
Departure Date	May 2, 2019	Lodging	\$138.23
Return Date	May 3, 2019	Other:	\$0.00
		Total	\$530.79

Purpose

MCMA conference

How did the travel apply to the job?

Working in the City Manager's Office and on the budget, this conference helped me with specific topics that we are facing as a City right now.

How did training add value to the city?

I attended sessions on union negotiations, HR practices, and community policing, all issues we are working on currently.

General comments:



Department: City Manager

Expenses

Employee	Mayfield, John	Registration Fee	\$0.00
Approving Director	Morris, Samantha	Transportation	\$380.97
Destination	Washington, District of Columbia, United States	Meals	\$177.00
Departure Date	September 10, 2019	Lodging	\$846.26
Return Date	September 12, 2019	Other: Parking	\$69.00
		Total	\$1,473.23

Purpose

City of Independence/Independence Chamber of Commerce DC Fly-In

How did the travel apply to the job?

- Advocated for continuance of Community Development Block Grant (CDBG)
- Advocated for widening of MO 7 Hwy, a 40 million dollar project
- Discussed concerns on methodology of 2020 Census
- Requested protection of exempt tax status of municipal bonds
- Discussed gun violence

How did training add value to the city?

- Advocated to keep \$775,000 annually in CDBG Funds
- Advocated for public safety regarding the widening of 7 Hwy

General comments:

It was annual Independence Chamber of Commerce fly-in to Washington DC



Department: **City Manager**

Expenses

Employee	Randall, Mark	Registration Fee	\$200.00
Approving Director	Walker, Zachary	Transportation	\$120.99
Destination	Lake Ozark, Missouri, United States	Meals	\$0.00
Departure Date	May 1, 2019	Lodging	\$346.66
Return Date	May 3, 2019	Other:	\$0.00
		Total	\$667.65

Purpose

MCMA Conference

How did the travel apply to the job?

Training

How did training add value to the city?

Continuing educations as required for City Management

General comments:

Trip was fine



Department: City Manager

Expenses

Employee	Randall, Mark	Registration Fee	\$975.00
Approving Director	Morris, Samantha	Transportation	\$367.98
Destination	Nashville , Tennessee, United States	Meals	\$305.00
Departure Date	October 19, 2019	Lodging	\$1,088.76
Return Date	October 24, 2019	Other: Parking	\$37.50
		Total	\$2,774.24

Purpose

ICMA Conference

How did the travel apply to the job?

1. The purpose of the trip was to attend the International City Management Association's annual conference. This conference brings together thousands of local government professionals to discuss best practices and common issues/trends in cities and counties.

How did training add value to the city?

2. I attended many sessions that provided me with information and tools that can be implemented in the City to better improve processes and policies.

General comments:

n/a

Report ID: 225

LARS Request ID: 319



Department: **City Manager**

Expenses

Employee	Walker, Zachary	Registration Fee	\$975.00
Approving Director	Walker, Zachary	Transportation	\$263.96
Destination	Nashville, Tennessee, United States	Meals	\$305.00
Departure Date	October 19, 2019	Lodging	\$764.69
Return Date	October 22, 2019	Other:	\$0.00
		Total	\$2,308.65

Purpose

ICMA Conference

How did the travel apply to the job?

1. The purpose of the trip was to attend the International City Management Association’s annual conference. This conference brings together thousands of local government professionals to discuss best practices and common issues/trends in cities and counties.

How did training add value to the city?

2. I attended many sessions that provided me with information and tools that can be implemented in the City to better improve processes and policies.

General comments:

N/A



Department: City Manager

		Expenses	
Employee	Walker, Zachary	Registration Fee	\$0.00
Approving Director	Walker, Zachary	Transportation	\$0.00
Destination	Nashville, Tennessee, United States	Meals	\$0.00
Departure Date	September 22, 2019	Lodging	\$0.00
Return Date	September 24, 2019	Other: LEADXCHG2019	\$3,300.00
		Total	\$3,300.00

Purpose

2019 Leadership Exchange: KC to Nashville

How did the travel apply to the job?

To represent Independence in the Chamber's regional leadership exchange to develop strong strategic partnerships to advance Independence for All.

How did training add value to the city?

To represent Independence in the Chamber's regional leadership exchange to develop strong strategic partnerships to advance Independence for All.

General comments:

To represent Independence in the Chamber's regional leadership exchange to develop strong strategic partnerships to advance Independence for All.



Department: **City Manager**

Expenses

Employee	Walker, Zachary	Registration Fee	\$0.00
Approving Director	Walker, Zachary	Transportation	\$457.55
Destination	Washington, District of Columbia, United States	Meals	\$124.00
Departure Date	September 10, 2019	Lodging	\$846.26
Return Date	September 12, 2019	Other:	\$0.00
		Total	\$1,427.81

Purpose

City of Independence/Independence Chamber DC Fly-In

How did the travel apply to the job?

- Advocated for continuance of Community Development Block Grant (CDBG)
- Advocated for widening of MO 7 Hwy, a 40 million dollar project
- Discussed concerns on methodology of 2020 Census
- Requested protection of exempt tax status of municipal bonds
- Discussed gun violence

How did training add value to the city?

- Advocated to keep \$775,000 annually in CDBG Funds
- Advocated for public safety regarding the widening of 7 Hwy

General comments:

It was annual Independence Chamber of Commerce fly-in to Washington DC



Department: **Community Development**

Employee **Dougherty, Susan**
 Approving Director **Scannell, Thomas**
 Destination **Nashville, Tennessee, United States**
 Departure Date **July 9, 2019**
 Return Date **July 12, 2019**

Expenses

Registration Fee	\$830.00
Transportation	\$473.23
Meals	\$0.00
Lodging	\$657.36
Other: Parking, meals	\$213.00
Total	\$2,173.59

Purpose

Neha conference

How did the travel apply to the job?

It was a conference for Environmental Health Professionals

How did training add value to the city?

The seminars are educational. They teach new ways to educate, investigate and inspect

General comments:

Trip was very informative.

Report ID: 104

LARS Request ID: 135

**Department: Community Development**

		Expenses	
Employee	Egger, Ioanna	Registration Fee	\$830.00
Approving Director	Scannell, Thomas	Transportation	\$345.94
Destination	Nashville, Tennessee, United States	Meals	\$201.30
Departure Date	July 9, 2019	Lodging	\$567.00
Return Date	July 12, 2019	Other:	\$0.00
		Total	\$1,944.24

Purpose

NEHA Conference

How did the travel apply to the job?

NEHA is the National Environmental Health Association and the networking and training that this organization provides is of great value. Discussions during the seminars included emergency outbreak response techniques and how to coordinate with other entities when an outbreak happens.

How did training add value to the city?

The training helped prepare staff for an outbreak and discussed training/educational ideas for the food service workers.

General comments:

Report ID: 105

LARS Request ID: 136



Department: **Community Development**

		Expenses	
Employee	Egger, Ioanna	Registration Fee	\$65.00
Approving Director	Scannell, Thomas	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$110.00
Departure Date	September 16, 2019	Lodging	\$110.25
Return Date	September 17, 2019	Other:	\$0.00
		Total	\$285.25

Purpose

MWEA Stormwater/Watershed Conference

How did the travel apply to the job?

The travel was to a conference titled Stormwater/Watershed Management Conference. This is directly related to the environmental portion of my job.

How did training add value to the city?

Through presentations, and networking cohorts, this training will influence future policies and projects.

General comments:

**Department: Community Development**

Employee **Parker, Travis**
Approving Director **Scannell, Thomas**
Destination **Fargo , North Dakota, United States**
Departure Date **May 13, 2019**
Return Date **May 17, 2019**

Expenses

Registration Fee	\$0.00
Transportation	\$421.46
Meals	\$155.40
Lodging	\$415.48
Other: Parking	\$37.50
Total	\$1,029.84

Purpose

Plan review training

How did the travel apply to the job?

It was Training needed for my job.

How did training add value to the city?

It allows me to help my co-workers with the work load.

General comments:

It was fine.

Report ID: 89

LARS Request ID: 109



Department: **Community Development**

Expenses

Employee	Shay, Wendy	Registration Fee	\$450.00
Approving Director	Scannell, Thomas	Transportation	\$341.46
Destination	Denver, Colorado, United States	Meals	\$304.00
Departure Date	October 9, 2019	Lodging	\$691.02
Return Date	October 12, 2019	Other: Mileage	\$38.28
		Total	\$1,824.76

Purpose

National Trust for Historic Preservation's Past Forward Conference

How did the travel apply to the job?

The National Trust conference focuses on preservation planning, rehab and restoration, economic redevelopment, heritage tourism, and education and outreach. All of these aspects of preservation relate directly to my daily duties as Preservation Manager. This year, I attended sessions covering topics such as heritage-related boards and commissions, preservation projects and funding for historic churches, celebrating the 19th amendment (which we plan to do throughout 2020), preservation advocacy, and reinventing preservation in the 21st century. Each session provided unique examples from across the country and from various agencies that all applied to Independence.

How did training add value to the city?

Attendance provided new perspectives and suggestions that will aid the general public and my work at the city-owned historic sites. I intend to assist local heritage groups, residents, business owners, and the boards and commissions I work with each day using the new tools provided at the conference. These include tips for grant funding, honing communication skills when relating to boards and commissions (which will enhance our working relationships), and organizing new and creative preservation events. All of these tools will better the preservation program and be a positive effort on the part of the city in its community outreach.

General comments:

The sessions were very insightful this year. I plan to implement many of the suggestions that were presented and to use the contacts made to improve the program offered by the Preservation Division. I am also impressed at how preservation challenges are being tackled throughout the country. It definitely reinforced the notion that Independence is by far not alone in its preservation and growth challenges.

**Department: Community Development**

		Expenses	
Employee	Stewart, Michael	Registration Fee	\$0.00
Approving Director	Scannell, Thomas	Transportation	\$191.00
Destination	Springfield, Missouri, United States	Meals	\$99.00
Departure Date	October 23, 2019	Lodging	\$263.02
Return Date	October 25, 2019	Other:	\$0.00
		Total	\$553.02

Purpose

2019 MO Lagers Annual Conference in Springfield, MO

How did the travel apply to the job?

My attendance did not apply to my current position with the City, but instead, my elected position as the LAGERS Employee Rep. The business sessions and workshops will help me greatly with information that I can pass on to fellow employees when assisting them with the retirement needs.

How did training add value to the city?

The City gained value through my attendance as the conference provided the information I need to be better equipped to answer questions and provide resources for their retirement needs. I will pass on the LAGERS philosophy that a successful retirement starts with your first year of service.

General comments:

I learned several invaluable things, most notably that LAGERS fund remains in the top 10 nationally and second in the State of Missouri.

Report ID: 205

LARS Request ID: 313



Department: Finance & Administration

		Expenses	
Employee	Carnes-Lemp, Sarah	Registration Fee	\$550.00
Approving Director	Kidney, Bryan	Transportation	\$225.50
Destination	St. Charles, Missouri, United States	Meals	\$33.00
Departure Date	September 8, 2019	Lodging	\$381.93
Return Date	September 11, 2019	Other: incidentals , incidentals, incidentals, incidentals	\$20.00
		Total	\$1,210.43

Purpose

Annual MML Conference

How did the travel apply to the job?

The MML Annual Conference brings together nearly 700 municipal officials from across Missouri for training, networking and the latest tools for local government success every year.

How did training add value to the city?

I attended session for this Conference on a variety of topics local officials face every day. I sat in on sessions related to utilities; specifically Building a Stronger Financial Future for City Utilities; Planning for Aging Infrastructure Needs with You Water Rates; Public Works Contracting; Design-Build Contracts; and Economic Development Incentives. These types of advanced learning opportunities assist in every day decisions and provokes though that supports out City Council and citizens.

General comments:

It was truly informative and it is great to have a city that invests in its employees.

**Department: Finance & Administration**

		Expenses	
Employee	Carnes-Lemp, Sarah	Registration Fee	\$150.00
Approving Director	Kidney, Bryan	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$91.00
Departure Date	July 11, 2019	Lodging	\$413.61
Return Date	July 14, 2019	Other: Mileage, Incidentals, Incidentals, Incidentals	\$182.62
		Total	\$837.23

Purpose

Missouri Municipal Attorney Association Summer Seminar

How did the travel apply to the job?

The Missouri Municipal Attorneys Association Summer Seminar Conference is sponsored by the Missouri Municipal League. This conference allows municipal attorneys to obtain 14.2 credit hours, including 2 ethics hours, which count to the 15 credit hour requirement to maintain a Missouri Bar License. Some of the session topics include legal ethics, Sunshine Law, legislative update, and deannexation.

How did training add value to the city?

This trip allows me to maintain my bar license which is essential to my job as an attorney for the City. Also, networking with fellow city attorneys allows us to problem solve similar issues facing local municipalities.

General comments:

Report ID: 172

LARS Request ID: 236



Department: Finance & Administration

		Expenses	
Employee	Carnes-Lemp, Sarah	Registration Fee	\$475.00
Approving Director	Kidney, Bryan	Transportation	\$302.95
Destination	San Antonio, Texas, United States	Meals	\$201.30
Departure Date	November 19, 2019	Lodging	\$1,091.46
Return Date	November 23, 2019	Other:	\$0.00
		Total	\$2,070.71

Purpose

National League of Cities Conference

How did the travel apply to the job?

The City Summit is the National League of Cities' conference for local leaders to convene and collaborate on solutions to the common challenges facing America's cities. Each year, the conference is hosted in a different U.S. city – offering fresh and new best practices for government officials to improve the conditions back home.

How did training add value to the city?

I attended half-day workshop sessions focusing on the San Antonio Riverwalk; Neighborhood Stabilization and Enhancement; and Howard W. Peak Greenway Trails System. There are additional sessions for this Conference on a variety of topics local officials face every day. I took away some ideas and shared those ideas on how to better use city funds and outside grants to support city services.

General comments:

**Department: Finance & Administration**

		Expenses	
Employee	Gray, Cynthia	Registration Fee	\$0.00
Approving Director	Kidney, Bryan	Transportation	\$387.40
Destination	Los Angeles, California, United States	Meals	\$297.00
Departure Date	May 17, 2019	Lodging	\$0.00
Return Date	May 22, 2019	Other: Mileage	\$34.80
		Total	\$719.20

Purpose

GFOA Conference - I am applying for 1st time attendee scholarship. If approved, the conference registration fees will be waived

How did the travel apply to the job?

GFOA is a governmental conference and pertains to all areas of my job.

How did training add value to the city?

The conference has many seminars that help keep us up-to-date on what is going with changes in GASB, policies and procedures. It is a great chance to learn from peers that deal with the same issues and constraints that governments deal with.

General comments:

I am very appreciative to be able to have the opportunity to continue learning and bring back new ideas.



Department: Finance & Administration

Expenses

Employee	Jacobs, Ellen	Registration Fee	\$0.00
Approving Director	Kidney, Bryan	Transportation	\$578.96
Destination	San Diego , California, United States	Meals	\$0.00
Departure Date	July 29, 2019	Lodging	\$395.93
Return Date	August 1, 2019	Other: Meals for 7/29, Meals for 7/30, Meals for 7/31, Meals for 8/1	\$248.50
		Total	\$1,223.39

Purpose

Conference for Enhancing Existing Partnerships to Hold Dangerous Abuse Accountable

How did the travel apply to the job?

The travel was to attend the conference Enhancing Existing Partnerships To Hold Dangerous Abusers Accountable. The emphasis on working together to create better outcomes for our victims and our community impacted my work with both the police department and the advocates. Practical exercises involving fact scenarios with strangulation, intimate partner sexual violence, cyberstalking, firearms, confidentiality and safety information were all applicable to issues raised often in my work.

How did training add value to the city?

The subjects covered added value to the City of Independence to help us create new ways to hold dangerous abusers more accountable. When our court system can approach families and relationships with that in mind, the natural consequence is safer citizens, streets and homes.

General comments:

My general comments are this conference was supported by a grant awarded by the Office on Violence Against Women so it is very relevant to the type of work we handle on domestic violence court dockets. Brainstorming and learning with fellow participants with similar challenges proved to be extremely productive when faced with issues in our City. The Battered Women's Project offered very knowledgeable and concerned educators who encouraged relevant conversations regarding the law and domestic violence.

**Department: Finance & Administration**

Expenses

Employee	Kidney, Bryan	Registration Fee	\$0.00
Approving Director	Norris, Adam	Transportation	\$0.00
Destination	Williamsburg, Virginia, United States	Meals	\$0.00
Departure Date	September 12, 2019	Lodging	\$0.00
Return Date	September 15, 2019	Other:	\$0.00
		Total	\$0.00

Purpose

Requested to sit in States Insurance Annual Meeting. Each City sends representative to annual meeting of States Insurance. All expenses covered by Insurance Company

How did the travel apply to the job?

The travel was the annual meeting of States Insurance. I am the Administrator for City Insurance

How did training add value to the city?

Yes. I learned a lot about the program and picked up best practices from other communities in the States program

General comments:

States Insurance pays for all travel costs.



Department: Finance & Administration

		Expenses	
Employee	Kidney, Bryan	Registration Fee	\$0.00
Approving Director	Kidney, Bryan	Transportation	\$0.00
Destination	St. Paul, Minnesota, United States	Meals	\$0.00
Departure Date	November 20, 2019	Lodging	\$153.48
Return Date	November 21, 2019	Other:	\$0.00
		Total	\$153.48

Purpose

Attend Baker and Tilley Symposium. I will be attending with Adam Norris in the CM office. This request has all costs but will split the final costs between two departments

How did the travel apply to the job?

Trip Cancelled due to work conflict

How did training add value to the city?

Trip Cancelled due to work conflict

General comments:

Trip Cancelled due to work conflict

**Department: Finance & Administration**

Expenses

Employee	Kidney, Bryan	Registration Fee	\$0.00
Approving Director	Norris, Adam	Transportation	\$391.00
Destination	Washington, DC, District of Columbia, United States	Meals	\$159.60
Departure Date	January 27, 2019	Lodging	\$811.12
Return Date	January 30, 2019	Other:	\$0.00
		Total	\$1,361.72

Purpose

Government Finance Officers Committee meetings and Legislative visits

How did the travel apply to the job?

The Committee work that I do for the GFOA's debt advisory committee directly relates since as Director, I am responsible for issuance of debt.

How did training add value to the city?

One of my responsibilities during the meetings is to develop best practice debt policies. Specifically, I am a "small issuer" representative to the Committee and the policies that are worked through directly impact Independence.

General comments:

It was freezing.

Report ID: 227

LARS Request ID: 7



Department: Finance & Administration

		Expenses	
Employee	Kidney, Bryan	Registration Fee	\$0.00
Approving Director	Norris, Adam	Transportation	\$0.00
Destination	Chicago, Illinois, United States	Meals	\$57.00
Departure Date	March 12, 2019	Lodging	\$0.00
Return Date	March 13, 2019	Other: Parking, Mileage	\$52.35
		Total	\$109.35

Purpose

Infraday Conference with JEDUN in Chicago. All expenses (Travel/Hotel) is all paid for by JEDUN.

How did the travel apply to the job?

N/A

How did training add value to the city?

N/A

General comments:

N/A

**Department: Finance & Administration**

Expenses

Employee	Kidney, Bryan	Registration Fee	\$465.00
Approving Director	Norris, Adam	Transportation	\$399.21
Destination	Los Angeles, California, United States	Meals	\$310.20
Departure Date	May 17, 2019	Lodging	\$2,315.88
Return Date	May 22, 2019	Other:	\$0.00
		Total	\$3,490.29

Purpose

GFOA Debt committee 5/18
GFOA Annual Conference 5/19-5/22

How did the travel apply to the job?

As Director of Finance and Administration, my role involves many finance topics. The conference had a wide range of classes to address these

How did training add value to the city?

Through both classes and networking events, I brought back numerous best practices that I am planning on implementing at the City.

General comments:

The conference continues to add value

Report ID: 230

LARS Request ID: 64



Department: Finance & Administration

Expenses

Employee	Pankey, Russell	Registration Fee	\$0.00
Approving Director	Kidney, Bryan	Transportation	\$0.00
Destination	Branson, Missouri, United States	Meals	\$0.00
Departure Date	April 17, 2019	Lodging	\$0.00
Return Date	April 19, 2019	Other:	\$0.00
		Total	\$0.00

Purpose

Missouri Association of Public Purchasing (MAPP) board meeting, annual conference, and reverse vendor fair

How did the travel apply to the job?

Procurement training; RFP evaluation team and process; time management; leadership and team building; lightning networking that provided discussion process and legal information on 11 different procurement functions including insurance, surplus, cooperative contracts, contract management, prevailing wage, construction, and more.

How did training add value to the city?

Several takeaways including best practices for RFP process, setting up and managing evaluation teams, tips for managing time and projects for better efficiency, strengthen best practices for procurement, practical management ideas with regard to direct reports and with end users.

General comments:

This was really one of the best state conference I have attended in a while.
I am the chapter VP, and the chapter (MAPP) paid for everything. I paid my own gas.

**Department: Finance & Administration**

		Expenses	
Employee	Sanders, Katrina	Registration Fee	\$0.00
Approving Director	Kidney, Bryan	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$76.80
Departure Date	October 7, 2019	Lodging	\$122.01
Return Date	October 8, 2019	Other: Parking, Mileage	\$137.35
		Total	\$336.16

Purpose**Visit City of Columbia, MO for munis payroll training****How did the travel apply to the job?**

The objective of this trip was to obtain insight from the City of Columbia in the payroll/hr area in munis as they have been using it for several years.

How did training add value to the city?

We received justification of our thoughts that a payroll team and backup are necessary for continuity of the City. We will be looking at some restructuring to meet this goal. Having counterparts and contacts that can be contacted is a valuable asset as well.

General comments:

We are actually attempting more automation through Munis than Columbia has put into place. They want to reciprocate in the future after our go live to see what addition modules we have implemented. Their City Hall had a very nice and inviting layout. They are currently thinking of replacing their information desk with a kiosk where we have just gone back to having an information desk in the lobby. HR had 14 employees and there were 2 full-time payroll people with 2 additional people assisting on a payroll week.



Department: Finance & Administration

		Expenses	
Employee	Tinsley, Cheryl	Registration Fee	\$130.00
Approving Director	Kidney, Bryan	Transportation	\$0.00
Destination	Lake of the Ozarks , Missouri, United States	Meals	\$28.00
Departure Date	April 10, 2019	Lodging	\$0.00
Return Date	April 12, 2019	Other: Mileage	\$183.28
		Total	\$341.28

Purpose

MO/KS PRIMA Conference

How did the travel apply to the job?

No comments received

How did training add value to the city?

No comments received

General comments:

no comments received

Report ID: 12

LARS Request ID: 13



Department: Finance & Administration

Expenses

Employee	White, Sarah	Registration Fee	\$130.00
Approving Director	Kidney, Bryan	Transportation	\$187.92
Destination	Lake of the Ozarks, Missouri, United States	Meals	\$43.20
Departure Date	April 10, 2019	Lodging	\$277.08
Return Date	April 12, 2019	Other:	\$0.00
		Total	\$638.20

Purpose

Risk Management Conference - MO/KS PRIMA Annual Conference

How did the travel apply to the job?

This training benefited my job, as i am interested in following a career path on Risk Management, so it allowed me to learn the qualities and expectations on a Risk Manager.

How did training add value to the city?

I believe the training valued the city, by having someone still in house, stay up on all the new trends, and ways of handling Risk Management -even though we are currently contracting our Risk Management services.

General comments:

I thought the training was very beneficial and makes me want to dive deeper and learn more about the Risk Management world - National PRIMA and PRIMA institute are 2 conferences, i would love to attend in my near future!



Department: Finance & Administration

		Expenses	
Employee	White, Sarah	Registration Fee	\$985.00
Approving Director	Kidney, Bryan	Transportation	\$499.81
Destination	San Diego, California, United States	Meals	\$234.30
Departure Date	October 20, 2019	Lodging	\$1,484.01
Return Date	October 25, 2019	Other: Mileage	\$68.42
		Total	\$3,271.54

Purpose

Prima Institution - this conference will give me the opportunity to learn from the ground up about Risk Management and teach me on the new trends in the Risk Management world. This training has been something I have been interested in since I went to MO Prima conference last summer. I am looking forward to expand my knowledge within the Risk Management world.

How did the travel apply to the job?

The Travel for this trip to PRIMA was to get me the knowledge I need to be able to better help understand Risk Management as a whole. Even though we use a 3rd party Consultant, it is very good to have someone within the City, who does the check and balance and to make sure that we are using best practices. There isn't a better way, than to go learn from peers and to Network for other Risk Managers

How did training add value to the city?

I believe this travel added value to the City for many reasons. I believe knowing the best Practices for many other entities is informative and nice to check to see how we handle certain situations or if we do certain practices or sometimes finding things we don't do, and start working through a way to start implementing it. Networking and getting ideas from others is very valuable.

General comments:

I believe this training was very informative and I hope to keep going year after year and come back and have a game plan on implementing things we aren't already doing. Independence for All :)

**Department: Finance & Administration**

		Expenses	
Employee	Willis, Marissa	Registration Fee	\$0.00
Approving Director	Kidney, Bryan	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$21.05
Departure Date	September 30, 2019	Lodging	\$0.00
Return Date	September 30, 2019	Other: Parking, Mileage	\$132.51
		Total	\$153.56

Purpose

Travelling to Columbia, Mo for Munis Training

How did the travel apply to the job?

The City of Columbia currently uses the Munis system that HR will soon be transitioning to. The goal of the trip was to gain knowledge and insight on their user and go-live experience and to learn best practices they have integrated for staff.

How did training add value to the city?

Our team was able to gain a lot of valuable insight on how they process payroll and HR functions in the Munis system. We observed and met with payroll, IT, Finance, and HR staff. They provided materials that will help us with go live and beyond. It was also a good opportunity to make the professional connections for both our team and theirs and we learned we can support and share knowledge going forward.

General comments:

This was a valuable learning experience that will hopefully help us to have a more successful go live. The networking connections will also be a great tool to have as we move into the future with Munis.

Report ID: 204

LARS Request ID: 308



Department: Fire

Expenses

Employee	Bulloc, Matthew	Registration Fee	\$325.00
Approving Director	Short, Douglas	Transportation	\$226.00
Destination	Minneapolis, Minnesota, United States	Meals	\$232.00
Departure Date	August 20, 2019	Lodging	\$319.11
Return Date	August 23, 2019	Other: Parking	\$50.00
		Total	\$1,152.11

Purpose

Seminar: Managing Disciplinary Challenges in the Fire Service

How did the travel apply to the job?

Travel to MN for conference on leadership and management of disciplinary actions in the fire service

How did training add value to the city?

Adds value by training senior fire personnel on leadership/management practices

General comments:

Hotel and Flights charged to Chief M. Ditamore's p-card.

Advance check did not include the charge for parking on

**Department: Fire****Expenses**

Employee	Crookham Jr, Lake	Registration Fee	\$90.00
Approving Director	Short, Douglas	Transportation	\$0.00
Destination	Wichita, Kansas, United States	Meals	\$0.00
Departure Date	September 20, 2019	Lodging	\$0.00
Return Date	September 22, 2019	Other:	\$0.00
		Total	\$90.00

Purpose

Wichita Live Fire training (<http://www.wichitahot.com/>)

How did the travel apply to the job?

NA

How did training add value to the city?

NA

General comments:

Capt Crookham did not attend this conference.

Report ID: 211

LARS Request ID: 163



Department: Fire

Expenses

Employee	Culp, Cynthia	Registration Fee	\$0.00
Approving Director	Short, Douglas	Transportation	\$419.08
Destination	Detriot, Michigan, United States	Meals	\$168.00
Depature Date	September 22, 2019	Lodging	\$320.08
Return Date	September 24, 2019	Other: Parking	\$22.50
		Total	\$929.66

Purpose

New World fire Advisory Group meeting

How did the travel apply to the job?

Data systems conference to become up to speed with changes to the Tyler Technologies software

How did training add value to the city?

Adds value by training both fire and police personnel on updates to Tyler Technologies/New World data systems

General comments:

Employee advance did not include expenses of parking and fuel.

**Department: Fire**

Expenses

Employee	Ditamore, Michael	Registration Fee	\$950.00
Approving Director	Short, Douglas	Transportation	\$226.34
Destination	Dallas, Texas, United States	Meals	\$145.20
Departure Date	April 7, 2019	Lodging	\$688.11
Return Date	April 10, 2019	Other:	\$0.00
		Total	\$2,009.65

Purpose

Tyler Tech - New World Conf.

How did the travel apply to the job?

Received follow up on old form - questions aren't listed.

How did training add value to the city?

Received follow up on old form - questions aren't listed.

General comments:

Received follow up on old form - questions aren't listed.



Department: Fire

Expenses

Employee	Dixon, John	Registration Fee	\$100.00
Approving Director	Short, Douglas	Transportation	\$0.00
Destination	St Peters, Missouri, United States	Meals	\$90.00
Departure Date	July 16, 2019	Lodging	\$84.71
Return Date	July 17, 2019	Other:	\$0.00
		Total	\$274.71

Purpose

Balancing Security with Fire Safety in Educational Occupancies

How did the travel apply to the job?

Balancing Security w/ Fire Safety in Educational Occupancies training allows Inspector Dixon to remain updated on school security measures as they relate to Fire Code enforcement

How did training add value to the city?

Training adds value by insuring that IFD personnel are compliant with both state school safety laws and fire code enforcement practices.

General comments:

None.

Report ID: 135

LARS Request ID: 182

**Department: Fire**

		Expenses	
Employee	Gliniecki, Dante	Registration Fee	\$505.00
Approving Director	Short, Douglas	Transportation	\$0.00
Destination	Nashville, Tennessee, United States	Meals	\$0.00
Departure Date	May 5, 2019	Lodging	\$729.09
Return Date	May 10, 2019	Other: Parking, Mileage	\$115.45
		Total	\$1,349.54

Purpose

National Volunteers that Aid in Disasters Conference (NVOAD)

How did the travel apply to the job?

Dante Gliniecki is a leader in promoting emergency human services as a part of emergency management in the City of Independence, in the Greater Kansas City Region, in the State of Missouri and nationally. Gliniecki uses his knowledge, insight and expertise in emergency human services to build a strong and resilient community in the City of Independence.

How did training add value to the city?

Gliniecki uses his attendance at the NVOAD Annual Conference to keep his skills and knowledge current and fully capable of meeting the disaster related needs of disaster survivors.

General comments:

N/A

Report ID: 209

LARS Request ID: 98



Department: Fire

Expenses

Employee	Hacker, Andrew	Registration Fee	\$90.00
Approving Director	Short, Douglas	Transportation	\$60.00
Destination	Wichita, Kansas, United States	Meals	\$159.00
Departure Date	September 20, 2019	Lodging	\$292.80
Return Date	September 22, 2019	Other:	\$0.00
		Total	\$601.80

Purpose

Wichita HOT Training (<http://www.wichitahot.com/>)

How did the travel apply to the job?

Travel applies to IFD personnel to allow them to experience large scale hands on training.

How did training add value to the city?

Adds value by allowing IFD personnel numerous hands on training modules with classes including:

- Engine Company Operations
- Rooftop Workshop
- First Due Fundamental
- Forcible Entry
- Firefighter Escape Systems
- Moving with Purpose

General comments:

None.

**Department: Fire****Expenses**

Employee	Hall, Michael	Registration Fee	\$90.00
Approving Director	Short, Douglas	Transportation	\$30.25
Destination	Wichita, Kansas, United States	Meals	\$159.00
Departure Date	September 20, 2019	Lodging	\$292.80
Return Date	September 22, 2019	Other:	\$0.00
		Total	\$572.05

Purpose**Wichita Hands On Fire Training (<http://www.wichitahot.com/>)****How did the travel apply to the job?**

Travel to Wichita HOT gives IFD personnel hands on training. Wichita HOT started in 2007 as a training event for local firefighters. The goal was to teach excellent, aggressive fire tactics to students who might not have the access or funds to attend larger conferences. Over time, attendance expanded to neighboring departments and rural volunteers. The event quickly doubled in size and started bringing in numerous outside instructors. A board was formed from local firefighters to plan and direct the ever growing project. Over the years, this trend has continued and HOT is now a nationally recognized event with several hundred students from across the US. We offer classes for firefighters of all experience levels, from metropolitan career departments to small town volunteers.

How did training add value to the city?

This training adds value by giving IFD personnel better able to respond more effectively.

General comments:

None.



Department: Fire

Expenses

Employee	Hinkle, Geoffrey	Registration Fee	\$175.00
Approving Director	Short, Douglas	Transportation	\$0.00
Destination	St Charles, Missouri, United States	Meals	\$52.76
Departure Date	August 26, 2019	Lodging	\$286.56
Return Date	August 30, 2019	Other:	\$0.00
		Total	\$514.32

Purpose

State Emergency Management Conference Attendance required with EMPG grant funding

How did the travel apply to the job?

This travel is required by Emergency Preparedness personnel to receive the EMPG grant funding reimbursement.

How did training add value to the city?

This allows both our city emergency manager and emergency planner to network with all Emergency Management officers state wide to update protocols and procedures at the local jurisdictions.

General comments:

None.

Report ID: 118

LARS Request ID: 154

**Department: Fire****Expenses**

Employee	Hinkle, Geoffrey	Registration Fee	\$0.00
Approving Director	Short, Douglas	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$220.00
Departure Date	August 12, 2019	Lodging	\$0.00
Return Date	August 15, 2019	Other:	\$0.00
		Total	\$220.00

Purpose

Attending training class L973-NIMS All-Hazards Finance/Admin Section Chief course, put on by the Missouri State Emergency Management Agency, for professional development.

Information for class specifics: <http://www.emsics.com/training/ics/fema/1973-financeadmin-section-chief/>

How did the travel apply to the job?

This was to attend a training course provided by the Missouri State Emergency Management agency and provided through the University of Missouri Fire and Rescue training institute.

How did training add value to the city?

This was the Finance/Administration Section Chief training. In a large scale disaster, we are mandated by FEMA and our Local Emergency Operations Plan to utilize the National Incident Management System (NIMS). NIMS provides us with the Incident Command System, which utilizes an Incident Management Team organizational chart for high level management of all aspects of disaster operations. The Finance/Admin Section Chief is one of those positions, and ensures that all financial records are properly tracked and managed to ensure maximum reimbursement from State and Federal agencies during a Presidential Disaster Declaration.

General comments:

Everything was great, and the training was highly valuable. Breakfast and lunch were provided by the hotel and my the course, so my only expenses were for my evening meals, those receipts are attached, including gratuity. Those values are \$16.51, \$21.06, and \$22.01 respectively. I did not have any other expenses, and all of these charges were submitted on my city issues p-card.



Department: Fire

Expenses

Employee	Knisely, Glenda	Registration Fee	\$100.00
Approving Director	Short, Douglas	Transportation	\$0.00
Destination	St Peters , Missouri, United States	Meals	\$90.00
Departure Date	July 16, 2019	Lodging	\$84.71
Return Date	July 17, 2019	Other:	\$0.00
		Total	\$274.71

Purpose

Balancing Security with Fire Safety in Educational Occupancies

How did the travel apply to the job?

Training adds to Inspector Knisely's role as public outreach liaison for the school district.

How did training add value to the city?

Balancing Security with Fire Safety in Educational Occupancies training adds value by providing information on how to maintain security details in schools while remaining in accordance with the National Fire Code.

General comments:

None.

Report ID: 134

LARS Request ID: 181

**Department: Fire**

Expenses

Employee	Knisely, Glenda	Registration Fee	\$230.00
Approving Director	Short, Douglas	Transportation	\$0.00
Destination	Lake of the Ozarks , Missouri, United States	Meals	\$200.00
Departure Date	July 23, 2019	Lodging	\$382.26
Return Date	July 26, 2019	Other:	\$0.00
		Total	\$812.26

Purpose

Fire Marshal's Association of Missouri Conference

How did the travel apply to the job?

Inspector Knisely attended the state Fire Marshals conference to stay up to date on state laws regarding code enforcement and fire prevention procedures.

How did training add value to the city?

This training adds value to the city by keeping Inspectors up to date on state and national fire code.

General comments:

None

Report ID: 115

LARS Request ID: 151



Department: Fire

Expenses

Employee	Short, Douglas	Registration Fee	\$550.00
Approving Director	Walker, Zachary	Transportation	\$0.00
Destination	Branson, Missouri, United States	Meals	\$0.00
Departure Date	March 4, 2019	Lodging	\$375.00
Return Date	March 6, 2019	Other:	\$0.00
		Total	\$925.00

Purpose

Chief Fire Officer Conference

How did the travel apply to the job?

Conference for Chief Fire

How did training add value to the city?

help from other fire on our FIRE AND TOURISM

General comments:

Day Added for Tourism Presentation , approved by CM

Report ID: 2

LARS Request ID: 1

**Department: Fire****Expenses**

Employee	Veit, Michael	Registration Fee	\$90.00
Approving Director	Short, Douglas	Transportation	\$0.00
Destination	Wichita, Kansas, United States	Meals	\$0.00
Departure Date	September 20, 2019	Lodging	\$0.00
Return Date	September 22, 2019	Other:	\$0.00
		Total	\$90.00

Purpose

Wichita HOT Live Fire Training (<http://www.wichitahot.com/>)

How did the travel apply to the job?

NA

How did training add value to the city?

NA

General comments:

Capt Veit did not attend this conference due to staffing scheduling for IFD that weekend.

Report ID: 248

LARS Request ID: 161



Department: Fire

Expenses

Employee	Welchert, Nicholas	Registration Fee	\$90.00
Approving Director	Short, Douglas	Transportation	\$5.25
Destination	Wichita, Kansas, United States	Meals	\$159.00
Departure Date	September 20, 2019	Lodging	\$292.80
Return Date	September 22, 2019	Other:	\$0.00
		Total	\$547.05

Purpose

Wichita Live Fire Training (<http://www.wichitahot.com/>)

How did the travel apply to the job?

Allows IFD personnel to train in large scale events with numerous seminars/workshops as well as hands on training.

How did training add value to the city?

Allows IFD personnel to attend large scale hands on training in various fire scenarios.

Classes Scheduled:

- Engine Company Operations
- Rooftop Workshop
- First Due Fundamental
- Forcible Entry
- Firefighter Escape Systems
- Moving with Purpose

General comments:

Employee requests reimbursement for the toll fare to Wichita. Thanks!

**Department: Municipal Court**

		Expenses	
Employee	Cordon, Dawna	Registration Fee	\$0.00
Approving Director	Tann, Natalie	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$0.00
Departure Date	May 20, 2019	Lodging	\$0.00
Return Date	May 24, 2019	Other: R, L, T, F	\$1,051.24
		Total	\$1,051.24

Purpose

2019 MACA Conference

How did the travel apply to the job?

to acquire CCA certification

How did training add value to the city?

To keep updated on supreme court rules

General comments:

Report ID: 95

LARS Request ID: 120



Department: Municipal Court

Expenses

Employee	Helm, Garry	Registration Fee	\$325.00
Approving Director	Tann, Natalie	Transportation	\$179.80
Destination	LAKE OZARK, Missouri, United States	Meals	\$96.00
Departure Date	May 21, 2019	Lodging	\$440.24
Return Date	May 24, 2019	Other:	\$0.00
		Total	\$1,041.04

Purpose

MMACAJA 2019 CONFERENCE

How did the travel apply to the job?

Required education to maintain certification

How did training add value to the city?

Keep up to date on legislative updates to be compliant with Supreme Court Rules

General comments:

Report ID: 94

LARS Request ID: 118

**Department: Municipal Court**

		Expenses	
Employee	Tann, Natalie	Registration Fee	\$250.00
Approving Director	Tann, Natalie	Transportation	\$194.80
Destination	OSAGE BEACH, Missouri, United States	Meals	\$158.00
Departure Date	May 20, 2019	Lodging	\$440.24
Return Date	May 24, 2019	Other:	\$0.00
		Total	\$1,043.04

Purpose

MACA 2019 CONFERENCE

How did the travel apply to the job?

Required education to maintain certification

How did training add value to the city?

Keep up to date on legislative updates to be compliant with Supreme Court Rules

General comments:

Report ID: 235

LARS Request ID: 119



Department: Parks, Recreation, & Tourism

Expenses

Employee	Criswell, Kristina	Registration Fee	\$350.00
Approving Director	Urfer, Eric	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$37.00
Departure Date	October 8, 2019	Lodging	\$213.80
Return Date	October 10, 2019	Other:	\$0.00
		Total	\$600.80

Purpose

Attend the Missouri Governor's Conference on Tourism. The conference will feature a strong line-up of expert speakers, as well as exciting social events to enhance your networking opportunities with top leaders and innovators. Attending is a great way to connect with the Missouri tourism community, which employs more than 300,000 individuals statewide.

How did the travel apply to the job?

The Governor's Conference on Tourism is the premiere conference for Tourism professionals in Missouri. It provided a strong line-up of expert speakers and networking opportunities with top leaders and innovators from the state of Missouri. The Missouri Association of Convention and Visitors Bureaus held our quarterly meeting at this time as well.

How did training add value to the city?

The sessions included: The Psychological Effects of Travel, Destination Branding, Strategic Planning, Digital & Social Media Strategies (content, targeting and analytics), Visitor Perception, Understanding Home Sharing/Short-Term Rentals (effects on traditional lodging and trends) and the Missouri Division of Tourism's Update.

General comments:

This was the first year for 'Tour Talks - Inspire in Five', a competition for industry partners to showcase our destination. Independence won both the 'Best in Show' as well as the "People's Choice".

**Department: Parks, Recreation, & Tourism****Expenses**

Employee	Criswell, Kristina	Registration Fee	\$160.00
Approving Director	Urfer, Eric	Transportation	\$0.00
Destination	Springfield, Missouri, United States	Meals	\$170.00
Departure Date	June 2, 2019	Lodging	\$0.00
Return Date	June 5, 2019	Other:	\$0.00
		Total	\$330.00

Purpose

Attend the Missouri Association of Convention and Visitor Bureaus' (MACVB) Annual Conference. I am a Board Member of the MACVB. This conference will include educational seminars, round tables, the Missouri of Tourism Commission Meeting, the MACVB Annual Business Meeting (which I am required to attend as a board member) and an update by the Missouri Division of Tourism.

This event is essential for learning about current trends, marketing and social media seminars and networking opportunities.

How did the travel apply to the job?

This was the annual conference for the Missouri Association of Convention and Visitors Bureaus. It was filled with educational sessions, networking opportunities and meetings for the association and the Missouri Tourism Commission meeting.

How did training add value to the city?

The educational sessions were timely and informative. Many new ideas and concepts were presented that will be added to how we do things in our marketing, hiring and budgeting.

General comments:

I did not have to pay for lodging, so the trip was less than anticipated.



Department: Parks, Recreation, & Tourism

		Expenses	
Employee	Criswell, Kristina	Registration Fee	\$0.00
Approving Director	Urfer, Eric	Transportation	\$1,995.83
Destination	London, London, United Kingdom	Meals	\$1,468.58
Departure Date	July 27, 2019	Lodging	\$0.00
Return Date	August 2, 2019	Other:	\$0.00
		Total	\$3,464.41

Purpose

UK Sales Mission and Travel Writer Blitz -

This trip is in conjunction with Legacy Dimensions (Official International Marketing Organization of the Missouri Division of Tourism). Visit Kansas City, Explore St Louis and Branson were the only Missouri DMO's invited to attend previously. This is the first year that another Missouri DMO has been invited to attend. We will be meeting with Tour Operators as well as conducting media appointment, all building awareness for Independence. With the Truman Library and Museum having their grand re-opening in 2020 it is an ideal time to meet with tour operators and media regarding the 2020 travel season.

We will not have any lodging costs for this trip, as it is included as part of the trip. This will save approximately \$1,794 in allowable hotel costs.

How did the travel apply to the job?

Brought awareness to tour planners and operators in the UK about Independence, who will be adding Independence to their portfolios.

How did training add value to the city?

Will increase the lodging tax due to new international visitors, who stay longer and spend more money.

General comments:

The trip was a big success. This gave us the opportunity to meet one-on-one with these planners/operators in their own offices. This made a big impression on them in their decision to include Independence in what they offer.

**Department: Parks, Recreation, & Tourism**

Expenses

Employee	Criswell, Kristina	Registration Fee	\$0.00
Approving Director	Urfer, Eric	Transportation	\$0.00
Destination	St Louis, Missouri, United States	Meals	\$0.00
Departure Date	July 23, 2019	Lodging	\$154.00
Return Date	July 25, 2019	Other: Mileage	\$82.14
		Total	\$236.14

Purpose

As the premier event for destination professionals, Destinations International's 2019 Annual Convention provides a unique opportunity for destination organizations to connect with and learn from peers and thought leaders from inside and outside the industry.

MACVB and Explore St. Louis are teaming up to make it more affordable for MACVB member DMOs, who are not DI members, to take advantage of the education and programming that DI offers. DI membership is something that was submitted in the approved FY 2019-2020 budget. DI has waived the cost to attend the conference for non-DI member DMO's in Missouri, which currently includes Independence. MACVB is covering the cost of lodging so there will be no expense there.

How did the travel apply to the job?

Destinations International's 2019 annual conference provided a unique opportunity for destination organization professionals to connect and learn from peers and leaders from inside and outside the industry.

How did training add value to the city?

The training added significant value to the City by networking and learning from other destination professionals. I was able to advance my knowledge of the industry from not only peers from the United States but from across the world.

General comments:

Destinations International allowed me to attend one-day of the conference at no charge, a \$550/value. The Missouri Association of Convention & Visitors Bureaus provided a \$250 stipend to assist with hotel & other travel costs. This stipend will cover the entire cost of the trip. They will be sending reimbursement ASAP.



Department: Parks, Recreation, & Tourism

Expenses

Employee	Criswell, Kristina	Registration Fee	\$1,446.10
Approving Director	Urfer, Eric	Transportation	\$0.00
Destination	La Vista, Nebraska, United States	Meals	\$100.00
Departure Date	March 10, 2019	Lodging	\$0.00
Return Date	March 15, 2019	Other:	\$0.00
		Total	\$1,546.10

Purpose

Heritage Club International Trade Show/Conference

How did the travel apply to the job?

We were able to meet with 21-qualified vendors for one-on-one appointments promoting Independence to them to include in their tour plans.

How did training add value to the city?

By promoting the City to these tour operators they are now aware of Independence and will include them on their tours. This will increase our lodging tax.

General comments:

Very worthwhile. We will be hosting the group in March of 2020 for their annual conference.

Report ID: 35

LARS Request ID: 38

**Department: Parks, Recreation, & Tourism**

Expenses

Employee	Criswell, Kristina	Registration Fee	\$900.00
Approving Director	Urfer, Eric	Transportation	\$267.96
Destination	Austin, Texas, United States	Meals	\$194.00
Departure Date	August 16, 2019	Lodging	\$0.00
Return Date	August 21, 2019	Other:	\$0.00
		Total	\$1,361.96

Purpose

Attend the ESTO (Educational Seminar for Travel Organizations) Conference. This conference is the annual learning and knowledge sharing forum for destination-marketing professionals. This conference is sponsored by the US Travel Association and is designed for Destination Marketing Organizations.

How did the travel apply to the job?

This seminar is specific for Tourism Organizations where destination marketing professionals at the state, regional and local level get critical tools, tips and information to help them better market and grow their destinations. We also were nominated for an award and it is only the second year we attended.

How did training add value to the city?

I was able to share best practices, learn new tools and techniques, network with colleagues, hear the latest trends, and work with others to identify solutions to common issues.

General comments:

I did not have to pay for any lodging for this trip. This is an important conference to attend for our organization.



Department: Parks, Recreation, & Tourism

Expenses

Employee	DeHaan, Cheryl	Registration Fee	\$240.00
Approving Director	Urfer, Eric	Transportation	\$0.00
Destination	Branson, Missouri, United States	Meals	\$40.00
Departure Date	September 9, 2019	Lodging	\$216.32
Return Date	September 11, 2019	Other:	\$0.00
		Total	\$496.32

Purpose

To attend the 2019 Show Me Summit on Aging and Health presented by Missouri Association of Area Agencies on Aging in collaboration with Missouri Department of Health and Senior Services.

How did the travel apply to the job?

I attended the Missouri Summit on Aging and Health put on by the Missouri Association of Area Agencies on Aging. At the Palmer Center we work closely with MARC, the Area Agency on Aging for our area. The conference provided helpful information related to working with older adults.

How did training add value to the city?

I received valuable information and continuing education in the areas of Professional Development, Innovation in Aging, Advocacy Best Practices in Healthy Aging, and Hot Topics. I had the opportunity to network with staff from our Area Agency on Aging and other Senior Centers to share ideas. I will be able to use information received in programs at the Palmer Center.

General comments:

It was an excellent conference with excellent speakers and a wealth of information. I appreciate the opportunity to attend and feel it was beneficial.

**Department: Parks, Recreation, & Tourism****Expenses**

Employee	Delgado, Ana	Registration Fee	\$350.00
Approving Director	Urfer, Eric	Transportation	\$0.00
Destination	Columbia , Missouri, United States	Meals	\$137.50
Departure Date	October 8, 2019	Lodging	\$213.80
Return Date	October 10, 2019	Other:	\$0.00
		Total	\$701.30

Purpose

To attend the 2019 Missouri Governor's Conference on Tourism in Columbia, MO.

How did the travel apply to the job?

This conference was for CVB's around the state of Missouri and it was a great way to connect with other Tourism individuals around Missouri. It also featured a strong line-up of expert speakers and sessions to enhance out networking opportunities with top leaders and innovators.

How did training add value to the city?

There were several very helpful and educational sessions and workshops about how to promote our city and help drive tourism into our state. It was also good to network with other tourism staff and learn about what they have to offer.

General comments:

Report ID: 166

LARS Request ID: 225



Department: Parks, Recreation, & Tourism

Expenses

Employee	Delgado, Ana	Registration Fee	\$695.00
Approving Director	Urfer, Eric	Transportation	\$364.55
Destination	New Orleans, Louisiana, United States	Meals	\$332.00
Departure Date	May 19, 2019	Lodging	\$633.00
Return Date	May 22, 2019	Other:	\$0.00
		Total	\$2,024.55

Purpose

To attend the American Alliance of Museums 2019 annual meeting and museum expo.

How did the travel apply to the job?

To attend the American Alliance of Museums annual meeting & museum expo which offered numerous workshops and sessions pertaining to museum work.

How did training add value to the city?

The sessions and workshops offered at this conference provided me with new and/or improved strategies and procedures I can use at the museum. It also provided me with several new resources and new vendors for our gift shop as well as networking with other museum professionals from around the country. I feel like I learned a lot at this conference and it can all be used here at the museum.

General comments:

Report ID: 48

LARS Request ID: 52

**Department: Parks, Recreation, & Tourism**

Expenses

Employee	Delgado, Ana	Registration Fee	\$125.00
Approving Director	Urfer, Eric	Transportation	\$0.00
Destination	Sedalia, Missouri, United States	Meals	\$77.00
Departure Date	August 14, 2019	Lodging	\$98.70
Return Date	August 15, 2019	Other:	\$0.00
		Total	\$300.70

Purpose

To attend the Missouri Travel Alliance's leisure travel trade show at the Missouri State Fair to promote Independence attractions.

How did the travel apply to the job?

I was able to interact with a large number of people who may have not known about the trails museum and other sites in town. It gave me the opportunity to provide word of mouth marketing. This trip provided me with options at ways to ensure we provide exceptional visitor experiences.

How did training add value to the city?

Attending tourism day at the State Fair was a great way to market everything to do and see located in the City of Independence. It is a great way to connect with the public.

General comments:

Report ID: 142

LARS Request ID: 194



Department: Parks, Recreation, & Tourism

Expenses

Employee	McNulty, Zachary	Registration Fee	\$0.00
Approving Director	Urfer, Eric	Transportation	\$0.00
Destination	Osage Beach , Missouri, United States	Meals	\$16.87
Departure Date	July 10, 2019	Lodging	\$132.72
Return Date	July 11, 2019	Other:	\$0.00
		Total	\$149.59

Purpose

One overnight stay at Margaritaville resort for MO Dept. of Tourism PR Summit.

How did the travel apply to the job?

It was a conference that brought local DMOs together for a presentation from the state Dept. of Tourism.

How did training add value to the city?

I learned about tools offered by the state Dept of Tourism and networked with other tourism employees from across the state.

General comments:

**Department: Parks, Recreation, & Tourism**

		Expenses	
Employee	McNulty, Zachary	Registration Fee	\$350.00
Approving Director	Urfer, Eric	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$0.00
Departure Date	October 8, 2019	Lodging	\$226.06
Return Date	October 10, 2019	Other:	\$0.00
		Total	\$576.06

Purpose

LOA requested to attend the Governor's Conference on Tourism in Columbia, MO.

How did the travel apply to the job?

The Governor's Conference on Tourism brought together tourism professionals from across the state and country.

How did training add value to the city?

In addition to educational conference sessions, we were able to meet and network with tourism professionals from across the state, strengthening Independence's role within the statewide tourism industry.

General comments:

Report ID: 201

LARS Request ID: 300



Department: Parks, Recreation, & Tourism

Expenses

Employee	Mortimer, Kelsey	Registration Fee	\$2,096.10
Approving Director	Urfer, Eric	Transportation	\$0.00
Destination	La Vista, Nebraska, United States	Meals	\$300.00
Departure Date	March 10, 2019	Lodging	\$0.00
Return Date	March 15, 2019	Other: Mileage	\$52.16
		Total	\$2,448.26

Purpose

Heritage clubs International Trade Show and conference.

How did the travel apply to the job?

The travel applied to the job because the Tourism department will be cohosting this conference next year with Hilton Garden Inn. It also provided us with contacts at various banks around the country to help bring tour groups to Independence.

How did training add value to the city?

We sat in different education sessions that taught us how to better prepare our city to visitors. Such as how to be a better story teller in your collateral and how to story tell to groups to attract them to Independence. There was also different sessions on how to make better connections with your bankers that allowed us to network as well.

General comments:

Report ID: 44

LARS Request ID: 48

**Department: Parks, Recreation, & Tourism**

Expenses

Employee	Mortimer, Kelsey	Registration Fee	\$295.00
Approving Director	Urfer, Eric	Transportation	\$0.00
Destination	Lake of the Ozarks, Missouri, United States	Meals	\$47.50
Departure Date	May 7, 2019	Lodging	\$118.45
Return Date	May 8, 2019	Other:	\$0.00
		Total	\$460.95

Purpose

Missouri Group Travel Exchange put on by the Missouri Travel Council

How did the travel apply to the job?

I met with different travel planners from around the country to talk to them about Independence and why they should add it as a stop. Many of these planners were curious and wanted to learn more about Independence and how we can partner together. There was also networking with other Missouri CVB's that we could partner with to get more tours.

How did training add value to the city?

This will bring more tours to the city and by increasing overnight stays, this will help our hotel sales tax. It also helps create more awareness of Independence and increases the likelihood of other tour operators talking with each other to get us on the books.

General comments:

Report ID: 59

LARS Request ID: 70



Department: Parks, Recreation, & Tourism

Expenses

Employee	Palmer, Leah	Registration Fee	\$240.00
Approving Director	Urfer, Eric	Transportation	\$0.00
Destination	St. Louis, Missouri, United States	Meals	\$197.00
Departure Date	September 25, 2019	Lodging	\$547.59
Return Date	September 28, 2019	Other: Mileage	\$76.83
		Total	\$1,061.42

Purpose

Santa Fe Trail Association Conference in St. Louis, Missouri. The Santa Fe Trail Association is composed of people of all ages and walks of life who are bound together by an interest in the fascinating saga of the Trail, and an interest in preserving its many physical traces and landmarks that still exist upon the face of the American West. In 1821, the Santa Fe Trail became America's first great international commercial highway, and for nearly sixty years thereafter was one of the nation's great routes of adventure and western expansion. Mindful of this, the Santa Fe Trail Association (SFTA), a non-profit association with a 501 (c)(3) status, was created in 1986 to help protect and preserve it. The U.S. Congress likewise recognized the significance of the Trail to American history by proclaiming it a National Historic Trail in 1987.

How did the travel apply to the job?

I traveled to the Santa Fe Trail Association conference. The Santa Fe Trail is one of the topics covered at the museum. This conference adds to my historical knowledge of the topic, which is necessary for my job as education manager to the museum.

How did training add value to the city?

The Santa Fe Trail Association conference was an opportunity to network with experts and other history professionals, connections that are useful for future programs and exhibits. I also learned some best practices in interpreting the history of the Santa Fe Trail and visited several trail-related sites which I can use as examples when updating the museum.

General comments:

**Department: Parks, Recreation, & Tourism**

Expenses

Employee	Robbins, Lindsay	Registration Fee	\$315.00
Approving Director	Urfer, Eric	Transportation	\$523.65
Destination	Santa Fe, New Mexico, United States	Meals	\$335.52
Departure Date	September 3, 2019	Lodging	\$629.15
Return Date	September 8, 2019	Other: Mileage	\$74.04
		Total	\$1,877.36

Purpose

Requesting leave to attend the Oregon California Trails Association Annual Convention in Santa Fe New Mexico. This allows me to interact with one of the museum's biggest partner organizations and gives me the opportunity to visit actual trail sites, giving me first hand knowledge to pass on to my researchers. This one is also a great opportunity since it is held in Santa Fe and the anniversary of the Santa Fe Trail is coming up.

How did the travel apply to the job?

I had a chance to visit several trail sites in the Santa Fe area and learn about their history first hand. I also had the chance to interact with members of the Oregon California Trails Association.

How did training add value to the city?

I had a chance to interact with many members of the Oregon California Trails Association and encourage them to learn more about the Museum. I also had the chance to interact with employees at other Trails centers and sites and learn about their programs.

General comments:



Department: Parks, Recreation, & Tourism

Expenses

Employee	Robbins, Lindsay	Registration Fee	\$695.00
Approving Director	Urfer, Eric	Transportation	\$395.92
Destination	New Orleans, Louisiana, United States	Meals	\$248.50
Departure Date	May 19, 2019	Lodging	\$780.60
Return Date	May 22, 2019	Other:	\$0.00
		Total	\$2,120.02

Purpose

Requesting absence to attend the American Alliance of Museums Conference.

How did the travel apply to the job?

Attended the American Alliance of Museums Conference which hosted a variety of seminars related to the museum field. I was able to attend seminars on collection management, visitor & customer services, and exhibit management.

How did training add value to the city?

I was able to learn about new techniques and technologies that are emerging in the museum field so that we can make the museum more modern. I was also able to interact with museum professionals from all over the country. I was even able to learn about new products and see several of them in person-which can have more impact than a catalog or website.

General comments:

This is one of a few Museum Conferences that really covers all areas within a Museum scope. It was an awesome opportunity to attend.

**Department: Parks, Recreation, & Tourism**

Expenses

Employee	Robbins, Lindsay	Registration Fee	\$375.00
Approving Director	Urfer, Eric	Transportation	\$15.05
Destination	St. Louis, Missouri, United States	Meals	\$285.50
Departure Date	September 21, 2019	Lodging	\$596.32
Return Date	September 25, 2019	Other:	\$0.00
		Total	\$1,271.87

Purpose

Requesting leave to attend the Lewis and Clark Annual Meeting in St. Louis. It has been a few years since anyone has attended this organization's meeting and we would like to be represented. They offer many educational sessions and the opportunity to tour Lewis & Clark locations.

How did the travel apply to the job?

I attended the Lewis & Clark Conference to interact with members of the Lewis & Clark Foundation and to learn more about the history of Lewis & Clark.

How did training add value to the city?

I had the chance to see many Lewis & Clark sites in person and I had the opportunity to visit a Library & Archives as well as multiple museums. This allowed me to get ideas for our Library, Archives, & Exhibits. I also had a chance to interact with the Foundation Members, including several who are planning a trip to the Kansas City area and will be visiting Independence this fall.

General comments:

Report ID: 143

LARS Request ID: 196



Department: Parks, Recreation, & Tourism

Expenses

Employee	Robbins, Lindsay	Registration Fee	\$0.00
Approving Director	Urfer, Eric	Transportation	\$147.50
Destination	St. Louis, Missouri, United States	Meals	\$0.00
Departure Date	September 25, 2019	Lodging	\$0.00
Return Date	September 28, 2019	Other:	\$0.00
		Total	\$147.50

Purpose

Requesting leave to attend the Santa Fe Trails Association Symposium in St. Louis. This gives staff the chance to interact with SFTA members and learn about the Santa Fe Trail during their educational sessions. There will also be an opportunity to tour local Santa Fe Trail related sites. With the anniversary of the trail coming up this is a great opportunity.

How did the travel apply to the job?

Plans changed and only one employee will be attending this conference.

How did training add value to the city?

See above

General comments:

Advance check was issued for the meals for a total of \$147.50 and needs to be returned to the City.

Report ID: 144

LARS Request ID: 197

**Department: Parks, Recreation, & Tourism**

Expenses

Employee	Robbins, Lindsay	Registration Fee	\$125.00
Approving Director	Urfer, Eric	Transportation	\$0.00
Destination	Sedalia, Missouri, United States	Meals	\$0.00
Departure Date	August 14, 2019	Lodging	\$98.70
Return Date	August 15, 2019	Other: Meals	\$77.00
		Total	\$300.70

Purpose

Requesting to attend the Missouri Travel Trade Show at the 2019 MO State Fair in Sedalia. This gives us the chance to interact with visitors from all over the state as well as surrounding states. We can share information and brochures during these interactions. Last year we interacted with a huge number of people and felt that the trip was very successful.

How did the travel apply to the job?

We represented the Tourism department at the State Fair's Travel Show.

How did training add value to the city?

We interacted with hundreds of people attending the State Fair and promoted Independence. Several people mentioned that they traveled near Independence regularly and would make a point to visit next time.

General comments:

Report ID: 145

LARS Request ID: 198



Department: Police

Expenses

Employee	Abraham, David	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Huntsville, Alabama, United States	Meals	\$0.00
Departure Date	May 6, 2019	Lodging	\$0.00
Return Date	May 17, 2019	Other: Mileage	\$121.24
		Total	\$121.24

Purpose

Advanced Explosives Disposal Techniques

How did the travel apply to the job?

Skills taught were EPA laws and regulations, DOT laws, storage laws, range management, PPE, and techniques to destroy.

How did training add value to the city?

Being on the bomb squad requires us to destroy explosives. This course taught Federally approved ways to destroy these items. This is relevant to my duties on the bomb squad.

General comments:

Room and board provided by ATF.

**Department: Police****Expenses**

Employee	Abraham, David	Registration Fee	\$50.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$82.50
Departure Date	March 17, 2019	Lodging	\$197.40
Return Date	March 19, 2019	Other:	\$0.00
		Total	\$329.90

Purpose**Missouri Crisis Intervention Team (CIT) Conference 2019**

How did the travel apply to the job?

Working with consumers day in and out, this conference brought new concepts and ideas which I can apply to my job.

How did training add value to the city?

I now have the skills working with autism, HIPPA for law enforcement, hoarding, death notifications and guardianship.

General comments:

Stayed at an overflow hotel paid for by Darrell Schmidli's p-card. Registration fee paid for with LeeAndrea Hazelrigg's p-card.

Report ID: 32

LARS Request ID: 35



Department: Police

Expenses

Employee	Acevedo, Michelle	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$115.50
Departure Date	June 22, 2019	Lodging	\$0.00
Return Date	June 27, 2019	Other:	\$0.00
		Total	\$115.50

Purpose

Missouri School Resource Officers Association Conference

How did the travel apply to the job?

Job Specific training. Also, an opportunity for networking and information sharing with other SRO's in other parts of the state.

How did training add value to the city?

The latest training regarding bullying and drugs which include opioids, cyber threats, classes regarding the consolidation to medical marijuana, and learning about when teachers become predators.

General comments:

Per diem was paid by city issued check. All other expenses were paid by Pioneer Ridge.

**Department: Police****Expenses**

Employee	Allwood, Sean	Registration Fee	\$185.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Lake Ozark, MO, Missouri, United States	Meals	\$165.00
Departure Date	July 8, 2019	Lodging	\$323.55
Return Date	July 12, 2019	Other:	\$0.00
		Total	\$673.55

Purpose**LETSAC Conference**

How did the travel apply to the job?

The entire conference is traffic related and consists of various training classes and lectures.

How did training add value to the city?

This training directly applies to my everyday work assignment.

General comments:

Per diem paid for with City issued check. Registration fee was paid with Sean Allwood's personal credit card. A City issued check reimbursed him. The hotel expense was paid for with Police 5 p-card. Per Capt. Hanenkratt, Missouri Highway Safety grant covers all expenses. Sean stayed in Jason Harris' room the first night and then moved to his own room on 7/9/19. The pet room fee and the sales tax on it was refunded on 8/7/19.

Report ID: 127

LARS Request ID: 171



Department: Police

Expenses

Employee	AULT, Cameron	Registration Fee	\$250.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Johnston, Iowa, United States	Meals	\$0.00
Departure Date	September 22, 2019	Lodging	\$0.00
Return Date	September 27, 2019	Other:	\$0.00
		Total	\$250.00

Purpose

Advanced SWAT

How did the travel apply to the job?

Firearms, TEMS, and room clearing are being taught.

How did training add value to the city?

Yearly SWAT Training

General comments:

Registration fee was paid for with Jeff Lowe's pcard. No other expenses.

**Department: Police**

		Expenses	
Employee	Bailey, Kimberly	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Topeka, Kansas, United States	Meals	\$38.50
Departure Date	September 11, 2019	Lodging	\$0.00
Return Date	September 12, 2019	Other:	\$0.00
		Total	\$38.50

Purpose

KAMOUG User Group Meetings

How did the travel apply to the job?

This conference will provide me with additional training pertaining to the MSP computer system.

How did training add value to the city?

This conference gives me the opportunity to speak with other users and request their support of our upgrade requests.

General comments:

Per diem paid with city check. Shared a room with Joanna Whitt who paid with her p-card.

Report ID: 169

LARS Request ID: 232



Department: Police

Expenses

Employee	Bailey, Kimberly	Registration Fee	\$275.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Branson, Missouri, United States	Meals	\$110.00
Departure Date	September 23, 2019	Lodging	\$293.28
Return Date	September 26, 2019	Other: Mileage	\$27.33
		Total	\$705.61

Purpose

MO State Troopers Assoc 2019 CJIS Conference

How did the travel apply to the job?

Sunshine law, CJIS requirement and misuse, warrant entry, mules entry, cyber threats to CJIS, Mules audits, TAC updates, IBR updates, protection order entry, record validations, CJIS security, NCIC topics, FBI topics, hate crime reporting, criminal history overview, New Mules enhancements and any new law changes.

How did training add value to the city?

Since I enter warrants, this conference is very beneficial for myself and my coworkers. I will get information on the new Mules 5 platform which our agency will be using soon, NCIC files and entries into the mules system. I will attend classes pertaining to DOR, Mules, and CJIS information. When we are audited, one of the main things they look at is our warrants, and they do have a class on the FBI audit.

General comments:

Per diem was paid with city issued check. Registration fee, hotel, and fuel was paid for with Police Card 8.

**Department: Police**

		Expenses	
Employee	Baltzer Jr, Ronny	Registration Fee	\$500.00
Approving Director	Halsey, Brad	Transportation	\$592.51
Destination	Anaheim, California, United States	Meals	\$316.80
Departure Date	August 9, 2019	Lodging	\$846.72
Return Date	August 13, 2019	Other: Parking, Membership 8/1/19-12/31/20	\$216.50
		Total	\$2,472.53

Purpose

DRE National Training Conference

How did the travel apply to the job?

Skills in detecting, processing, and prosecuting Drug Impaired Drivers.

How did training add value to the city?

As a DRE instructor and one of the departments two DRE's the training is very important. It will assist in completing thorough, accurate, and effective investigations in impaired driving cases.

General comments:

All expenses except membership fee were paid for with Police Card 7. Membership fee was paid with Baltzer's personal credit card and will need to be reimbursed. Expenses will be reimbursed by a grant from the state.

Report ID: 152

LARS Request ID: 206



Department: Police

Expenses

Employee	Blackmore, Roger	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Johnston, Iowa, United States	Meals	\$0.00
Departure Date	September 22, 2019	Lodging	\$0.00
Return Date	September 27, 2019	Other: Mileage	\$108.49
		Total	\$108.49

Purpose

Advanced SWAT - Roger is instruction so there is no registration fee.

How did the travel apply to the job?

Teaching at the training

How did training add value to the city?

Teaching the Shoothouse

General comments:

No registration fee since he was instructing. No other expenses except for fuel.

**Department: Police**

Department: Police		Expenses	
Employee	Blom, Timothy	Registration Fee	\$400.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Jefferson City, Missouri, United States	Meals	\$165.00
Departure Date	July 28, 2019	Lodging	\$367.85
Return Date	August 2, 2019	Other: Mileage	\$31.01
		Total	\$963.86

Purpose**Basic School Resource Officer Training**

How did the travel apply to the job?

This training is essential and mandatory for all officers assigned to an SRO position. With the restructuring of the unit, I will be put in the position of a full time SRO and will need the training to fulfill my assignment.

How did training add value to the city?

The training obtained during this course will be utilized on a daily basis during the performance of my duties as an SRO.

General comments:

Registration fee was paid with city issued check. Per diem was paid with city issued check. The hotel and gas expense were paid with Police 3 p-card.

Report ID: 147

LARS Request ID: 200



Department: Police

Expenses

Employee	Bosch, Seth	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Nashville, Tennessee, United States	Meals	\$134.20
Departure Date	April 28, 2019	Lodging	\$0.00
Return Date	April 30, 2019	Other:	\$0.00
		Total	\$134.20

Purpose

Gun Squad Initiative

How did the travel apply to the job?

All information and experience gained will be used to formulate a mission and operational plan for creating our own CIU gun squad.

How did training add value to the city?

This hands on training with Nashville's gun squad will give not only working knowledge, we will be able to bring back concepts research, and other programs that were gathered through out the country to adapt and create the operational program and mission best suited for our department

General comments:

Only per diem check.

Report ID: 75

LARS Request ID: 93

**Department: Police**

		Expenses	
Employee	Braudis, Rhonda	Registration Fee	\$249.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$247.50
Departure Date	March 9, 2019	Lodging	\$493.80
Return Date	March 13, 2019	Other:	\$0.00
		Total	\$990.30

Purpose

MPSCC Missouri Public Safety Communications Conference

How did the travel apply to the job?

Conference will cover a host of courses as well as an in depth first responder disability awareness training.

How did training add value to the city?

This is the State Conference for Missouri Public Safety Communications. This conference will provide a valuable opportunity for networking with others in the region/state.

General comments:

Report ID: 24

LARS Request ID: 26



Department: Police

Expenses

Employee	Brayer, Christopher	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$115.50
Departure Date	June 22, 2019	Lodging	\$0.00
Return Date	June 27, 2019	Other:	\$0.00
		Total	\$115.50

Purpose

Missouri School Resource Officers Association Conference

How did the travel apply to the job?

Training will be applied while working with students, teachers, and other staff members at William Chrisman High School as well as other employees of the Independence School District.

How did training add value to the city?

I received up to date information, resources and issues pertaining to school safety and being a School Resource Officer.

General comments:

Per diem was paid by city issued check. All other expenses were paid by William Chrisman High School.

**Department: Police**

Expenses

Employee	Buchanan, Brendan	Registration Fee	\$250.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Johnston, Iowa, United States	Meals	\$0.00
Departure Date	September 22, 2019	Lodging	\$0.00
Return Date	September 27, 2019	Other:	\$0.00
		Total	\$250.00

Purpose

Advanced SWAT

How did the travel apply to the job?

Firearms, TEMS, and room clearing are being taught.

How did training add value to the city?

Yearly SWAT training.

General comments:

Registration fee was paid for with Jeff Lowe's pcard. No other expenses.

Report ID: 192

LARS Request ID: 266



Department: Police

Expenses

Employee	Buck, Jeffrey	Registration Fee	\$185.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Lake Ozark, Missouri, United States	Meals	\$165.00
Departure Date	July 8, 2019	Lodging	\$436.72
Return Date	July 12, 2019	Other: Mileage	\$61.28
		Total	\$848.00

Purpose

LETSAC Conference

How did the travel apply to the job?

The skills taught are emphasis on traffic enforcement as well as roadway safety. This conference also provides legal updates as well to the changing atmosphere of law enforcement.

How did training add value to the city?

This training will be applied on a daily basis utilized through traffic enforcement as well as DWI enforcement. This information will also be passed along to other members of the traffic unit through hand outs and note taking

General comments:

Per diem paid for with City issued check. Registration fee was paid with Jeff Buck's p-card. The hotel and fuel expenses were paid for with Jeff Buck's p-card. Per Capt. Hanenkrott, Missouri Highway Safety grant covers all expenses.

Report ID: 128

LARS Request ID: 172

**Department: Police**

		Expenses	
Employee	Buck, Jeffrey	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Jefferson City, Missouri, United States	Meals	\$0.00
Departure Date	March 11, 2019	Lodging	\$205.00
Return Date	March 15, 2019	Other:	\$0.00
		Total	\$205.00

Purpose

Basic Crash Investigation (includes tuition, meals and lodging)

How did the travel apply to the job?

The course featured instruction in collection and preservation of evidence, speed calculations from skidmarks, field sketching and diagramming. It will help when formulating accurate opinions on how the crash occurred.

How did training add value to the city?

This course will better my knowledge and background skills of traffic crash investigation. This training will be beneficial not only to myself but to the department for reporting purposes as well as court testimony.

General comments:

Registration fee covered tuition, meals, and lodging.

Report ID: 13

LARS Request ID: 14



Department: Police

Expenses

Employee	Bunney Jr, Frank	Registration Fee	\$225.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Cape Girardeau, Missouri, United States	Meals	\$264.00
Departure Date	September 22, 2019	Lodging	\$429.25
Return Date	September 27, 2019	Other:	\$0.00
		Total	\$918.25

Purpose

MPCA 2019 Canine Workshop

How did the travel apply to the job?

Skills taught include tracking, building searches, narcotics searches, article searches, obedience and aggression control.

How did training add value to the city?

Training with instructors from across the country. To improve with tracking, building searches, narcotics searches, article searches, obedience and aggression control. Training will help with yearly certification.

General comments:

Registration fee and per diem were paid with city issued check. Hotel was paid for with Eric Onstott's pcard. Fuel expenses were paid for with Eric Onstott's pcard or Police 1 pcard checked out by Geoff Leap.

**Department: Police**

		Expenses	
Employee	Calvillo, Lindsey	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$384.96
Destination	National Harbor, Maryland, United States	Meals	\$296.40
Departure Date	August 19, 2019	Lodging	\$633.66
Return Date	August 23, 2019	Other:	\$0.00
		Total	\$1,315.02

Purpose

International Association of Crime Analysts Conference

How did the travel apply to the job?

Strategic, tactical, and intelligence analysis for all skill levels, hands on computer lab to test out current and new software available in crime analysis, breakout sessions that give hands on opportunity to learn and develop skills, and highlighted case studies from around the world to learn new ways to do crime analysis that could be developed here at IPD as well.

How did training add value to the city?

This conference is a great opportunity to develop and learn new skills pertinent to my everyday job situations, networking with crime analysts from around the world, and this year I was accepted as a presenter to lead a session for other analysts at the conference.

General comments:

Per diem was paid with city check. Lindsay used her p-card to pay for her hotel, air fare and shuttle to and from hotel to airport. One night (8/19/19) at the hotel was free and the registration fee was waived since she was a presenter.



Department: Police

Expenses

Employee	Carmichael, Julie	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$0.00
Departure Date	March 10, 2019	Lodging	\$0.00
Return Date	March 13, 2019	Other:	\$0.00
		Total	\$0.00

Purpose

Leon Harden Memorial Scholarship MPSCC Conference (MPSCC Conference)

How did the travel apply to the job?

Several courses are being offered throughout the conference that can be utilized by the frontline telecommunicator in their every day duties.

How did training add value to the city?

Through the courses taught information obtained can be utilized immediately and brought back to the unit as well to be shared.

General comments:

Report ID: 38

LARS Request ID: 41

**Department: Police**

		Expenses	
Employee	Cato, John	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Nashville, Tennessee, United States	Meals	\$134.20
Departure Date	April 28, 2019	Lodging	\$0.00
Return Date	April 30, 2019	Other: Mileage	\$98.42
		Total	\$232.62

Purpose

Gun Squad Initiative

How did the travel apply to the job?

All information and experience gained will be used to formulate a mission and operational plan for creating our own CIU gun squad.

How did training add value to the city?

This hands on training with Nashville's gun squad will give not only working knowledge, we will be able to bring back concepts research, and other programs that were gathered throughout the country to adapt and create the operational program and mission best suited for our department

General comments:

Only per diem check and fuel expenses.

Report ID: 74

LARS Request ID: 92



Department: Police

Expenses

Employee	Coale, Gabriel	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Johnston, Iowa, United States	Meals	\$213.50
Departure Date	March 12, 2019	Lodging	\$399.84
Return Date	March 15, 2019	Other: Mileage	\$63.89
		Total	\$677.23

Purpose

Micro Labs: Fentanyl, One Pot, BHO, and Synthetics Hazards/Handling (sharing room with Chad Stetzler)

How did the travel apply to the job?

I will use the education received to better prepare myself and my teammates for potential hazards on high risk drug search warrants; as well as potential risks with substances encountered street side as a result of priority targeting resulting in car stops.

How did training add value to the city?

This course is designed to introduce law enforcement officers to the chemistry of domestic micro drug labs in order to better understand the processes and the hazards associated with these labs. The course covered safety practices, including the use of various engineering, administrative and personal protective equipment (PPE) hazard controls, to protect law enforcement who handle, sample and dismantle these drug labs.

General comments:

No registration fee - just food and lodging; Police Card #2 used for hotel and fuel; shared a room with Dustin Rapp.

**Department: Police**

		Expenses	
Employee	Cook, Stephen	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Nashville, Tennessee, United States	Meals	\$134.20
Departure Date	April 28, 2019	Lodging	\$0.00
Return Date	April 30, 2019	Other:	\$0.00
		Total	\$134.20

Purpose

Gun Squad Initiative

How did the travel apply to the job?

All information and experience gained will be used to formulate a mission and operational plan for creating our own CIU gun squad.

How did training add value to the city?

This hands on training with Nashville's gun squad will give not only working knowledge, we will be able to bring back concepts research, and other programs that were gathered throughout the country to adapt and create the operational program and mission best suited for our department

General comments:

Only per diem check.

Report ID: 78

LARS Request ID: 96



Department: Police

Expenses

Employee	Copeland, Natalie	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Omaha, Nebraska, United States	Meals	\$236.50
Departure Date	August 5, 2019	Lodging	\$444.16
Return Date	August 9, 2019	Other: Mileage	\$186.42
		Total	\$867.08

Purpose

Midwest HIDTA/DEA Crime Analyst Conference

How did the travel apply to the job?

The training focused on resources available to help investigate drug related cases.

How did training add value to the city?

The training will allow me to provide value added intelligence to investigators working drug related cases in the City of Independence.

General comments:

None

Report ID: 139

LARS Request ID: 190

**Department: Police****Expenses**

Employee	Copeland, Natalie	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$349.98
Destination	Vienna, Virginia, United States	Meals	\$266.00
Departure Date	September 16, 2019	Lodging	\$761.22
Return Date	September 20, 2019	Other: Parking	\$37.50
		Total	\$1,414.70

Purpose**Financial Analysis Conference****How did the travel apply to the job?**

As an intelligence analyst, one of my primary roles will be analyzing the financial aspects of drug cases. Attending this training will help me become familiar with both the resources available when conducting financial investigations as well as the many ways criminals move money.

How did training add value to the city?

The topics being discussed in this training include: money laundering, FinCEN, Bank Secrecy Act, funds transfers operations and records processes, trade based money laundering, money transfers and prepaid card operations, terrorists financing, virtual currency, and darknet familiarization.

General comments:

Per diem was paid with city issued check. Air fare and hotel was paid for with Natalie Copeland's pcard. Airport parking was paid for with Natalie Copeland's personal credit card and will need to be reimbursed to her.



Department: Police

Expenses

Employee	Copeland, Natalie	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	St. Louis, Missouri, United States	Meals	\$178.20
Departure Date	November 19, 2019	Lodging	\$434.37
Return Date	November 22, 2019	Other: Parking	\$60.00
		Total	\$672.57

Purpose

Midwest HIDTA Regional Analyst Meeting/Conference

How did the travel apply to the job?

Speakers and HIDTA analysts will present on the different resources and tools available to analysts.

How did training add value to the city?

The Conference will facilitate and promote collaboration between HIDTA analysts within region 4.

General comments:

All training costs will be reimbursed by Midwest HIDTA.

**Department: Police**

Department: Police		Expenses	
Employee	Crane, Tammy	Registration Fee	\$169.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Wichita, Kansas, United States	Meals	\$97.60
Departure Date	June 2, 2019	Lodging	\$0.00
Return Date	June 3, 2019	Other:	\$0.00
		Total	\$266.60

Purpose**Raising the Bar - The Leading Edge for Corrections**

How did the travel apply to the job?

Continuous training in developing leadership skills as a new supervisor transitioning from peer to supervisor

How did training add value to the city?

Effective leadership, transitioning from peer to supervisor, correctional staff fatigue and burnout, creating a positive culture, motivating and empowering others, self-reflection and examination

General comments:

Registration fee and hotel (shared room) were paid for with Catherine Shull's pcard; per diem was paid by check.

Report ID: 110

LARS Request ID: 142



Department: Police

Expenses

Employee	Davison, Joshua	Registration Fee	\$250.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Johnston, Iowa, United States	Meals	\$0.00
Departure Date	September 22, 2019	Lodging	\$0.00
Return Date	September 27, 2019	Other:	\$0.00
		Total	\$250.00

Purpose

Advanced SWAT

How did the travel apply to the job?

Firearms, TEMS, and room clearing are being taught.

How did training add value to the city?

Yearly SWAT training.

General comments:

Registration fee was paid for with Jeff Lowe's pcard. No other expenses.

**Department: Police**

		Expenses	
Employee	Dorman, Nicholas	Registration Fee	\$250.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Johnston, Iowa, United States	Meals	\$0.00
Departure Date	September 22, 2019	Lodging	\$0.00
Return Date	September 27, 2019	Other:	\$0.00
		Total	\$250.00

Purpose

Advanced SWAT

How did the travel apply to the job?

Firearms, TEMS, and room clearing are being taught.

How did training add value to the city?

Yearly SWAT training.

General comments:

Registration fee was paid for with Jeff Lowe's pcard. No other expenses.

Report ID: 191

LARS Request ID: 265



Department: Police

Expenses

Employee	Dorman Jr, Terry	Registration Fee	\$695.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Springfield, Missouri, United States	Meals	\$0.00
Departure Date	December 1, 2019	Lodging	\$0.00
Return Date	December 6, 2019	Other:	\$0.00
		Total	\$695.00

Purpose

FBI-LEEDA - Executive Leadership Institute (no expenses except for tuition will be incurred)

How did the travel apply to the job?

This session was the last of three to complete the program. I have already the first two classes; SLI and CLI. These are great classes for leadership.

How did training add value to the city?

Leadership ideas, public safety trends, practical exercises.

General comments:

The only expense was tuition for this class. No other expenses.

**Department: Police**

Department: Police		Expenses	
Employee	English, Justin	Registration Fee	\$495.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Irving, Texas, United States	Meals	\$363.00
Departure Date	October 20, 2019	Lodging	\$786.63
Return Date	October 25, 2019	Other: Toll - Will Rogers Turnpike, Toll - Will Rogers Turnpike, Fuel - 4513-5316-UNL, Fuel - 4513-5316-UNL, Fuel - 4513-5316-UNL, Fuel - 4513-5316-UNL, Fee to use Booking Counter	\$144.13
		Total	\$1,788.76

Purpose**Narcotics, Vice and Street Crimes Supervisors Training****How did the travel apply to the job?**

I have been assigned to start and supervise the IPD Street Crimes Unit. Having no pre-existing unit to draw information and knowledge transfer from. I feel it is important to seek outside training from a long standing trusted source. IAUC is an organization that has been providing training for decades. The training will help me recognize potential issues with Detectives, or the unit to ensure the operations are conducted safely, and according to best practice within the industry.

How did training add value to the city?

Personnel selection, informants, vice operations, crisis management, post incident procedures, street level buys, operational planning, electronic and video surveillance, and ethics and misconduct.

General comments:

Registration fees, hotel, and gas were paid with Justin English's pcard. Tanis and English shared a room. Tolls were paid for in cash and needs to be reimbursed to Justin English.



Department: Police

Expenses

Employee	Flavin, Brian	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Jefferson City, Missouri, United States	Meals	\$0.00
Departure Date	March 11, 2019	Lodging	\$205.00
Return Date	March 15, 2019	Other:	\$0.00
		Total	\$205.00

Purpose

Basic Crash Investigation - fee includes tuition, meals and lodging

How did the travel apply to the job?

Basic crash investigation skills for a crash investigator.

How did training add value to the city?

Learned basic skills for crash investigation

General comments:

Report ID: 19

LARS Request ID: 21

**Department: Police**

Department: Police		Expenses	
Employee	Freeman, Loran	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Boise, Idaho, United States	Meals	\$0.00
Departure Date	June 24, 2019	Lodging	\$0.00
Return Date	June 28, 2019	Other:	\$0.00
		Total	\$0.00

Purpose**Second Annual FBI Active Shooter Conference - expenses covered**

How did the travel apply to the job?

My responsibilities include responding to active shooter situations, including school shootings in our area of responsibility.

How did training add value to the city?

Historical analysis and perspectives regarding the Columbine, Virginia Tech, Dylan Roof, Santa Fe School, Las Vegas Mandalay Bay, Austin Texas, and 2015 Paris shooting attacks; lessons learned, behavioral analysis unit; FBI Case Study of these incidents; Agent/Officer Targeting by active shooter suspects.

General comments:

All expenses paid by FBI.

Report ID: 99

LARS Request ID: 128



Department: Police

Expenses

Employee	Gentile, Katherine	Registration Fee	\$50.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$82.50
Departure Date	March 17, 2019	Lodging	\$201.30
Return Date	March 19, 2019	Other:	\$0.00
		Total	\$333.80

Purpose

Missouri Crisis Intervention Team (CIT) Conference 2019

How did the travel apply to the job?

Counseling families to reduce the lethal means of suicide in their homes, navigating HIPPA, finding and utilizing the mental health resources in Missouri, death notifications, helping people with autism in crisis, creating a partnership with emergency services and law enforcement, and line of duty deaths. These are only a portion of the topics covered.

How did training add value to the city?

This conference allowed me the opportunity to expand CIT resources for the department by providing the ability to network with other agencies and providers. Also, the courses provided education to further my knowledge and understanding of citizens and to provide them assistance.

General comments:

Report ID: 31

LARS Request ID: 34

**Department: Police****Expenses**

Employee	Gillihan, Travis	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$115.50
Departure Date	June 22, 2019	Lodging	\$0.00
Return Date	June 27, 2019	Other: Mileage	\$58.00
		Total	\$173.50

Purpose**Missouri School Resource Officers Association Conference****How did the travel apply to the job?**

Multiple different topics throughout the week including new case law and other school relate issues concerning the relationships with administration and students.

How did training add value to the city?

Training will be brought back and used at the many different schools I respond to throughout the day.

General comments:

Per diem was paid by city issued check. All other expenses were paid by scholarship. Two fuel charges were made on Police Card 8. One for the Gillihan vehicle and one for the Nunn vehicle to make the return trip.

Report ID: 120

LARS Request ID: 157



Department: Police

Expenses

Employee	Halsey, Brad	Registration Fee	\$283.25
Approving Director	Walker, Zachary	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$77.00
Departure Date	June 23, 2019	Lodging	\$407.28
Return Date	June 27, 2019	Other: Fuel - 4513-5316-UNL	\$37.85
		Total	\$805.38

Purpose

2019 Law Enforcement Combined Conference

How did the travel apply to the job?

Annual Missouri Police Chiefs Conference

How did training add value to the city?

Classes covering a lot of different subjects that can be used in day to day law enforcement.

General comments:

Registration fee was paid with LeeAndrea Hazelrigg's p-card. Per Diem was paid with city issued check. Hotel and gas was paid for with Chief Brad Halsey's personal credit card. He will need to be reimbursed.

Report ID: 232

LARS Request ID: 139

**Department: Police**

		Expenses	
Employee	Hand, Joseph	Registration Fee	\$250.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Johnston, Iowa, United States	Meals	\$0.00
Departure Date	September 22, 2019	Lodging	\$0.00
Return Date	September 27, 2019	Other: Mileage, Tire repair	\$492.81
		Total	\$742.81

Purpose

Advanced SWAT

How did the travel apply to the job?

Firearms, TEMS, and room clearing are being taught.

How did training add value to the city?

Yearly SWAT training.

General comments:

Registration fee was paid for with Jeff Lowe's pcard. No other expenses except for fuel and a tire repair.

Report ID: 189

LARS Request ID: 263



Department: Police

Expenses

Employee	Hand, Joseph	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Little Rock, Arkansas, United States	Meals	\$0.00
Departure Date	April 7, 2019	Lodging	\$0.00
Return Date	April 13, 2019	Other: Mileage	\$200.90
		Total	\$200.90

Purpose

DARC (Direct Action Resource Center) Law Enforcement Counter Terrorism Course Level 1 (LECTC-1) - all expenses covered

How did the travel apply to the job?

Officer will be taught various tactical methods in dealing with terrorist attacks and working in cooperation with other agencies.

How did training add value to the city?

Officer will come back and implement the training into use for block training to teach the department and various agencies in dealing with complex coordinated attacks.

General comments:

**Department: Police**

		Expenses	
Employee	Hanenkratt, Troy	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Phoenix, Arizona, United States	Meals	\$0.00
Departure Date	June 16, 2019	Lodging	\$0.00
Return Date	June 20, 2019	Other:	\$0.00
		Total	\$0.00

Purpose

2019 Homeland Security conference - all expenses are being paid by MARC

How did the travel apply to the job?

Seminar offered innovative and informative sessions covering topics in law enforcement, fire service, emergency management, counter terrorism, grant management and debriefs of critical incidents.

How did training add value to the city?

Lessons learned from critical incidents along with educational components on the topics listed above will be shared and applied with the Department.

General comments:

All expenses paid by MARC.

Report ID: 98

LARS Request ID: 127



Department: Police

Expenses

Employee	Harraman, Jaime	Registration Fee	\$600.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Dallas, Texas, United States	Meals	\$316.80
Departure Date	August 11, 2019	Lodging	\$0.00
Return Date	August 15, 2019	Other:	\$0.00
		Total	\$916.80

Purpose

Crimes Against Children Conference

How did the travel apply to the job?

The CAC conference schedule allows the applicant to pick 18 different workshops to attend which equates to 22.50 hours of CEU's. There are 151 different workshops available for the applicant to choose from and all workshops are related to child physical, sexual, or cyber related cases.

How did training add value to the city?

Attending the Dallas CAC will add to my investigative experience and aid in courtroom testimony. These types of crimes have evolved over the years and it is important for investigative techniques evolve as well.

General comments:

Registration fee was paid with LeeAndrea Hazelrigg's p-card. Per diem was paid by city check. Hotel and fuel were paid for with Police Card 8 and appear on John Roach's follow up.

The discounted early bird registration fee of \$530 was missed and the registration fee was actually \$600.

**Department: Police****Expenses**

Employee	Harris, Jason	Registration Fee	\$185.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Lake Ozark, Missouri, United States	Meals	\$165.00
Departure Date	July 8, 2019	Lodging	\$436.72
Return Date	July 12, 2019	Other: Mileage	\$22.24
		Total	\$808.96

Purpose**LETSAC Conference**

How did the travel apply to the job?

The entire conference is traffic related and consists of a different number of training classes.

How did training add value to the city?

Applies to my everyday work duties.

General comments:

Per diem paid for with City issued check. Registration fee was paid with city issued check. The hotel expense was paid for with Police 5 p-card. Per Capt. Hanenkratt, Missouri Highway Safety grant covers all expenses.

Report ID: 129

LARS Request ID: 173



Department: Police

Expenses

Employee	Holiman, Tim	Registration Fee	\$595.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$220.00
Departure Date	March 10, 2019	Lodging	\$0.00
Return Date	March 15, 2019	Other:	\$0.00
		Total	\$815.00

Purpose

Krav Maga Instructor Certification - sharing room

How did the travel apply to the job?

The Krav Maga system is the base DT system utilized by the department. The techniques are taught frequently during annual block training sessions. My certification will expire in August of 2019 and this location in Columbia is the closest course that is being offered during this calendar year.

How did training add value to the city?

DT tactics ranging from self defense, gun retention and disarming, edge weapon defense, ground control and third party protection were demonstrated.

General comments:

Shared a room with Ken Jarnagin and paid with Ken's city pcard.

**Department: Police****Expenses**

Employee	Hosack, Michael	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Valencia, California, United States	Meals	\$0.00
Departure Date	September 17, 2019	Lodging	\$0.00
Return Date	September 20, 2019	Other:	\$0.00
		Total	\$0.00

Purpose**DEA Clandestine Laboratory High Hazard Level A Certification Course****How did the travel apply to the job?**

The course will provide the equipment and training needed to recognize dangers of clandestine laboratories, as well as provide training on the safe extraction of civilians and law enforcement that are in need of medical attention.

How did training add value to the city?

This course will certify the attendees in the DEA Clandestine Laboratory High Hazard Level A Certification Course. The training is free and the equipment is also free to the department.

General comments:

There was no cost for this training.

Report ID: 175

LARS Request ID: 242



Department: Police

Expenses

Employee	Huwar, Barry	Registration Fee	\$175.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Springfield, Missouri, United States	Meals	\$126.50
Departure Date	March 26, 2019	Lodging	\$0.00
Return Date	March 29, 2019	Other:	\$0.00
		Total	\$301.50

Purpose

MNOA 26th Annual Training Conference (sharing room with Justin Leach)

How did the travel apply to the job?

The training provided new perspectives on investigative techniques that will be evaluated to determine whether they can be applied in our jurisdiction.

How did training add value to the city?

Continuing law enforcement education. It is very important to know what is trending in our area.

General comments:

Registration fee paid by check; hotel paid with Police Card #5; shared a room with Justin Leach.

**Department: Police****Expenses**

Employee	Jarnagin, Kennon	Registration Fee	\$1,650.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Nashville, Tennessee, United States	Meals	\$292.80
Departure Date	May 5, 2019	Lodging	\$992.15
Return Date	May 10, 2019	Other: Mileage	\$95.51
		Total	\$3,030.46

Purpose**Force Science Certification Course****How did the travel apply to the job?**

The psycho motor skills and the effect that stress and trauma have on officers during use of force encounters as well as how decision making is effected.

How did training add value to the city?

As the department's lead defensive tactics instructor, I am frequently tasked with representing the department and city in regards to use of force incidents. I have had extensive training in regards to the physical tactics, however additional training in regards to how the brain and body work together during force situations, stress and trauma and their effects on memory as well as decision making during these encounters. These are just a few areas that were covered in this training and the exposure to these topics will provide me with additional knowledge to utilize while representing the department in depositions and on the witness stand during use of force incidents.

General comments:

Registration fee paid with LeeAndrea Hazelrigg's pcard. All other expenses were paid with Ken Jarnagin's pcard.



Department: Police

Expenses

Employee	Jarnagin, Kurt	Registration Fee	\$245.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$220.00
Departure Date	March 10, 2019	Lodging	\$651.00
Return Date	March 15, 2019	Other:	\$0.00
		Total	\$1,116.00

Purpose

Krav Maga Instructor Certification

How did the travel apply to the job?

The Krav Maga system is the base DT system utilized by the department. The techniques are taught frequently during annual block training sessions. My certification will expire in August of 2019 and this location in Columbia is the closest course that is being offered during this calendar year.

How did training add value to the city?

DT tactics ranging from self defense, gun retention and disarming, edge weapon defense, ground control and third party protection were demonstrated.

General comments:

Shared a room with Kreig Jarnagin which was paid for with Ken Jarnagin's city pcard. Krav Maga had been holding a \$550 credit for a class that wasn't attended in 2017. The number entered as registration fee is the \$795 fee less the \$550 credit for Kurt Jarnagin.

**Department: Police****Expenses**

Employee	Jarnagin, Krieg	Registration Fee	\$795.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$220.00
Departure Date	March 10, 2019	Lodging	\$0.00
Return Date	March 15, 2019	Other:	\$0.00
		Total	\$1,015.00

Purpose**Krav Maga Instructor Certification - sharing a room****How did the travel apply to the job?**

The Krav Maga system is the base DT system utilized by the department. The techniques are taught frequently during annual block training sessions. My certification will expire in August of 2019 and this location in Columbia is the closest course that is being offered during this calendar year.

How did training add value to the city?

DT tactics ranging from self defense, gun retention and disarming, edge weapon defense, ground control and third party protection were demonstrated.

General comments:

Kreig Jarnagin shared a room with Kurt Jarnagin. The room was paid for with Ken Jarnagin's city pcard. His registration fee was paid with LeeAndrea Hazelrigg's city pcard.

Report ID: 23

LARS Request ID: 25



Department: Police

Expenses

Employee	Jarnagin, Kennon	Registration Fee	\$595.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$220.00
Departure Date	March 10, 2019	Lodging	\$651.00
Return Date	March 15, 2019	Other: Mileage	\$28.69
		Total	\$1,494.69

Purpose

Krav Maga Instructor Certification

How did the travel apply to the job?

The Krav Maga system is the base DT system utilized by the department. The techniques are taught frequently during annual block training sessions. My certification will expire in August of 2019 and this location in Columbia is the closest course that is being offered during this calendar year.

How did training add value to the city?

DT tactics ranging from self defense, gun retention and disarming, edge weapon defense, ground control and third party protection were demonstrated.

General comments:

Share a room with Tim Holiman.

Report ID: 20

LARS Request ID: 22

**Department: Police**

		Expenses	
Employee	Jarnagin, Kennon	Registration Fee	\$395.00
Approving Director	Halsey, Brad	Transportation	\$442.43
Destination	Pensacola, Florida, United States	Meals	\$176.90
Departure Date	November 18, 2019	Lodging	\$457.19
Return Date	November 21, 2019	Other: Parking, Trip insurance, Excess baggage, Excess baggage	\$199.00
		Total	\$1,670.52

Purpose

Excited Delirium & Agitated Chaotic Events Instructor

How did the travel apply to the job?

I am in the process of developing a department procedure/protocol as well as tactics to address excited delirium. This course provides training, resources and materials that can be utilized to assist in developing agency protocols and policies for these types of scenarios.

How did training add value to the city?

Instructor certification to instruct department members and material to develop department policies and protocols.

General comments:

Meals paid for by city issued check. Hotel, air fare, rental car, trip insurance, excess baggage fees and parking were paid for with Ken Jarnagin's p-card.



Department: Police

Expenses

Employee	Lane, Roger	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Nashville, Tennessee, United States	Meals	\$134.20
Departure Date	April 28, 2019	Lodging	\$0.00
Return Date	April 30, 2019	Other:	\$0.00
		Total	\$134.20

Purpose

Gun Squad Initiative

How did the travel apply to the job?

All information and experience gained will be used to formulate a mission and operational plan for creating our own CIU gun squad.

How did training add value to the city?

This hands on training with Nashville's gun squad will give not only working knowledge, we will be able to bring back concepts research, and other programs that were gathered throughout the country to adapt and create the operational program and mission best suited for our department

General comments:

Only per diem check.

Report ID: 77

LARS Request ID: 95

**Department: Police****Expenses**

Employee	Leach, Justin	Registration Fee	\$175.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Springfield, Missouri, United States	Meals	\$126.50
Departure Date	March 26, 2019	Lodging	\$255.78
Return Date	March 29, 2019	Other:	\$0.00
		Total	\$557.28

Purpose**MNOA 26th Annual Training Conference (conference hotel full)****How did the travel apply to the job?**

To continue education, in laws and legal updates that have changed drastically in 2019. The department requires we speak to the public regarding new drug trends that are occurring. We would like to have the knowledge of the trends while providing the presentation when questions arise.

How did training add value to the city?

New perspectives on investigations techniques that will be evaluated to determine whether they can be applied to our jurisdiction.

General comments:

Registration fee was paid by check. Hotel was paid with Police Card #5.



Department: Police

Expenses

Employee	Leap, Geoffrey	Registration Fee	\$225.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Cape Girardeau, Missouri, United States	Meals	\$264.00
Departure Date	September 22, 2019	Lodging	\$429.25
Return Date	September 27, 2019	Other: Mileage	\$363.93
		Total	\$1,282.18

Purpose

MPCA 2019 Canine Workshop

How did the travel apply to the job?

Skills taught include tracking, building searches, narcotics searches, article searches, obedience and aggression control.

How did training add value to the city?

Training with instructors from across the country. To improve with tracking, building searches, narcotics searches, article searches, obedience and aggression control. Training will help with yearly certification.

General comments:

Registration fee and per diem were paid with city issued check. Hotel was paid for with Eric Onstott's pcard. Fuel expenses were paid for with Police 1 pcard checked out by Geoff Leap.

**Department: Police****Expenses**

Employee	McLaughlin, Matthew	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$82.50
Departure Date	March 17, 2019	Lodging	\$0.00
Return Date	March 19, 2019	Other:	\$0.00
		Total	\$82.50

Purpose

Missouri Crisis Intervention Team (CIT) Conference 2019 - registration and one night at hotel taken care of

How did the travel apply to the job?

This training dealt with autistic persons, human trafficking, hoarders, youth depression and suicide, and line of duty deaths.

How did training add value to the city?

I will use these skills daily in my community services position.

General comments:

The state paid for the hotel and registration fee.

Report ID: 33

LARS Request ID: 36



Department: Police

Expenses

Employee	Nightingale, Kevin	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Valencia, California, United States	Meals	\$0.00
Departure Date	September 17, 2019	Lodging	\$0.00
Return Date	September 20, 2019	Other:	\$0.00
		Total	\$0.00

Purpose

DEA Clandestine Laboratory High Hazard Level A Certification Course

How did the travel apply to the job?

The course will provide the equipment and training needed to recognize dangers of clandestine laboratories, as well as provide training on the safe extraction of civilians and law enforcement that are in need of medical attention.

How did training add value to the city?

This course will certify the attendees in the DEA Clandestine Laboratory High Hazard Level A Certification Course. The training is free and the equipment is also free to the department.

General comments:

There was no cost for this training.

**Department: Police**

		Expenses	
Employee	Nunn, Jeffrey	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$115.50
Departure Date	June 22, 2019	Lodging	\$0.00
Return Date	June 27, 2019	Other:	\$0.00
		Total	\$115.50

Purpose

Missouri School Resource Officers Association Conference

How did the travel apply to the job?

These everyday job-related courses that directly affect how I interact with school officials and students.

How did training add value to the city?

The conference and trade show provide continuing education hours, social activities and networking opportunities to those in the Law Enforcement profession. In addition, members are showered with expert speakers throughout the duration of the conference.

General comments:

Per diem was paid by city issued check. All other expenses were paid by Truman High School.

Report ID: 117

LARS Request ID: 153



Department: Police

Expenses

Employee	Onka, Dennis	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Jefferson City, Missouri, United States	Meals	\$220.00
Departure Date	June 10, 2019	Lodging	\$0.00
Return Date	June 14, 2019	Other:	\$0.00
		Total	\$220.00

Purpose

Basic Crime Prevention

How did the travel apply to the job?

I am assigned to the Community Services Unit and deal with groups of individuals on nearly a daily basis regarding Crime Prevention techniques. I believe this class will provide further knowledge and skills to better serve the citizens of Independence.

How did training add value to the city?

In dealing with above mentioned individuals and groups I would be able to pass along knowledge to keep neighborhoods safe.

General comments:

No expenses beyond meals and fuel. Fuel was recorded on Matt Shull's follow up. Per diem was paid with city issued check. This is Part I of II.

**Department: Police****Expenses**

Employee	Onka, Dennis	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Jefferson City, Missouri, United States	Meals	\$159.50
Departure Date	July 16, 2019	Lodging	\$0.00
Return Date	July 18, 2019	Other:	\$0.00
		Total	\$159.50

Purpose**Advanced Crime Prevention Through Environmental Design -- per diem only****How did the travel apply to the job?**

I am a Community Services Unit and deal with groups of individuals on nearly a daily basis regarding Crime Prevention techniques. I believe this class will provide further knowledge and skills to better serve the citizens of Independence.

How did training add value to the city?

In dealing with the above mentioned individuals and groups I would be able to pass along knowledge to keep neighborhoods safe.

General comments:

Per diem paid for with City issued check. Lodging and training costs were paid for with grant funds from US Department of Homeland Security Funds.

Report ID: 138

LARS Request ID: 187



Department: Police

Expenses

Employee	Onka, Mike	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Nashville, Tennessee, United States	Meals	\$134.20
Departure Date	April 28, 2019	Lodging	\$0.00
Return Date	April 30, 2019	Other: Mileage	\$34.00
		Total	\$168.20

Purpose

Gun Squad Initiative

How did the travel apply to the job?

All information and experience gained will be used to formulate a mission and operational plan for creating our own CIU gun squad.

How did training add value to the city?

This hands on training with Nashville's gun squad will give not only working knowledge, we will be able to bring back concepts research, and other programs that were gathered throughout the country to adapt and create the operational program and mission best suited for our department

General comments:

Only per diem check and fuel expense.

**Department: Police**

Department: Police		Expenses	
Employee	Onstott, Eric	Registration Fee	\$225.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Cape Girardeau, Missouri, United States	Meals	\$264.00
Departure Date	September 22, 2019	Lodging	\$429.25
Return Date	September 27, 2019	Other: Mileage	\$324.38
		Total	\$1,242.63

Purpose

MPCA 2019 Canine Workshop

How did the travel apply to the job?

Skills taught include tracking, building searches, narcotics searches, article searches, obedience and aggression control.

How did training add value to the city?

Training with instructors from across the country. To improve with tracking, building searches, narcotics searches, article searches, obedience and aggression control. Training will help with yearly certification.

General comments:

Registration fee and per diem were paid with city issued check. Hotel was paid for with Eric Onstott's pcard. Fuel expenses were paid for with Eric Onstott's pcard.

Report ID: 177

LARS Request ID: 244



Department: Police

Expenses

Employee	Pagel, Jeffrey	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Nashville, Tennessee, United States	Meals	\$134.20
Departure Date	April 28, 2019	Lodging	\$0.00
Return Date	April 30, 2019	Other:	\$0.00
		Total	\$134.20

Purpose

Gun Squad Initiative

How did the travel apply to the job?

All information and experience gained will be used to formulate a mission and operational plan for creating our own CIU gun squad.

How did training add value to the city?

This hands on training with Nashville's gun squad will give not only working knowledge, we will be able to bring back concepts research, and other programs that were gathered throughout the country to adapt and create the operational program and mission best suited for our department

General comments:

Only per diem check.

Report ID: 79

LARS Request ID: 97

**Department: Police**

		Expenses	
Employee	Parris, Kyle	Registration Fee	\$250.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Johnston, Iowa, United States	Meals	\$0.00
Departure Date	September 22, 2019	Lodging	\$0.00
Return Date	September 27, 2019	Other:	\$0.00
		Total	\$250.00

Purpose

Advanced SWAT

How did the travel apply to the job?

Firearms, TEMS, and room clearing are being taught.

How did training add value to the city?

Yearly SWAT training.

General comments:

Registration fee was paid for with Jeff Lowe's pcard. No other expenses.

Report ID: 187

LARS Request ID: 261



Department: Police

Expenses

Employee	Perry, Dale	Registration Fee	\$110.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Lake Ozark, Missouri, United States	Meals	\$137.50
Departure Date	April 17, 2019	Lodging	\$232.58
Return Date	April 19, 2019	Other:	\$0.00
		Total	\$480.08

Purpose

MO IAI Educational Workshop

How did the travel apply to the job?

Training will be utilized in day to day Crime Scene work as applicable.

How did training add value to the city?

This is the Missouri IAI which is the local governing body of the IAI. This will provide a refresher training and new ideas in the concepts that are attached. It is my intention to follow the CSI path of the training provided.

General comments:

The original expense calculator loaded into LARS was incorrect. It did not include breakfasts. The per diem check was short and the employee should be given the additional per diem amount. The hotel charged the wrong room rate and then refunded the difference on Police 3 p-card on 4-19-19. Registration fee was paid with LeeAndrea Hazelrigg's p-card on 3-20-19.

Report ID: 60

LARS Request ID: 72

**Department: Police****Expenses**

Employee	Pope, Kelly	Registration Fee	\$325.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Joplin, Missouri, United States	Meals	\$192.50
Departure Date	April 2, 2019	Lodging	\$210.12
Return Date	April 5, 2019	Other: Mileage	\$69.00
		Total	\$796.62

Purpose**Crime Scene Investigator Certification - Level II****How did the travel apply to the job?**

This is the second of three levels of the program with over 60 hours of hand on training, practical exercises with the latest technology and equipment and written exams. Must complete all three levels, demonstrate all techniques taught and pass all written exams in order to receive certification.

How did training add value to the city?

Being new to the Crime Scene Unit, I want to learn everything I can so I am knowledgeable and efficient when it comes to investigating a crime scene.

General comments:

Report ID: 57

LARS Request ID: 68



Department: Police

Expenses

Employee	Pope, Kelly	Registration Fee	\$325.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Joplin, Missouri, United States	Meals	\$192.50
Departure Date	March 5, 2019	Lodging	\$149.76
Return Date	March 8, 2019	Other: Mileage	\$36.60
		Total	\$703.86

Purpose

Crime Scene Investigation Certification - Level I Program

How did the travel apply to the job?

This was part one of a three level program (over a three month period) with over 60 hours of hands on training, practical exercises with the latest technology and equipment and written examinations. All three levels must be completed and demonstrate all techniques taught and pass all written exams in order to receive certification.

How did training add value to the city?

Being new to the Crime Scene Unit, I want to learn everything I can so I am knowledgeable and efficient when it comes to investigating a crime scene.

General comments:

Days Inn by Wyndham in Joplin MO was a scary place.

**Department: Police****Expenses**

Employee	Pope, Kelly	Registration Fee	\$325.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Joplin, Missouri, United States	Meals	\$192.50
Departure Date	April 30, 2019	Lodging	\$229.17
Return Date	May 3, 2019	Other: Mileage	\$55.10
		Total	\$801.77

Purpose

Crime Scene Investigator Certification - Level III (final) - Registration fee paid by check for all three levels. Hotel estimate based on previous stay at Comfort Inn.

How did the travel apply to the job?

This is the third and final level of this program with over 60 hours of hands on training, practical exercises with the latest technology and equipment and written examinations. Must complete all 3 levels, demonstrate all techniques taught and pass all written exams in order to receive certification.

How did training add value to the city?

Being new to the Crime Scene Unit. I want to learn everything I can so I am knowledgeable and efficient when it comes to investigating a crime scene.

General comments:

Registration fee was paid by check 2-4-19. Fuel and hotel expenses paid for with Kelly Pope's pcard.

Report ID: 80

LARS Request ID: 99



Department: Police

		Expenses	
Employee	Randall, Corey	Registration Fee	\$395.00
Approving Director	Halsey, Brad	Transportation	\$475.73
Destination	Las Vegas, Nevada, United States	Meals	\$183.00
Departure Date	June 4, 2019	Lodging	\$288.93
Return Date	June 7, 2019	Other: Parking, Mileage	\$71.70
		Total	\$1,414.36

Purpose

Investigation and Prosecution of Cold Case Homicides

How did the travel apply to the job?

The unit will be working on the cold case homicides.

How did training add value to the city?

The unit will be working on the cold case homicides.

General comments:

Registration and per diem was by paid by city issued check. Hotel deposit, rental car and gas and airport parking in KC was paid for with city issued p-card. The hotel would not accept Police Card 7 for payment so Corey used her personal credit card to pay the balance of the hotel cost. She needs to be reimbursed. When she checked in to the hotel, she was told her room was not ready and that for \$15 she could get in a room earlier. Thinking it was a one time charge, she said yes. She reviewed the bill when she checked out and discovered the \$15 early entrance fee was considered an upgrade and charged on a daily basis. She spoke with the front desk personnel and the hotel manager who refused to remove the charge from the bill. Even with all the fees and taxes this hotel's daily rate was under the GSA's daily rate for Las Vegas.

Report ID: 107

LARS Request ID: 138

**Department: Police****Expenses**

Employee	Rapp, Dustin	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Johnston, Iowa, United States	Meals	\$213.50
Departure Date	March 12, 2019	Lodging	\$0.00
Return Date	March 15, 2019	Other:	\$0.00
		Total	\$213.50

Purpose**Micro Labs: Fentanyl, One Pot, BHO, Synthetics Hazards/Handling****How did the travel apply to the job?**

I will use the education received to better prepare myself and my teammates for potential hazards on high risk drug search warrants; as well as potential risks with substances encountered street side as a result of priority targeting resulting in car stops.

How did training add value to the city?

This course is designed to introduce law enforcement officers to the chemistry of domestic micro drug labs in order to better understand the processes and the hazards associated with these labs. The course covered safety practices, including the use of various engineering, administrative and personal protective equipment (PPE) hazard controls, to protect law enforcement who handle, sample and dismantle these drug labs.

General comments:

No registration fee - just food and lodging; Police Card #2 used for hotel and fuel; shared a room with Gabriel Coale.



Department: Police

Expenses

Employee	Rapp, Dustin	Registration Fee	\$250.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Johnston, Iowa, United States	Meals	\$0.00
Departure Date	September 22, 2019	Lodging	\$0.00
Return Date	September 27, 2019	Other:	\$0.00
		Total	\$250.00

Purpose

Advanced SWAT

How did the travel apply to the job?

Firearms, TEMS, and room clearing are being taught.

How did training add value to the city?

Yearly SWAT training.

General comments:

Registration fee was paid for with Jeff Lowe's pcard. No other expenses.

**Department: Police**

		Expenses	
Employee	Roach, John	Registration Fee	\$600.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Dallas, Texas, United States	Meals	\$316.80
Departure Date	August 11, 2019	Lodging	\$600.35
Return Date	August 15, 2019	Other: Parking, Mileage	\$219.16
		Total	\$1,736.31

Purpose

Crimes Against Children Conference

How did the travel apply to the job?

The CAC conference schedule allows the applicant to pick 18 different workshops to attend which equates to 22.50 hours of CEU's. There are 151 different workshops available for the applicant to choose from and all workshops are related to child physical, sexual, or cyber related cases.

How did training add value to the city?

Attending the Dallas CAC will add to my investigative experience and aid in courtroom testimony. These types of crimes have evolved over the years and it is important for investigative techniques evolve as well.

General comments:

Registration fee was paid with LeeAndrea Hazelrigg's p-card. Per diem was paid by city check. Hotel and fuel was paid for with Police Card 8.

The discounted early bird registration fee of \$530 was missed and the registration fee was actually \$600.

Report ID: 153

LARS Request ID: 207



Department: Police

Expenses

Employee	Roberts, Amy	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$301.60
Destination	St. Louis, Missouri, United States	Meals	\$184.80
Departure Date	November 19, 2019	Lodging	\$321.12
Return Date	November 21, 2019	Other: Parking	\$40.00
		Total	\$847.52

Purpose

Midwest HIDTA Regional Analyst Meeting/Conference

How did the travel apply to the job?

Required Regional Analyst Meeting with analysts from the other HIDTA offices for intelligence sharing and collaboration

How did training add value to the city?

Learning new resources that can be used in daily duties; intelligence sharing and collaboration

General comments:

All costs will be reimbursed by Midwest HIDTA. Mileage to be reimbursed to Amy Roberts.

**Department: Police**

Expenses

Employee	Roberts, Amy	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Omaha, Nebraska, United States	Meals	\$236.50
Departure Date	August 5, 2019	Lodging	\$444.16
Return Date	August 9, 2019	Other: Mileage	\$229.10
		Total	\$909.76

Purpose

Midwest HIDTA/DEA Crime Analyst Conference

How did the travel apply to the job?

Training focused on resources available to help investigate drug related cases.

How did training add value to the city?

Training will allow me to provide value added intelligence to investigators working on drug related cases.

General comments:

None

Report ID: 140

LARS Request ID: 191



Department: Police

Expenses

Employee	Schmidli, Darrell	Registration Fee	\$50.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$82.50
Departure Date	March 17, 2019	Lodging	\$201.30
Return Date	March 19, 2019	Other:	\$0.00
		Total	\$333.80

Purpose

Missouri Crisis Intervention Team (CIT) Conference 2019

How did the travel apply to the job?

As the CIT co-ordinator for the department and an instructor, my focus was bringing something back from the training sessions to benefit the officers and department. My main focus will be on officers, their families, and dealing with PTSD.

How did training add value to the city?

I attended various sessions and bring back information and/or lesson plans for future training courses for officers.

General comments:

Registration fee and room paid for with Darrell Schmidli's p-card.

**Department: Police****Expenses**

Employee	Schmidli, Brett	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Jefferson City, Missouri, United States	Meals	\$0.00
Departure Date	March 31, 2019	Lodging	\$0.00
Return Date	April 2, 2019	Other:	\$0.00
		Total	\$0.00

Purpose**Advanced Roadside Impaired Driving Enforcement (ARIDE) - no cost for Missouri residents**

How did the travel apply to the job?

This course will allow me to conduct better investigations while performing DWI enforcement and patrol duties.

How did training add value to the city?

I will be able to recognize that an individual may be under the influence of a drug or drugs other than alcohol, or under the combined influence of alcohol and other drugs or suffering from some injury or illness that produces signs similar to alcohol/drug impairment.

General comments:

There was no cost for this course.

Report ID: 51

LARS Request ID: 57



Department: Police

Expenses

Employee	Schnetzer, Jason	Registration Fee	\$225.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Cape Girardeau, Missouri, United States	Meals	\$264.00
Departure Date	September 22, 2019	Lodging	\$429.25
Return Date	September 27, 2019	Other:	\$0.00
		Total	\$918.25

Purpose

MPCA 2019 Canine Workshop

How did the travel apply to the job?

Skills taught include tracking, building searches, narcotics searches, article searches, obedience and aggression control.

How did training add value to the city?

Training with instructors from across the country. To improve with tracking, building searches, narcotics searches, article searches, obedience and aggression control. Training will help with yearly certification

General comments:

Registration fee and per diem were paid with city issued check. Hotel was paid for with Eric Onstott's pcard. Fuel expenses were paid for with Eric Onstott's pcard or Police 1 pcard checked out by Geoff Leap.

**Department: Police**

		Expenses	
Employee	Shull, Matthew	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Jefferson City, Missouri, United States	Meals	\$159.50
Departure Date	July 16, 2019	Lodging	\$0.00
Return Date	July 18, 2019	Other: Mileage	\$31.89
		Total	\$191.39

Purpose

Advanced Crime Prevention Through Environmental Design -- per diem only

How did the travel apply to the job?

Teaches a student the proper design and effective use of the built and social environment to achieve a more productive use of space and a reduction of crime. Along with plan review, report writing, presentation skills, lighting, planning and zoning, and behavioral management. Focus on specialized topics such as parks, public art, schools, terror mitigation, site plan reviews and color and human behavior.

How did training add value to the city?

The Advanced CPTED courses will allow me to better serve the students and faculty of the Independence School District. By learning improved ways to address crime and crime prevention, it will foster a better working relationship between the Independence Police Department and the Independence School District.

General comments:

Per diem was paid with a city issued check. Fuel expense was paid for with Matt Shull's p-card. Lodging and training costs were paid for with grant funds from US Department of Homeland Security Funds.



Department: Police

Expenses

Employee	Shull, Matthew	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Jefferson City, Missouri, United States	Meals	\$220.00
Departure Date	June 10, 2019	Lodging	\$0.00
Return Date	June 14, 2019	Other: Mileage	\$39.07
		Total	\$259.07

Purpose

Basic Crime Prevention Through Environmental Design

How did the travel apply to the job?

Teaches a student the proper design and effective use of the built and social environment to achieve a more productive use of space and a reduction of crime. Along with plan review, report writing, presentation skills, lighting, planning and zoning, and behavioral management. Focus on specialized topics such as parks, public art, schools, terror mitigation site plan reviews, and color and human behavior.

How did training add value to the city?

The course will allow me to better serve the students and faculty of the Independence School District. By learning improved ways to address crime and crime prevention, it will foster a better working relationship between the Independence Police Department and the Independence School District.

General comments:

No expenses beyond meals and fuel. Per diem was paid with city issued check. This is Part I of II.

**Department: Police**

		Expenses	
Employee	Shull, Catherine	Registration Fee	\$169.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Wichita, Kansas, United States	Meals	\$97.60
Departure Date	June 2, 2019	Lodging	\$117.42
Return Date	June 3, 2019	Other: Mileage, Toll, Toll	\$34.46
		Total	\$418.48

Purpose

Raising the bar - The leading edge for Corrections

How did the travel apply to the job?

Continuous training in developing leadership skills

How did training add value to the city?

Effective leadership, transitioning from peer to supervisor, correctional staff fatigue and burnout. creating a positive culture, motivating and empowering others, self-reflection and examination.

General comments:

Registration fee, hotel and gas paid for with Catherine Shull's p-card; per diem paid by check; tolls paid for with cash – reimbursement requested.

Report ID: 109

LARS Request ID: 141



Department: Police

Expenses

Employee	Shull, Catherine	Registration Fee	\$325.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$198.00
Departure Date	May 6, 2019	Lodging	\$395.52
Return Date	May 10, 2019	Other:	\$0.00
		Total	\$918.52

Purpose

Jail Administrators' Conference 2019

How did the travel apply to the job?

Daily operations of jail along with self assessment of jails, legal updates, prisoner transport, motivating and retaining employees, detainee medical, and using narcan.

How did training add value to the city?

Continuous learning reference local and state jail facility and employee functions. Building partnerships between agencies when called upon in times of need, whether it's supplies, housing, transportation, and etc.

General comments:

All expenses on Catherine Shull's p-card except per diem.

**Department: Police**

Expenses

Employee	Simpson, Eric	Registration Fee	\$225.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Cape Girardeau, Missouri, United States	Meals	\$264.00
Departure Date	September 22, 2019	Lodging	\$429.25
Return Date	September 27, 2019	Other:	\$0.00
		Total	\$918.25

Purpose

MPCA 2019 Canine Workshop

How did the travel apply to the job?

Skills taught include tracking, building searches, narcotics searches, article searches, obedience and aggression control.

How did training add value to the city?

Training with instructors from across the country. To improve with tracking, building searches, narcotics searches, article searches, obedience and aggression control. Training will help with yearly certification.

General comments:

Registration fee and per diem were paid with city issued check. Hotel was paid for with Eric Onstott's pcard. Fuel expenses were paid for with Eric Onstott's pcard or Police 1 pcard checked out by Geoff Leap.

Report ID: 181

LARS Request ID: 248



Department: Police

Expenses

Employee	Smith, Alicia	Registration Fee	\$400.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Jefferson City, Missouri, United States	Meals	\$165.00
Departure Date	July 28, 2019	Lodging	\$367.85
Return Date	August 2, 2019	Other:	\$0.00
		Total	\$932.85

Purpose

Basic School Resource Officer Training

How did the travel apply to the job?

This training is essential and mandatory for all officers assigned to an SRO position. With the restructuring of the unit, I will be put in the position of a full time SRO and will need the training to fulfill my assignment.

How did training add value to the city?

The training obtained during this course will be utilized on a daily basis during the performance of my duties as an SRO.

General comments:

Registration fee was paid with city check. Per diem was paid with city check. The hotel and gas expense were paid with Police 3 p-card.

**Department: Police**

		Expenses	
Employee	Stetzler, Chad	Registration Fee	\$250.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Johnston, Iowa, United States	Meals	\$0.00
Departure Date	September 22, 2019	Lodging	\$0.00
Return Date	September 27, 2019	Other: Mileage	\$105.36
		Total	\$355.36

Purpose

Advanced SWAT

How did the travel apply to the job?

Firearms, TEMS, and room clearing are being taught.

How did training add value to the city?

Yearly SWAT training.

General comments:

Registration fee was paid for with Jeff Lowe's pcard. No other expenses except fuel for multiple vehicles.

Report ID: 188

LARS Request ID: 262



Department: Police

Expenses

Employee	Tanis, Neil	Registration Fee	\$495.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Irving, Texas, United States	Meals	\$363.00
Departure Date	October 20, 2019	Lodging	\$0.00
Return Date	October 25, 2019	Other:	\$0.00
		Total	\$858.00

Purpose

Narcotics, Vice and Street Crimes Supervisors Training - sharing room with Justin English

How did the travel apply to the job?

I have been assigned to start and supervise the IPD Street Crimes Unit. Having no pre-existing unit to draw information and knowledge transfer from. I feel it is important to seek outside training from a long standing trusted source. IAUCO is an organization that has been providing training for decades. The training will help me recognize potential issues with Detectives, or the unit to ensure the operations are conducted safely, and according to best practice within the industry.

How did training add value to the city?

Personnel selection, informants, vice operations, crisis management, post incident procedures, street level buys, operational planning, electronic and video surveillance, and ethics and misconduct.

General comments:

Registration fee and hotel were paid with Justin English's pcard. Tanis and English shared a room.

**Department: Police**

Department: Police		Expenses	
Employee	Taylor, Jackie	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$154.00
Departure Date	June 22, 2019	Lodging	\$0.00
Return Date	June 27, 2019	Other:	\$0.00
		Total	\$154.00

Purpose**Missouri School Resource Officer's Training Conference****How did the travel apply to the job?**

Training provided is job specific to working in a school environment. Provided information to stay current on ever evolving laws and common practices dealing with juveniles in school settings.

How did training add value to the city?

Training information can be used daily in the course of our job assignments as SROs.

General comments:

Per diem was paid by city issued check. All other expenses were paid by ISD. Jack Taylor was required to report earlier to the conference since he is VP.



Department: Police

Expenses

Employee	Thurman II, Paul	Registration Fee	\$325.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$187.00
Departure Date	May 6, 2019	Lodging	\$0.00
Return Date	May 10, 2019	Other: Mileage	\$75.36
		Total	\$587.36

Purpose

Jail Administrators' Conference 2019

How did the travel apply to the job?

Legal update, jail assessments, prisoner transports, security measures, motivating and retaining employees, Narcan and other topics.

How did training add value to the city?

Post certified training that will enhance my skills in jails assessments, legal updates, prisoner transport as well as vendors for future detention improvements.

General comments:

Registration fee paid by Catherine Shull's pcard. Fuel paid for with Paul Thurman's pcard.

**Department: Police**

Department: Police		Expenses	
Employee	Thurman II, Paul	Registration Fee	\$249.00
Approving Director	Halsey, Brad	Transportation	\$32.56
Destination	Osage Beach, Missouri, United States	Meals	\$247.50
Departure Date	March 9, 2019	Lodging	\$0.00
Return Date	March 13, 2019	Other: Toll	\$2.00
		Total	\$531.06

Purpose**MPSCC Missouri Public Safety Communications Conference**

How did the travel apply to the job?

First responder disability awareness training

How did training add value to the city?

This conference provided a valuable opportunity for networking with others in the region and state.

General comments:

Stayed at his house and did not have a hotel room. Registration fee paid with Rhonda Braudis p-card.

Report ID: 25

LARS Request ID: 27



Department: Police

Expenses

Employee	Tucker, David	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$195.00
Destination	Troy, Michigan, United States	Meals	\$84.00
Departure Date	September 22, 2019	Lodging	\$320.08
Return Date	September 24, 2019	Other: Parking	\$22.50
		Total	\$621.58

Purpose

CAD Advisory Group Meeting

How did the travel apply to the job?

As a member of the advisory group, we get extensive hands on computer/lab time and meet with other advisory groups with LERMS, Mobile and GIS. The advisory group makes recommendations to the New World/Tyler staff and meet with the developers of the system in order to help our agency with software enhancements and to get more out of the programs we use today.

How did training add value to the city?

Hands on computer time, discussing new upgrades and future customer ideas that are to be voted on by the advisory board.

General comments:

Meals paid for with city issued check. Hotel, air fare, and parking paid for with David Tucker's pcard. Uber/taxi split with fire.

**Department: Police****Expenses**

Employee	Tucker, David	Registration Fee	\$200.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Branson, Missouri, United States	Meals	\$55.00
Departure Date	September 25, 2019	Lodging	\$60.60
Return Date	September 26, 2019	Other: Mileage	\$38.70
		Total	\$354.30

Purpose**MO State Trooper Assoc 2019 CJIS Conference (only attending two days)****How did the travel apply to the job?**

CJIS requirement and misuse. cyber threats to CJIS, Mules LASO audits, IBR updates, CJIS security, NCIC topics, FBI topics, criminal history overview, New Mules enhancements and new law changes.

How did training add value to the city?

As the LASO for the department, it is important that I keep up on all the new policies and procedures of the State of Missouri, as well as the CJIS, FBI policies. These classes are important and with Mules 5 coming out very soon, I need to see if our current computers will be able to handle the Mules 5 platform. This conference is very informative and I will hear about the new legislation as well.

General comments:

Per diem was paid with city issued check. Registration fee was paid for with Police Card 8. Hotel and fuel was paid for with David Tucker's pcard.

Report ID: 220

LARS Request ID: 280



Department: Police

Expenses

Employee	Tucker, David	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Topeka, Kansas, United States	Meals	\$38.50
Departure Date	September 11, 2019	Lodging	\$112.24
Return Date	September 12, 2019	Other: Parking, KS toll, KS toll	\$27.00
		Total	\$177.74

Purpose

KAMOUG User Group Meetings

How did the travel apply to the job?

It is necessary that I know about this system and am able to answer questions from the users in the police department. This conference provides me with the training and contacts needed to do this.

How did training add value to the city?

It taught me about upgrades to the system and how to request changes to the system that would benefit our department.

General comments:

Per diem paid with city check. Hotel paid for with David Tucker's p-card. He also paid cash for 2 tolls and needs to be reimbursed \$7.

Report ID: 168

LARS Request ID: 230

**Department: Police**

		Expenses	
Employee	Whitt, Joanna	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Topeka, Kansas, United States	Meals	\$38.50
Departure Date	September 11, 2019	Lodging	\$112.24
Return Date	September 12, 2019	Other:	\$0.00
		Total	\$150.74

Purpose

KAMOUG User Group Meetings

How did the travel apply to the job?

The conference will provide me with additional training pertaining to the MSP computer system. Also, as a member of the Kansas/Missouri Users Group, it becomes a necessity that I know about this system and am able to answer questions from the users in the police department.

How did training add value to the city?

It teaches me about upgrades to the system and how to request changes to the system that would benefit our department.

General comments:

Per diem paid by city check. Hotel (sharing with Kimberly Bailey) was paid for with Joanna Whitt's p-card.

Report ID: 167

LARS Request ID: 229



Department: Police

Expenses

Employee	Whitt, Joanna	Registration Fee	\$0.00
Approving Director	Halsey, Brad	Transportation	\$195.00
Destination	Troy, Michigan, United States	Meals	\$84.00
Departure Date	September 22, 2019	Lodging	\$320.08
Return Date	September 24, 2019	Other:	\$0.00
		Total	\$599.08

Purpose

LERMS Advisory Group Meeting

How did the travel apply to the job?

As a member of the advisory group, we get extensive hands on computer/lab time and meet with other advisory groups with LERMS, Mobile and GIS. The advisory group makes recommendations to the New World/Tyler staff and meet with the developers of the system in order to help our agency with software enhancements and to get more out of the programs we use today.

How did training add value to the city?

Hands on computer time, discussing new upgrades and future customer ideas that are to be voted on by the advisory board.

General comments:

Meals paid for with city issued check. Hotel and air fare paid for with Joanna Whitt's pcard. Uber/taxi split with fire.

**Department: Police****Expenses**

Employee	Wildman, Erin	Registration Fee	\$850.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Jefferson City, Missouri, United States	Meals	\$0.00
Departure Date	October 7, 2019	Lodging	\$0.00
Return Date	October 11, 2019	Other: Mileage	\$27.00
		Total	\$877.00

Purpose

Emergency Vehicle Operation Course - registration fee is all inclusive.

How did the travel apply to the job?

Driving and course instruction.

How did training add value to the city?

The department is in need of driving instructors. Driving is a skill I enjoy receiving extensive training in and I believe I can be an asset to the training unit by being an instructor.

General comments:

A city issued check paid for tuition, meals and lodging.

Report ID: 223

LARS Request ID: 299



Department: Police

Expenses

Employee	Wisdom, Edward	Registration Fee	\$40.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Branson, Missouri, United States	Meals	\$115.50
Departure Date	June 13, 2019	Lodging	\$0.00
Return Date	June 16, 2019	Other: Mileage	\$162.02
		Total	\$317.52

Purpose

MSHP Motorcycle Rodeo Training Challenge

How did the travel apply to the job?

Intricate and demanding skills under the pressure of being timed.

How did training add value to the city?

The training will enhance my day to day skills. I will be able to share exercises with our organization.

General comments:

Per diem was paid by city issued check. The registration fee was paid by Ed Wisdom in cash. He needs to be reimbursed.

**Department: Police**

		Expenses	
Employee	Woita, Kristina	Registration Fee	\$275.00
Approving Director	Halsey, Brad	Transportation	\$0.00
Destination	Branson, Missouri, United States	Meals	\$110.00
Departure Date	September 23, 2019	Lodging	\$0.00
Return Date	September 26, 2019	Other:	\$0.00
		Total	\$385.00

Purpose

**MO State Troopers Association 2019 CJIS Conference
Sharing room with Kimberly Bailey**

How did the travel apply to the job?

Sunshine law, CJIS requirement and misuse, warrant entry, mules entry, cyber threats to CJIS, Mules audits, TAC updates, IBR updates, protection order entry, record validations, CJIS security, NCIC topics, FBI topics, hate crime reporting, criminal history overview, New Mules enhancements and any new law changes.

How did training add value to the city?

This conference is very informative and relates to everything I do in Records. I am very involved in IBR, Mules, DOR, CJIS, missing people, stolen vehicles/guns, expartes and audits. There are classes for all of these that would be beneficial to my job. The HWP trainers attend, and this conference shows us how to enter things into the system as well as NCIC files and entries.

General comments:

Per diem was paid with city issued check. Registration fee and hotel (shared with K Bailey) was paid for with Police Card 8.



Department: Power & Light

Expenses

Employee	Adams, Michael	Registration Fee	\$192.47
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	St. Louis, Missouri, United States	Meals	\$122.00
Departure Date	March 13, 2019	Lodging	\$210.22
Return Date	March 15, 2019	Other: Mileage	\$32.00
		Total	\$556.69

Purpose

Missouri Comm. Forestry Council Conf.

How did the travel apply to the job?

No Comments were left

How did training add value to the city?

No Comments were left

General comments:

No Comments were Left

Report ID: 8

LARS Request ID: 8

**Department: Power & Light**

Expenses

Employee	Alitz, Mary	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$534.99
Destination	New Orleans, Louisiana, United States	Meals	\$92.30
Departure Date	October 26, 2019	Lodging	\$582.68
Return Date	October 30, 2019	Other:	\$0.00
		Total	\$1,209.97

Purpose

Smart Energy Program Committee member and required to attend meetings and APPA Customer Connections Conference

How did the travel apply to the job?

As a Smart Energy Program panel member I was able to represent the city of Independence.

How did training add value to the city?

I was able to gain best practices from utilities across the nation.

General comments:

The trip was great for networking with fellow utilities.

Report ID: 111

LARS Request ID: 144



Department: Power & Light

Expenses

Employee	Alitz, Mary	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$447.96
Destination	Washington DC, District of Columbia, United States	Meals	\$115.20
Departure Date	June 2, 2019	Lodging	\$710.07
Return Date	June 5, 2019	Other:	\$0.00
		Total	\$1,273.23

Purpose

I was selected to be a member of the APPA's Smart Energy Board in November 2017 because of the programs that we offer to our customers. As a member of the APPA's Smart Energy Provider (SEP) Program Review Panel a 2-day meeting to grade applications and discuss essential issues for the program at APPA's offices is held annually and mandatory to attend.

How did the travel apply to the job?

The trip was to grade the Smart Energy Provider (SEP) applications which I am a member of the panel for American Public Power Association (APPA). As a panel member, there are three SEP meetings for grading, funding, policy creation, and other matters will be established and discussed. APPA and the panel provide ways for utilities to provide energy efficiency programs and be recognized for the energy programs that are provided to customers.

How did training add value to the city?

As a panel member we are able to share ideas with other utilities to create and enhance energy programs that we can provide to our customers.

General comments:



Department: **Power & Light**

Expenses

Employee	Alitz, Mary	Registration Fee	\$0.00
Approving Director	Moore, Regina	Transportation	\$0.00
Destination	Washington, DC, District of Columbia, United States	Meals	\$0.00
Departure Date	December 8, 2019	Lodging	\$0.00
Return Date	December 11, 2019	Other:	\$0.00
		Total	\$0.00

Purpose

As a member of the RP3 panel it is required that I attend the grading meetings. Thank you,

How did the travel apply to the job?

Trip canceled

How did training add value to the city?

Trip canceled

General comments:

Trip canceled



Department: Power & Light

Expenses

Employee	Alitz, Mary	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$400.16
Destination	Boston, Massachusetts, United States	Meals	\$142.00
Departure Date	October 15, 2019	Lodging	\$422.22
Return Date	October 19, 2019	Other:	\$0.00
		Total	\$964.38

Purpose

APPA RP3 Board Meeting required as a member of the board to attend meetings. Membership is competitive and approved by a voting committee.

How did the travel apply to the job?

The purpose of the trip was for grading RP3 applications and an opportunity to see best practices from utilities across the country.

How did training add value to the city?

As a selected panel member I am able to represent the city of Independence.

General comments:

The trip provided an opportunity to network with other folks that are in roles similar to mine as well as other functions within their perspective utility and I am able to call upon them with questions we may have as a utility.

Report ID: 249

LARS Request ID: 143

**Department: Power & Light**

		Expenses	
Employee	Arnold, Steven	Registration Fee	\$125.00
Approving Director	Randall, Mark	Transportation	\$376.60
Destination	St Paul, Missouri, United States	Meals	\$213.00
Departure Date	October 21, 2019	Lodging	\$382.94
Return Date	October 23, 2019	Other: Mileage	\$36.54
		Total	\$1,134.08

Purpose

This is a combined trip, The CMEP conference is the Compliance Monitoring and Enforcement Program is presented by MRO and support upcoming NERC compliance activities. The MCCF, Mid Continent Compliance Forum is a group of entities who share recent audit experiences and trends in Violations, Audit actions and other entities provide valuable feedback on implementing new standards.

How did the travel apply to the job?

The purpose of the CMEP conference is to educate NERC staff and others of the upcoming activities planned by MRO that will impact the Regional Entities such as Independence Power & Light.

The MCCF group hosts guests from various entities and Midwest Reliability Staff with a focus on past and future NERC Audit issues and how to address them. It also provides a neutral forum for Entities such as Independence Power & Light to receive as well as give candid feedback to others on lessons learned in compliance.

How did training add value to the city?

By creating awareness of current NERC audit issues as well as networking with others in the electrical industry

General comments:

Good conference, the MCCF is the most beneficial conference held for NERC staff



Department: Power & Light

Expenses

Employee	Arnold, Steven	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$564.60
Destination	Dallas , Texas, United States	Meals	\$122.00
Departure Date	September 18, 2019	Lodging	\$188.83
Return Date	September 19, 2019	Other: Mileage	\$36.54
		Total	\$911.97

Purpose

Q3 SECWG - Security Workgroup, this is the quarterly meeting for security and compliance staff from former SPP entities as well as MRO new member to discuss current topics in information security, physical security and the impact to entities from a compliance as well as threat perspective.

How did the travel apply to the job?

The group meets quarterly to discuss cyber and physical security concerns effecting the electrical industry. Members also discuss current NERC events and share recent audit experiences.

How did training add value to the city?

Gives additional knowledge to support the NERC program as well as Cyber and Physical Security in general, also provides insight into what to expect in upcoming audits

General comments:

Good group with very active discussion

Report ID: 193

LARS Request ID: 270

**Department: Power & Light**

Expenses

Employee	Arnold, Steven	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$487.60
Destination	St. Paul, Minnesota, United States	Meals	\$213.00
Departure Date	September 23, 2019	Lodging	\$464.46
Return Date	September 25, 2019	Other: Parking, Mileage	\$59.04
		Total	\$1,224.10

Purpose

Midwest Reliability Organization Technical Cyber Security Conference. This conference supports NERC compliance with information on the latest trends in cyber security issues effecting the electrical industry and includes hands on labs for knowledge and threat detection.

How did the travel apply to the job?

This conference is used to educate those in the electrical industry on current events effecting the cyber and physical security sectors in the energy industry as well as hands on training with cyber security tools.

How did training add value to the city?

Better aware and of currents trends in security (physical and cyber) in the electrical sector

General comments:

Good seminar and hands on training for detecting an prevents both cyber and physical security events



Department: Power & Light

Expenses

Employee	Arnold, Steven	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Tulsa, Oklahoma, United States	Meals	\$126.50
Departure Date	June 24, 2019	Lodging	\$312.96
Return Date	June 26, 2019	Other: Mileage, Tolls	\$66.50
		Total	\$505.96

Purpose

South West Power Pool Security Work group Meeting - This group is comprised of entities formerly in the SPP RE region. This group meets to discussion current issues in the Cyber and Physical Security areas that could impact the Electric industry

How did the travel apply to the job?

The security working group is comprised of Physical and Cyber Security staff within the Southwest Power Pool footprint. This group meets to discuss current security issues facing the electrical industry and each entity is doing to address these threats

How did training add value to the city?

Apprised of security experts in the industry to discuss trends in cyber and physical security as well as discuss Audit issues with the Midwest Reliability Organization, who IPL now reports NERC Compliance through

General comments:

Good trip and knowledge sharing was very beneficial

**Department: Power & Light**

		Expenses	
Employee	Arnold, Steven	Registration Fee	\$125.00
Approving Director	Randall, Mark	Transportation	\$495.00
Destination	Bloomington , Minnesota, United States	Meals	\$131.10
Departure Date	May 22, 2019	Lodging	\$364.18
Return Date	May 24, 2019	Other: Parking, Mileage	\$54.00
		Total	\$1,169.28

Purpose

Mid-Continent Compliance Forum - Midwest Reliability Organization entities share information about NERC compliance.

How did the travel apply to the job?

This conference was with Midwest Reliability Organization (MRO) as well as entities in the MRO region. This conference provided direct guidance on how MRO plans to move forward with NERC compliance as well as the entities feedback on previous audit experiences with MRO.

How did training add value to the city?

MRO provided guidance on how they would approach compliance activities moving forward allowing us to plan for the future of the NERC program.

General comments:

This was the best and most informative conference I have attend in my time here.

Report ID: 72

LARS Request ID: 90



Department: Power & Light

Expenses

Employee	Barnett, Jeff	Registration Fee	\$775.00
Approving Director	Randall, Mark	Transportation	\$313.00
Destination	Colorado Springs , Colorado, United States	Meals	\$158.40
Departure Date	March 31, 2019	Lodging	\$837.93
Return Date	April 3, 2019	Other: Parking, Mileage, Seat Assignment Fee	\$120.72
		Total	\$2,205.05

Purpose

Engineering and Operations Tech Conf.

How did the travel apply to the job?

Received follow up on old form - questions aren't listed.

How did training add value to the city?

Received follow up on old form - questions aren't listed.

General comments:

Received follow up on old form - questions aren't listed.

Report ID: 3

LARS Request ID: 2

**Department: Power & Light**

Expenses

Employee	Benedict, Daniel	Registration Fee	\$2,120.00
Approving Director	Randall, Mark	Transportation	\$257.52
Destination	Omaha, Nebraska, United States	Meals	\$244.00
Departure Date	May 5, 2019	Lodging	\$0.00
Return Date	May 10, 2019	Other: Parking	\$1,088.20
		Total	\$3,709.72

Purpose

Going to training put on by APPA in Omaha, NE for distribution engineering.

How did the travel apply to the job?

The travel was to go to a somewhat local training course designed to help understand the basics of distribution engineering. This will help me as a supervisor ask the appropriate questions to decide on which project to do and why.

How did training add value to the city?

The training helped me in my transition from substations and transmission to distribution and make sure my understanding of the important issues on the distribution system will be addressed.

General comments:

I thought the training was quite good and since it was somewhat local provided a better value for the city since the travel costs were kept low by driving versus flying.

Report ID: 73

LARS Request ID: 91



Department: Power & Light

Expenses

Employee	Benedict, Daniel	Registration Fee	\$350.00
Approving Director	Randall, Mark	Transportation	\$215.00
Destination	Branson, Missouri, United States	Meals	\$115.50
Departure Date	August 5, 2019	Lodging	\$467.13
Return Date	August 8, 2019	Other:	\$0.00
		Total	\$1,147.63

Purpose

4 day training on relays that we have on our system, their capabilities and how to program them.

How did the travel apply to the job?

Travel for training on some of the latest trends and problem solving using SEL relays which are prevalent throughout our system.

How did training add value to the city?

It helped me stay up to date on what potentially new resources are available and what other utilities are doing to solve some of the same problems we are encountering.

General comments:

I think for the money this is one of the most worthwhile trips. It is fairly local which keeps cost down but it shows us all of the power that the relays we already have in place have and how we can better leverage that to our advantage.

**Department: Power & Light****Expenses**

Employee	Brazeal, Emily	Registration Fee	\$0.00
Approving Director	Moore, Regina	Transportation	\$431.60
Destination	Salt Lake City, Utah, United States	Meals	\$112.00
Departure Date	December 3, 2019	Lodging	\$635.13
Return Date	December 6, 2019	Other: Mileage	\$34.82
		Total	\$1,213.55

Purpose

Attend 2019 Cityworks User Conference. In addition to attending hourly sessions we have been asked to help facilitate a new breakout session for Utility users for sharing our development best practices. The conference offers more than 160 sessions during the course of 2 1/2 days.

How did the travel apply to the job?

IPL uses Cityworks as a fully developed asset management solution. IPL also had a staff member who gave two presentations on how we are utilizing Cityworks at our utility for best practices in warehouse use and GIS vertical asset management.

How did training add value to the city?

The value added to the city is by attending this conference, I was able to have access to more than 160 sessions in regards to best practices, learning from other municipalities on their use of Cityworks, and learning what is coming in the future in relationship to the software and platform. Understanding where we need to upgrade to in order to get the best return on our investment. As always, this is one of the best conferences to attend with the knowledge gathering of best practices and future uses of the software application.

General comments:

IPL was this years recipient of the 2019 Excellence in Enterprise Practice Award for the development work done at Power & Light. The award is selected by the staff of Cityworks to recognize Power & Light as a leading example worldwide for others in the electric industry. With more than 40,000 global users, this is a highly honorable award and IPL should be very proud.



Department: Power & Light

Expenses

Employee	Camerlynck Jr, Phillip	Registration Fee	\$775.00
Approving Director	Randall, Mark	Transportation	\$498.54
Destination	Colorado Springs, Colorado, United States	Meals	\$264.00
Departure Date	March 31, 2019	Lodging	\$732.09
Return Date	April 3, 2019	Other:	\$0.00
		Total	\$2,269.63

Purpose

APPA Engineering & Operations Technical Conference.

How did the travel apply to the job?

Multiple breakout sessions about Supply Management, P-Card Fraud, New Technologies for Warehouses, Improving your bottom line, Warehouse Staff, Ethics in Logistics and a follow up on How to Store your Warehouse Material.

How did training add value to the city?

By attending the APPA training conference I was able to learn the professional education and certification in helping the electric industry employees stay abreast of the rapidly evolving technologies, regulation, and customer needs. As well as multiple supply management and warehouse improvements during round table sessions with other Power Plant Warehouses and facility managers.

General comments:

Learned of a cost savings, by using a vending style machine issued to the plant maintained by vender to issue out lower cost commodities for employees.

IPL is only one of three of the 38 Power Plant Warehouses in attendance during this conference that has implemented a locked warehouse and also a Barcode/Scanner system for inventory, receiving/issuing of parts.

**Department: Power & Light**

Expenses

Employee	Caume, Micahael	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Branson, Missouri, United States	Meals	\$0.00
Departure Date	August 5, 2019	Lodging	\$496.08
Return Date	August 8, 2019	Other: Mileage, total meals, reg	\$793.08
		Total	\$1,289.16

Purpose

SEL-I-44 INTERACTIVE SEMINAR

How did the travel apply to the job?

Attended I-44 Interactive Seminar in Branson MO.

How did training add value to the city?

The seminar provided training and education on installing and testing on relays and the systems they protect

General comments:

Report ID: 101

LARS Request ID: 130



Department: Power & Light

Expenses

Employee	Davis, Jason	Registration Fee	\$1,790.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Ft Worth, Texas, United States	Meals	\$335.50
Departure Date	June 16, 2019	Lodging	\$704.95
Return Date	June 21, 2019	Other:	\$0.00
		Total	\$2,830.45

Purpose

Utility Technology Council - Telecommunication and technology conference Please note the price for the conference is good until 4-1-19 then the price increases to \$2190.

How did the travel apply to the job?

By continuing education in engineering and technology as it relates to the telecommunications and power industry.

How did training add value to the city?

Add value by learning new concepts and pit falls and the successes from experts in an ever growing and changing telecommunications industry. Gaining knowledge of new technology and ways to improve communications for Power and Light as well as the city as a whole. Introduced to experts within the industry having contacts that will be able to provide advice and guidance.

General comments:

I would like to see Power and Light become members of UTC. I can see the value this organization can bring to Power and light as well to the city.

**Department: Power & Light**

Expenses

Employee	Dodson, Andrew	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Des Moines, Iowa, United States	Meals	\$183.00
Departure Date	June 4, 2019	Lodging	\$244.16
Return Date	June 6, 2019	Other: Mileage	\$33.29
		Total	\$460.45

Purpose

2019 Utility Summit - Regional Vegetation Managers meet to discuss issues and challenges in daily work. Challenges such as: Contractor performances, retention with employees, and Right of Way issues pertaining with legal matters, property owner issues.

How did the travel apply to the job?

Discussion with other Vegetation Managers in the Utility Industry on challenges and issues that we are confronted with.

How did training add value to the city?

I learned of different advances in the industry that has improved managing vegetation in our rights-of-way

General comments:

no

Report ID: 88

LARS Request ID: 108



Department: Power & Light

Expenses

Employee	Dodson, Andrew	Registration Fee	\$80.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Mc Pherson, Kansas, United States	Meals	\$100.00
Departure Date	October 28, 2019	Lodging	\$123.23
Return Date	October 30, 2019	Other: Mileage	\$57.75
		Total	\$360.98

Purpose

Attend the Kansas Pesticide Applicator's Training to obtain 8 core CEU's to maintain my Commercial Pesticide Applicator's license (required for my IPL position).

How did the travel apply to the job?

8 hour class necessary for my Pesticide License

How did training add value to the city?

License is necessary for my city job

General comments:

Report ID: 199

LARS Request ID: 296

**Department: Power & Light**

Expenses

Employee	Dodson, Andrew	Registration Fee	\$485.00
Approving Director	Randall, Mark	Transportation	\$326.60
Destination	Cincinnati, Ohio, United States	Meals	\$375.00
Departure Date	September 8, 2019	Lodging	\$963.52
Return Date	September 12, 2019	Other:	\$0.00
		Total	\$2,150.12

Purpose

Attend the Trees and Utility Conference 2019. Opportunity to obtain CEU's towards my Certified Arborist Certification. Learn new management practices in Vegetation Management, New Laws and Regulations involving VM, and new Data Processing for Rights of Way Management.

How did the travel apply to the job?

To become more efficient in managing the vegetation at IPL. To become a better Vegetation Manager. Also to obtain more CEU's to maintain my Certified Arborist Certification

How did training add value to the city?

Become more efficient in measuring efficiency in the contractors I use. I am more up to date on endangered species such as bats and butterflies. Better ideas in implementing a better Line Clearance Contract - Scope of Work, etc.

General comments:

Report ID: 214

LARS Request ID: 188



Department: Power & Light

Expenses

Employee	Dyer, Kenneth	Registration Fee	\$995.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Omaha, Nebraska, United States	Meals	\$128.10
Departure Date	May 5, 2019	Lodging	\$361.40
Return Date	May 7, 2019	Other: Mileage	\$47.23
		Total	\$1,531.73

Purpose

Attending an utility accounting course provided by APPA in Omaha, Nebraska May5th thru May7th

How did the travel apply to the job?

It was an utility accounting class. My present duties include utility accounting.

How did training add value to the city?

Value was added by an increased knowledge of utility accounting and practices.

General comments:

**Department: Power & Light**

		Expenses	
Employee	George, John	Registration Fee	\$1,790.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Fort Worth , Texas, United States	Meals	\$335.50
Departure Date	June 16, 2019	Lodging	\$704.95
Return Date	June 21, 2019	Other: Parking, Mileage, Toll, Toll	\$161.05
		Total	\$2,991.50

Purpose

2019 UTC Telecom Conference

How did the travel apply to the job?

It was a conference for Utility Telecommunications methodologies, focusing on broadband communications for utilities, hosted by the association supporting the industry.

How did training add value to the city?

Provided updates on existing technologies, use cases for current issues utilities face in the communications space.

General comments:

Report ID: 56

LARS Request ID: 67



Department: Power & Light

Expenses

Employee	Greengo, Stephen	Registration Fee	\$3,570.00
Approving Director	Moore, Regina	Transportation	\$431.29
Destination	Houston, Texas, United States	Meals	\$336.00
Departure Date	December 8, 2019	Lodging	\$802.82
Return Date	December 14, 2019	Other: Parking, Mileage	\$80.38
		Total	\$5,220.49

Purpose

O-Control System- Mark VIe Intermediate,

How did the travel apply to the job?

Received training on the Mark VIe control from GE learning center.

How did training add value to the city?

The Mark VIe control system runs our gas turban generators. Having a greater understanding of controls, troubleshooting, and operation of this system is imperative to insure reliable power production.

General comments:

The city's commitment to training on it's power generating equipment is an exemplary example of forward thinking.

**Department: Power & Light**

Expenses

Employee	Hampton, Brenda	Registration Fee	\$1,275.00
Approving Director	Randall, Mark	Transportation	\$605.55
Destination	Austin, Texas, United States	Meals	\$361.48
Departure Date	June 7, 2019	Lodging	\$0.00
Return Date	June 12, 2019	Other: Parking, Mileage	\$116.54
		Total	\$2,358.57

Purpose

APPA National Conference in Austin, TX.

How did the travel apply to the job?

IPL is a member of the American Public Power Association (APPA).

How did training add value to the city?

Familiarizing with what the agency does and how it affects IPL, as well as advantages and resources for IPL. Meeting staff and other peers in the industry.

General comments:

Report ID: 96

LARS Request ID: 122



Department: Power & Light

Expenses

Employee	Hampton, Brenda	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$110.00
Departure Date	June 5, 2019	Lodging	\$108.15
Return Date	June 6, 2019	Other:	\$0.00
		Total	\$218.15

Purpose

MPUA June Board Meetings

How did the travel apply to the job?

IPL is a member of the Mo. Public Utility Alliance (MPUA)

How did training add value to the city?

Attending board meetings, executive meetings and the joint operating committee meeting. Meeting peers and staff of MPUA.

General comments:

Report ID: 92

LARS Request ID: 116

**Department: Power & Light**

Expenses

Employee	Hathhorn, Jonathan	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$14.43
Destination	Dallas, Texas, United States	Meals	\$82.00
Departure Date	November 11, 2019	Lodging	\$262.54
Return Date	November 13, 2019	Other: Parking, plane tickets	\$212.96
		Total	\$571.93

Purpose

This request is to attend two SPP meetings: Market Working Group (MWG) and Change Working Group (CWG).

How did the travel apply to the job?

Attended a Southwest Power Pool Market Working Group meeting.

How did training add value to the city?

Discussed market policy that affects IPL, learned more about the market.

General comments:

Note that the original trip was to attend meetings on two day, but day two was canceled and I changed my flight time to return the morning of 11/13/2019.

Report ID: 221

LARS Request ID: 288



Department: Power & Light

Expenses

Employee	Hathhorn, Jonathan	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Little Rock, Arkansas, United States	Meals	\$143.00
Departure Date	September 29, 2019	Lodging	\$409.12
Return Date	October 2, 2019	Other: Mileage	\$68.46
		Total	\$620.58

Purpose

This request is for two training events: Integrated Marketplace Fundamentals on Sept. 30th and Oct. 1st, and the Southwest Power Pool Marketplace Symposium on Oct. 2nd.

How did the travel apply to the job?

These training sessions helped me maintain and expand my knowledge of the Southwest Power Pool's protocols and operations.

How did training add value to the city?

Using my knowledge of the Southwest Power Pool's protocols and operations I can help to ensure that we are compliant with SPP's regulations, purchase our load at the lowest cost possible, and receive market rates for our generation.

General comments:

**Department: Power & Light**

Expenses

Employee	Juliff, Richard	Registration Fee	\$0.00
Approving Director	Moore, Regina	Transportation	\$625.47
Destination	Denver, Colorado, United States	Meals	\$250.80
Departure Date	May 19, 2019	Lodging	\$648.20
Return Date	May 23, 2019	Other: Parking, Mileage	\$64.34
		Total	\$1,588.81

Purpose

Needed reimbursed on previous travel, submitted and approved with errors.

How did the travel apply to the job?

System Operator Conference provides 24 hours of Continuing education hours. 200 hours are needed every 3 years for IPL System Operators.

How did training add value to the city?

Continuing education for System Operator.

General comments:

Report ID: 267

LARS Request ID: 346



Department: Power & Light

Expenses

Employee	Juliff, Richard	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$612.91
Destination	Denver, Colorado, United States	Meals	\$6.20
Departure Date	May 19, 2019	Lodging	\$648.20
Return Date	May 23, 2019	Other: Parking, Mileage	\$76.90
		Total	\$1,344.21

Purpose

System Operator Conference in Denver, Co. System Operators are required to earn 200 hours of continuing education every 3 years . This conference provides 24 hours of continuing education credits.

How did the travel apply to the job?

Required continuing education for NERC certified System Operator

How did training add value to the city?

Keeps our Operators within compliance for 200 hours of continuing education required every 3 years.

General comments:

**Department: Power & Light**

Expenses

Employee	Kelley, Brock	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Tulsa, Oklahoma, United States	Meals	\$154.00
Departure Date	June 24, 2019	Lodging	\$312.92
Return Date	June 26, 2019	Other:	\$0.00
		Total	\$466.92

Purpose

South West Power Pool Security Work group Meeting - This group is comprised of entities formerly in the SPP RE region. This group meets to discussion current issues in the Cyber and Physical Security areas that could impact the Electric industry

How did the travel apply to the job?

Physical security working group, group discussion on what currently impacts electric industry

How did training add value to the city?

current events related to electric industry.

General comments:

Good knowledge sharing



Department: Power & Light

Expenses

Employee	Kozar, Mike	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Little Rock, Arkansas, United States	Meals	\$99.00
Departure Date	September 29, 2019	Lodging	\$491.52
Return Date	October 2, 2019	Other:	\$0.00
		Total	\$590.52

Purpose

This request is for two training events: Integrated Marketplace Fundamentals on Sept. 30th and Oct. 1st, and the Southwest Power Pool Marketplace Symposium on Oct. 2nd. These training sessions will help me maintain and expand my knowledge of the Southwest Power Pool's protocols and operations. Training topics related to Independence's operations include Day Ahead Market Resource Offer Parameters and Bids, Real-Time Balancing Market price setting, and Transmission Congestion Rights.

How did the travel apply to the job?

By IPL vehicle with Jonathan Hathhorn

How did training add value to the city?

I gained a deeper understanding of how IPL fits into the SPP Integrated Market, the operations of the Day-ahead and Real Time whole sale energy markets, and the transaction settlement process. My new understanding of the transaction settlement process is directly relevant and beneficial to my work at IPL as I'm the point person for the Fuel Cost Adjustment, which incorporates SPP settlements.

General comments:

**Department: Power & Light**

		Expenses	
Employee	Krysa, Mitchel	Registration Fee	\$399.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Lake Ozark, Missouri, United States	Meals	\$138.60
Departure Date	June 16, 2019	Lodging	\$475.65
Return Date	June 19, 2019	Other:	\$0.00
		Total	\$1,013.25

Purpose

Attend Missouri Society of Professional Engineers Annual Convention. I serve as the State Treasurer and as such am required to attend the State Convention and participate on 2 Board of Directors Meetings. In addition can earn up to 12 PDH's towards continued registration as a Professional Engineer. I am also making a presentation at the convention on behalf of the City of Independence on "Rebuild of IPL Substation I".

How did the travel apply to the job?

I gave a PDH presentation on the rebuild of IPL Substation I, and I obtained 11 PDH's towards my continuance of professional engineer registration. Held several discussions with other electric utility engineers and consultants on topics germane to my role here at IPL. Also, I am the State Treasurer and as such I sit on 2 Board of Directors which met and conducted business as necessary.

How did training add value to the city?

Learned more about professional ethics as it applies to engineers and learned how to apply hostage negotiations techniques into making you personally and departmentally more effective

General comments:

Very good conference, got a lot done, learned a bunch and made some new engineering consulting contacts.



Department: Power & Light

Expenses

Employee	Krysa, Mitchel	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Kansas City, Missouri, United States	Meals	\$0.00
Departure Date	July 17, 2019	Lodging	\$0.00
Return Date	July 20, 2019	Other: Parking	\$42.00
		Total	\$42.00

Purpose

Attend 2019 National Society Of Professional Engineers Annual Convention (PECON 2019). As a State of Missouri Officer I will be involved at the national level attending regional meetings and will represent Missouri in certain forums. Since PECON 2019 is in Kansas City, there is no travel or lodging expenses, only registration and parking. Will use IPL Pool car to travel to and from the convention daily as needed. Note this runs through Saturday. Early Bird rate good to April 30. Can earn 11 PDH's.

How did the travel apply to the job?

Received 6 PDH's towards my continued registration as a professional engineer in the state of Missouri, a requirement of my position. During the PDH session I picked up on techniques to use on how to be a leader and how to lead as a supporter of a leader. A little different concept, but quite interesting and useful.

How did training add value to the city?

See above for one thing, then add to that I built further relationships with KC area engineering firms that will and have helped provide services for the City of Independence. Found one in specific that may be able to assist us with an engineering issue on our distribution systems.

General comments:

Very little expense as the national convention was in downtown KC. No real travel expenses, no meals or hotel costs, just the basic costs for the early bird registration (saved over \$200), and parking for three days.

**Department: Power & Light****Expenses**

Employee	Krysa, Mitchel	Registration Fee	\$350.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Branson, Missouri, United States	Meals	\$99.00
Departure Date	August 5, 2019	Lodging	\$496.08
Return Date	August 8, 2019	Other: Mileage	\$23.00
		Total	\$968.08

Purpose

Attend SEL I-44 Interactive Seminar in Branson, Missouri. IPL uses SEL relays in the system protection area and SEL has an excellent "hands on" (hence Interactive Seminar) training annually whereby we can gain more knowledge and experience in designing the protection systems as well as trouble shooting issues and perform disturbance reports which satisfy NERC requirements. This is one of the best hands on training sessions available to IPL and it is within driving distance. Attendees receive up to 20 PDH.

How did the travel apply to the job?

SEL provides system protection relays used at IPL. This training class provided attendees with the opportunity to review event analysis and special designs for those protective relays. This is one of the best classes to attend for this type of product. SEL staffers are well trained in their specific area and being able to discuss IPL issues with them is very important and very productive.

How did training add value to the city?

Provided additional training to assist me with my daily duties in the system protection area. Also gave me a chance to talk to other peers in this field from neighboring Municipals, like BPU and City Utilities of Springfield.

General comments:

Attended by over 250, this course is given each year for the last 23 years in this particular venue. It was set up originally for Empire District Electric (now Liberty), Sho Me Coop, AEC, City Utilities of Springfield. It is somewhat local in that it is only a 3 hour drive from IPL and affords us the opportunity to learn much about relays. Cost of the course is minimal in comparison with other courses, especially when you get so much more out of it than most. Very good training, of which IPL should participate each year.



Department: Power & Light

Expenses

Employee	Krysa, Mitchel	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$112.37
Destination	Colorado Springs , Colorado, United States	Meals	\$191.40
Departure Date	March 31, 2019	Lodging	\$991.17
Return Date	April 3, 2019	Other: Printing Boarding Passes	\$8.44
		Total	\$1,303.38

Purpose

APPA Engineering and Operations Conference

How did the travel apply to the job?

Received follow up on old form - questions aren't listed.

How did training add value to the city?

Received follow up on old form - questions aren't listed.

General comments:

Received follow up on old form - questions aren't listed.

**Department: Power & Light**

Expenses

Employee	Lampe, Paul	Registration Fee	\$775.00
Approving Director	Randall, Mark	Transportation	\$411.37
Destination	Colorado Springs , Colorado, United States	Meals	\$191.40
Departure Date	March 31, 2019	Lodging	\$837.93
Return Date	April 3, 2019	Other:	\$0.00
		Total	\$2,215.70

Purpose

APPA Engineering and Operations Conf.

How did the travel apply to the job?

Received follow up on old form - questions aren't listed.

How did training add value to the city?

Received follow up on old form - questions aren't listed.

General comments:

Received follow up on old form - questions aren't listed.

Report ID: 14

LARS Request ID: 15



Department: Power & Light

Expenses

Employee	Lampe, Paul	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Tulsa, Oklahoma, United States	Meals	\$99.00
Departure Date	April 16, 2019	Lodging	\$254.00
Return Date	April 18, 2019	Other: Mileage	\$25.23
		Total	\$378.23

Purpose

SPP Market and Operations Committee Meeting. The Markets and Operations Policy Committee is responsible, through its designated Organizational Groups, for developing and recommending policies and procedures related to the technical operations for the company in accordance with its scope as approved by the Board of Directors. Quarterly face to face meetings are held to vote on SPP recommended policies and procedures, which could impact the City operationally or financially.

How did the travel apply to the job?

I am the voting representative on the Southwest Power Pool Markets and Operations Policy Committee (MOPC) for the City of Independence. The MOPC is responsible, through its designated Organizational Groups, for developing and recommending policies and procedures related to the technical operations for the Southwest Power Pool. Quarterly face to face meetings are held to vote on SPP recommended policies and procedures, which could impact the City operationally and/or financially.

How did training add value to the city?

An educational session was provided prior to the business meeting on a couple of voting items;
 Effective Load Carrying Capacity - recommendations for accrediting wind capacity in the SPP footprint
 Phasor Measurement Units (PMU) Update - Recommendations that all new Generator Interconnects will include a PMU unit (cost impact approximately \$200K plus ongoing communication costs).

General comments:



Department: **Power & Light**

Expenses

Employee	Lampe, Paul	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Des Moines, Iowa, United States	Meals	\$97.60
Departure Date	July 15, 2019	Lodging	\$0.00
Return Date	July 17, 2019	Other: Parking	\$411.80
		Total	\$509.40

Purpose

SPP Market and Operations Committee Meeting. The Markets and Operations Policy Committee is responsible, through its designated Organizational Groups, for developing and recommending policies and procedures related to the technical operations for the company in accordance with its scope as approved by the Board of Directors. Quarterly face to face meetings are held to vote on SPP recommended policies and procedures, which could impact the City operationally or financially. I am the City of Independence’s voting member.

How did the travel apply to the job?

The Southwest Power Pool Markets and Operations Policy Committee is responsible, through its designated Organizational Groups, for developing and recommending policies and procedures related to the technical operations of SPP. Quarterly face to face meeting are held to vote on SPP recommended policies and procedures, which impact the City operationally and/or financially. I am the City of Independence's designated voting member.

How did training add value to the city?

Attending this meeting allows staff to be informed regarding the changes in SPP policy/procedures and comply with them.

General comments:





Department: Power & Light

Expenses

Employee	Lampe, Paul	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$29.09
Destination	Little Rock, Missouri, United States	Meals	\$82.50
Departure Date	October 14, 2019	Lodging	\$217.46
Return Date	October 16, 2019	Other: Mileage	\$58.99
		Total	\$388.04

Purpose

The Markets and Operations Policy Committee is responsible, through its designated Organizational Groups, for developing and recommending policies and procedures related to the technical operations for the company in accordance with its scope as approved by the Board of Directors. Quarterly face to face meetings are held to vote on SPP recommended policies and procedures, which could impact the City operationally or financially. I am the City of Independence's voting member (Agenda not available at this time.)re]

How did the travel apply to the job?

The Markets and Operations Policy Committee is responsible, through its designated Organizational Groups, for developing and recommending policies and procedures related to the technical operations for the company in accordance with its scope as approved by the Board of Directors. Quarterly face to face meetings are held to vote on SPP recommended policies and procedures, which could impact the City operationally or financially.

How did training add value to the city?

I am the City of Independence's voting member on the MOPC.

General comments:

**Department: Power & Light**

Expenses

Employee	Loveland, Jeremy	Registration Fee	\$3,300.00
Approving Director	Moore, Regina	Transportation	\$442.00
Destination	Rochester, New York, United States	Meals	\$335.50
Departure Date	November 3, 2019	Lodging	\$660.00
Return Date	November 9, 2019	Other:	\$0.00
		Total	\$4,737.50

Purpose

Training - GE Orbits radio

How did the travel apply to the job?

I was trained by GE to configure and troubleshoot GE Orbit radios.

How did training add value to the city?

I will be able to configure and secure GE Orbit radios with less, or no, assistance from outside contractors.

General comments:

The class was very well run. I learned a lot in the week I was there as well as meeting several GE support technicians in person.

Report ID: 257

LARS Request ID: 281



Department: Power & Light

Expenses

Employee	Lunceford, Richard	Registration Fee	\$2,295.00
Approving Director	Randall, Mark	Transportation	\$221.98
Destination	San Antonio, Texas, United States	Meals	\$366.00
Departure Date	October 21, 2019	Lodging	\$1,056.78
Return Date	October 26, 2019	Other:	\$0.00
		Total	\$3,939.76

Purpose

NASP Certified Safety Manager Course

How did the travel apply to the job?

This Course was present by an accredited Safety Organization the NASP or National Association of Safety Professionals, and was a certification course assuring the ability and knowledge required to lead and conduct an affective safety program.

How did training add value to the city?

The benefits for the City from my participation in this course will be in terms of the increased knowledge and training tactics that will be applied to our current Safety Program which will result in a more effective safety program and lead to a reduction in claims and an increased safety mindset in the staff participating in the training which will result in a monetary savings over time by reducing incident claims.

General comments:

The course structure was very good, and the presenter was one of the best I have had.

**Department: Power & Light**

		Expenses	
Employee	Murray, Michael	Registration Fee	\$125.00
Approving Director	Randall, Mark	Transportation	\$387.75
Destination	St Paul, Minnesota, United States	Meals	\$243.20
Departure Date	October 21, 2019	Lodging	\$524.19
Return Date	October 24, 2019	Other: Parking, Mileage	\$66.54
		Total	\$1,346.68

Purpose

Three days of meetings at Midwest Reliability Organization (Audit organization).

- 1) Compliance Monitoring and Enforcement Program (CMEP) Conference**
- 2) Mid Continent Compliance Forum (MCCF)**
- 3) Reliability Compliance Working Group**

How did the travel apply to the job?

The Regulator outlined their yearly plan for compliance activities.

How did training add value to the city?

Avoidance of \$ penalties for non-compliance.

General comments:



Department: Power & Light

Expenses

Employee	Murray, Michael	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Tulsa, Oklahoma, United States	Meals	\$154.00
Departure Date	June 24, 2019	Lodging	\$312.92
Return Date	June 26, 2019	Other:	\$0.00
		Total	\$466.92

Purpose

Southwest Power Pool Security Workgroup Q2 2019 Meeting

How did the travel apply to the job?

Security and NERC Compliance Conference

How did training add value to the city?

Discussed Security and NERC Compliance issues

General comments:

I keep my P-card separate from my personal credit cards to avoid unintended misuse. I forgot my P-card on this trip and had to use my personal credit card for hotel payment.

Report ID: 84

LARS Request ID: 103

**Department: Power & Light**

Expenses

Employee	Murray, Michael	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$435.00
Destination	Bloomington, Minnesota, United States	Meals	\$174.80
Departure Date	May 22, 2019	Lodging	\$364.18
Return Date	May 24, 2019	Other: Parking, Mileage, MCCF Forum Fee	\$184.04
		Total	\$1,158.02

Purpose

Mid-Continent Compliance Forum - Midwest Reliability Organization entities share information about NERC compliance.

How did the travel apply to the job?

Conference agenda was concerned with NERC compliance issues.

How did training add value to the city?

Answered compliance questions allowing IPL NERC Unit to set compliance policies.

General comments:

Report ID: 71

LARS Request ID: 89



Department: Power & Light

Expenses

Employee	Murray, Michael	Registration Fee	\$595.00
Approving Director	Randall, Mark	Transportation	\$390.60
Destination	Atlanta , Georgia, United States	Meals	\$165.00
Departure Date	March 25, 2019	Lodging	\$628.74
Return Date	March 28, 2019	Other:	\$0.00
		Total	\$1,779.34

Purpose

NERC Human Performance Conf.

IPL

How did the travel apply to the job?

Received follow up on old form - questions aren't listed.

How did training add value to the city?

Received follow up on old form - questions aren't listed.

General comments:

Received follow up on old form - questions aren't listed.

Report ID: 4

LARS Request ID: 3

**Department: Power & Light**

Expenses

Employee	Nail, James	Registration Fee	\$595.00
Approving Director	Randall, Mark	Transportation	\$390.60
Destination	Atlanta , Georgia, United States	Meals	\$165.00
Departure Date	February 25, 2019	Lodging	\$628.74
Return Date	February 28, 2019	Other: Parking, Mileage	\$66.54
		Total	\$1,845.88

Purpose

NERC Human Performance Conf.

How did the travel apply to the job?

Received follow up on old form - questions aren't listed.

How did training add value to the city?

Received follow up on old form - questions aren't listed.

General comments:

Received follow up on old form - questions aren't listed.

Report ID: 5

LARS Request ID: 4



Department: Power & Light

Expenses

Employee	Nail, James	Registration Fee	\$125.00
Approving Director	Randall, Mark	Transportation	\$316.60
Destination	St Paul, Minnesota, United States	Meals	\$136.80
Departure Date	October 21, 2019	Lodging	\$319.38
Return Date	October 23, 2019	Other: Parking	\$22.50
		Total	\$920.28

Purpose

Midwest Reliability Organization (MRO) annual Compliance Monitoring Conference for updates and information on the NERC Reliability Compliance program. Followed by the Mid-Continent Compliance Forum. Both events are critical in the understanding of MRO compliance enforcement philosophy and preparation for City of Independence compliance activities.

How did the travel apply to the job?

Annual Compliance Conference for NERC Reliability Program, providing updates on NERC procedures and Midwest Reliability Organization compliance monitoring practices.

How did training add value to the city?

Prepares us to be successful in completing our compliance program activities

General comments:

Opportunity is network with other Compliance teams from municipal and investor owned utilities is invaluable, sharing best practices, establishing contacts to bounce ideas off of and improve our program.

**Department: Power & Light**

Expenses

Employee	Newbold, Jennifer	Registration Fee	\$775.00
Approving Director	Randall, Mark	Transportation	\$359.80
Destination	New Orleans, Louisiana, United States	Meals	\$191.70
Departure Date	October 26, 2019	Lodging	\$996.00
Return Date	October 30, 2019	Other: Mileage	\$34.34
		Total	\$2,356.84

Purpose

Smart Energy Program Committee member and required to attend the APPA annual customer connections conference.

How did the travel apply to the job?

As the Customer Program Administrator I am responsible for the programs that we offer to our customers. The Customer Connection Conference allows us the ability to learn about new programs that would be beneficial to our customers.

How did training add value to the city?

The Customer Connections Conference allows us to build relationships with other utilities and get ideas for future programs that can be implemented for our customers. The conference also gives us communication tips and strategies.

General comments:

I was selected to be a member of the APPA's Smart Energy Board in November 2017 because of the programs that we offer to our customers. As a member of the APPA's Smart Energy Provider (SEP) Program Review Panel a 2-day meeting to grade applications and discuss essential issues for the program at APPA's offices is held annually and mandatory to attend. We will have Board meetings during the Customer Connections Conference.



Department: Power & Light

Expenses

Employee	Newbold, Jennifer	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$447.96
Destination	Washington DC, District of Columbia, United States	Meals	\$115.20
Departure Date	June 2, 2019	Lodging	\$710.07
Return Date	June 5, 2019	Other:	\$0.00
		Total	\$1,273.23

Purpose

I was selected to be a member of the APPA's Smart Energy Board in November 2017 because of the programs that we offer to our customers. As a member of the APPA's Smart Energy Provider (SEP) Program Review Panel a 2-day meeting to grade applications and discuss essential issues for the program at APPA's offices is held annually and mandatory to attend.

How did the travel apply to the job?

The trip was to grade the Smart Energy Provider (SEP) applications which I am a member of the panel for American Public Power Association (APPA). As a panel member, there are three SEP meetings for grading, funding, policy creation, and other matters will be established and discussed. APPA and the panel provide ways for utilities to provide energy efficiency programs and be recognized for the energy programs that are provided to customers.

How did training add value to the city?

As a panel member we are able to share ideas with other utilities to create and enhance energy programs that we can provide to our customers.

General comments:

**Department: Power & Light**

		Expenses	
Employee	Parker, Jeffrey	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$474.46
Destination	Saint Paul, Minnesota, United States	Meals	\$213.00
Departure Date	September 23, 2019	Lodging	\$464.46
Return Date	September 25, 2019	Other: Mileage, Checked bag (accidentally used personal CC instead of P-card) , Checked bag	\$96.54
		Total	\$1,248.46

Purpose

Midwest Reliability Organization Technical Cyber Security Conference. This conference supports NERC compliance with information on the latest trends in cyber security issues effecting the electrical industry and includes hands on labs for knowledge and threat detection.

How did the travel apply to the job?

Technical workshop focused on cyber and physical concerns effecting the electrical industry.

How did training add value to the city?

Gives additional knowledge to support the NERC program as well as cyber and physical security in general.

General comments:

Very good technical hands on workshop.

Report ID: 196

LARS Request ID: 273



Department: Power & Light

Expenses

Employee	Parker, Jeffrey	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$634.35
Destination	Dallas, Texas, United States	Meals	\$122.00
Departure Date	September 18, 2019	Lodging	\$188.83
Return Date	September 19, 2019	Other: Parking, Mileage	\$51.54
		Total	\$996.72

Purpose

Q3 SECWG Security Workgroup, this is the quarterly meeting for security and compliance staff from former SPP entities as well as MRO new members to discuss current topics in info security, physical security and the impact to entities from a compliance and threat perspective.

How did the travel apply to the job?

This group meets quarterly to discuss cyber and physical security concerns effecting the electrical industry. Members also discuss current NERC events and share recent audit experiences.

How did training add value to the city?

Gives additional knowledge to support the NERC program as well as cyber and physical security in general, also provides insight into what to expect in upcoming audits.

General comments:

Good group with very active discussion

**Department: Power & Light**

		Expenses	
Employee	Parker, Jeffrey	Registration Fee	\$125.00
Approving Director	Moore, Regina	Transportation	\$429.66
Destination	Saint Paul, Minnesota, United States	Meals	\$213.00
Departure Date	October 21, 2019	Lodging	\$382.94
Return Date	October 23, 2019	Other: Parking, Mileage	\$59.04
		Total	\$1,209.64

Purpose

This is a combined trip, The CMEP conference is the Compliance Monitoring and Enforcement Program is presented by MRO and support upcoming NERC compliance activities. The MCCF, Mid Continent Compliance Forum is a group of entities who share recent audit experiences and trends in violations, audit actions, and other entities provide valuable feedback on implementing new standards.

How did the travel apply to the job?

The purpose of the CMEP conference is to educate NERC staff and others of the upcoming activities planned by MRO that will impact the Regional Entities such as Independence Power & Light. The MCCF group hosts guests from various entities and Midwest Reliability Staff with a focus on past and future NERC Audit issues and how to address them. It also provides a neutral forum for Entities such as Independence Power & Light to receive as well as give candid feedback to others on lessons learned in compliance.

How did training add value to the city?

By creating awareness of current NERC audit issues as well as networking with others in the electrical industry.

General comments:

Good conference, the MCCF is the most beneficial conference held for NERC staff.



Department: Power & Light

Expenses

Employee	Petzoldt, Terry	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Little Rock, Arkansas, United States	Meals	\$170.50
Departure Date	March 24, 2019	Lodging	\$432.40
Return Date	March 28, 2019	Other:	\$0.00
		Total	\$602.90

Purpose

Systems Operator Conference

How did the travel apply to the job?

Received follow up on old form - questions aren't listed.

How did training add value to the city?

Received follow up on old form - questions aren't listed.

General comments:

Received follow up on old form - questions aren't listed.

Report ID: 11

LARS Request ID: 11

**Department: Power & Light**

Expenses

Employee	Placher, Eric	Registration Fee	\$350.00
Approving Director	Randall, Mark	Transportation	\$255.20
Destination	Branson, Missouri, United States	Meals	\$181.50
Departure Date	August 5, 2019	Lodging	\$496.08
Return Date	August 8, 2019	Other:	\$0.00
		Total	\$1,282.78

Purpose

SEL I-44 Conference and Workshop

How did the travel apply to the job?

Workshops were beneficial to better understand complex equipment that is used in electrical system protection.

How did training add value to the city?

Ability to better protect Independence's electrical system and increase reliability.

General comments:

Report ID: 102

LARS Request ID: 131



Department: Power & Light

Expenses

Employee	Plummer, Gary	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$550.45
Destination	Dallas, Texas, United States	Meals	\$270.60
Departure Date	September 30, 2019	Lodging	\$0.00
Return Date	October 4, 2019	Other: Parking, toll	\$780.59
		Total	\$1,601.64

Purpose

Balancing Authority Operating Committee (BAOC), and Operations Reliability Working Group (ORWG) meetings. These are two policy advisory groups within Southwest Power Pool of which I am a voting member of both. Face to Face meetings happen 3-4 times per year.

How did the travel apply to the job?

I am a voting member of Southwest Power Pool's (SPP) Operating Reliability Working Group (ORWG) and Balancing Authority Operating Committee (BAOC). These meetings are held to focus on system reliability for all of SPP's service territory including IPL's system.

How did training add value to the city?

The value added is continued system reliability for all of SPP which includes IPL.

General comments:

Very good meetings and lots of topics of importance discussed. Policy decisions made and voted on that affect all of SPP's region including IPL.

**Department: Power & Light**

Expenses

Employee	Plummer, Gary	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Little Rock, Arkansas, United States	Meals	\$170.50
Departure Date	March 24, 2019	Lodging	\$432.40
Return Date	March 28, 2019	Other: Mileage	\$64.35
		Total	\$667.25

Purpose

System Operator Conference

How did the travel apply to the job?

Received follow up on old form - questions aren't listed.

How did training add value to the city?

Received follow up on old form - questions aren't listed.

General comments:

Received follow up on old form - questions aren't listed.



Department: Power & Light

Expenses

Employee	Plummer, Gary	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Omaha , Nebraska, United States	Meals	\$140.30
Departure Date	March 4, 2019	Lodging	\$315.84
Return Date	March 7, 2019	Other: Mileage	\$28.26
		Total	\$484.40

Purpose

BAOC/ORWG SPP Meetings

How did the travel apply to the job?

No Comments were left

How did training add value to the city?

No comments were left

General comments:

No comments were left

Report ID: 7

LARS Request ID: 6

**Department: Power & Light****Expenses**

Employee	Reynolds Jr, Haskell	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$680.16
Destination	Amarillo, Texas, United States	Meals	\$209.00
Departure Date	September 15, 2019	Lodging	\$0.00
Return Date	September 19, 2019	Other: Parking	\$728.16
		Total	\$1,617.32

Purpose

System Operator Conference in Amarillo, TX. This class give 24 hours of continuing education out of 200 hours required in a 3 year period.

How did the travel apply to the job?

System Operator training and required NERC continuing education hours given.

How did training add value to the city?

NERC requires that NERC certified System Operators be on duty 24/7 for the city to operate our electric utility. The NERC certified system operators are required to complete 200 hours of continuing education every 3 years.

General comments:

great class with a lot of good information and training. 24 hours of continuing education hours given.

Report ID: 170

LARS Request ID: 234



Department: Power & Light

		Expenses	
Employee	Santiago, Esdras	Registration Fee	\$0.00
Approving Director	Randall, Mark	Transportation	\$0.00
Destination	Houston, Texas, United States	Meals	\$414.80
Departure Date	October 13, 2019	Lodging	\$0.00
Return Date	October 19, 2019	Other: Parking, Mileage, GE Training Paid on Kathy P Card, Alamo Insurance. Paid with my P Card.	\$3,953.94
		Total	\$4,368.74

Purpose

GE Mark VIe Control Systems

How did the travel apply to the job?

GE Mark 6e is a proprietary control system for power generation.

How did training add value to the city?

This classroom training is designed to acquaint students with good practice operation and maintenance of equipment or systems.

General comments:

General Electric Company classroom training Mark 6e is a proprietary control system for power generation.

**Department: Power & Light**

		Expenses	
Employee	Weir, Janna	Registration Fee	\$0.00
Approving Director	Moore, Regina	Transportation	\$431.60
Destination	Salt Lake City, Utah, United States	Meals	\$112.00
Departure Date	December 3, 2019	Lodging	\$635.13
Return Date	December 6, 2019	Other: Parking, Mileage	\$64.82
		Total	\$1,243.55

Purpose

Attend Cityworks Conference. In addition to attending hourly sessions we have been asked to help facilitate a new breakout session for Utility users for sharing our development best practices. The conference offers more than 160 sessions over the course of 2 1/2 days.

How did the travel apply to the job?

I presented on two different panel discussions regarding the software development and use of the Cityworks application as it relates to Power & Light business needs.

How did training add value to the city?

Provided out of the box thinking on processes and use of advanced features currently and upcoming that will lend to a more lean ability within my department.

General comments:

Was presented with the Excellence in Enterprise Practice for the Power & Light development and use of Cityworks. The award is awarded by the staff of Cityworks to recognize Power & Light as a world wide leader in the use of the Cityworks application within the electric utility industry.



Department: Public Works

		Expenses	
Employee	Arroyo, Richard	Registration Fee	\$0.00
Approving Director	Gramling, Tim	Transportation	\$321.14
Destination	Seattle, Washington, United States	Meals	\$110.31
Departure Date	September 7, 2019	Lodging	\$890.40
Return Date	September 11, 2019	Other: Registration Fee, Other - Public Works Store, Other - Public Works Store	\$894.41
		Total	\$2,216.26

Purpose

Public Works Expo PWX

How did the travel apply to the job?

The Public Works Expo applies to Public Works operations by providing personal contacts with software and equipment providers along with on-site demos of new and upgraded equipment that may help improve operations within Independence. The conference also provided dozens of speakers and classroom study on many topics related to Public Works operations provided by municipalities from all over the country. The conference provided many contacts with other municipalities that could provide insight into improving operations within Independence.

How did training add value to the city?

The Public Works Expo provides classroom like lecture on many topics relating to vehicle maintenance, examples of emergency management debris removal plans and emergency management public relations plans. Seminars on the future of transportation from electric vehicles and the loss of fuel taxes due to more fuel efficient vehicles were discussed. Lectures on how public works policies and city codes could help reduce the homeless in many major cities across the country were also attended. Having one on one discussions with existing City vendors was also a positive experience in relaying service expectations.

General comments:

I would recommend the Public Works Expo (PWX) to all personnel who work within operations related to Public Works.

**Department: Public Works**

		Expenses	
Employee	Chapman, Joshua	Registration Fee	\$800.00
Approving Director	Gramling, Tim	Transportation	\$381.61
Destination	Salt Lake City, Utah, United States	Meals	\$53.57
Departure Date	May 18, 2019	Lodging	\$835.76
Return Date	May 22, 2019	Other:	\$0.00
		Total	\$2,070.94

Purpose

APWA 2019 Snow Conference

How did the travel apply to the job?

Snow removal equipment/process info.

How did training add value to the city?

Employee knowledge

General comments:

Report ID: 66

LARS Request ID: 81



Department: Public Works

Expenses

Employee	Gramling, Tim	Registration Fee	\$854.00
Approving Director	Norris, Adam	Transportation	\$520.65
Destination	Seattle, Washington, United States	Meals	\$456.00
Departure Date	September 7, 2019	Lodging	\$1,275.80
Return Date	September 12, 2019	Other: Parking	\$90.00
		Total	\$3,196.45

Purpose

Attend the annual Public Works Expo conference. I will be receiving several CUE's required for my Missouri Professional Engineer's license by attending the conference.

How did the travel apply to the job?

This was an annual Public Works conference that included educational sessions, general sessions and an exposition for equipment and services related to the Public Works profession.

How did training add value to the city?

I received updates on the latest industry innovations, technology and practices. I also networked with people from other Cities from around the country on projects and issues that produce solutions related to those in Independence. I also received personal development hour credits to enable me to keep my professional engineer's license current in the State of Missouri.

General comments:

Report ID: 233

LARS Request ID: 146



Department: **Public Works**

Expenses

Employee	Green, Scott	Registration Fee	\$200.00
Approving Director	Gramling, Tim	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$25.58
Departure Date	March 27, 2019	Lodging	\$235.88
Return Date	March 29, 2019	Other:	\$0.00
		Total	\$461.46

Purpose

MfSMA Conference

How did the travel apply to the job?

Travel was to MfSMA Conference. Scott Green is the City's Floodplain Manager.

How did training add value to the city?

Scott Green is required to have floodplain training and certifications.

General comments:



Department: Public Works

Expenses

Employee	Horner Gonzalez, Kathryn	Registration Fee	\$0.00
Approving Director	Gramling, Tim	Transportation	\$0.00
Destination	San Diego, California, United States	Meals	\$85.22
Departure Date	July 8, 2019	Lodging	\$0.00
Return Date	July 12, 2019	Other:	\$0.00
		Total	\$85.22

Purpose

Attendance at the annual ESRI conference between July 8th and 12th. The only City expenses will be meals. Lodging, travel, and registration are provided at no cost to the City.

How did the travel apply to the job?

I attended the ESRI conference including sessions on how to optimize the use of GIS for Public Works operations, CIP project implementations, public engagement and transparency efforts, and general field applications.

How did training add value to the city?

Since the conference we have started initiatives to enhance our CIP project implementation, better engage the community in our project work, and will ultimately develop dashboards for internal stakeholders (ie dept heads, project managers, city leadership, and council members) to improve transparency at all levels.

General comments:

I would suggest that the City send multiple individuals (on a rotating basis) to this conference each year. I learned a ton, made some great connections with individuals throughout the country who are doing similar work or who have already developed platforms we can use, and am better able to envision and communicate how we can better use this product we have already invested in.

**Department: Public Works**

Expenses

Employee	Phelps, Bradley	Registration Fee	\$200.00
Approving Director	Gramling, Tim	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$15.66
Departure Date	March 27, 2019	Lodging	\$235.88
Return Date	March 29, 2019	Other:	\$0.00
		Total	\$451.54

Purpose

MfSMA Conference

How did the travel apply to the job?

Travel to MfSMA Conference. Brad Phelps attended with current Floodplain Manager, Scott Green, to gain knowledge for future job use.

How did training add value to the city?

Brad Phelps will assist Scott Green in Floodplain Manager duties on an as-needed basis.

General comments:

Report ID: 42

LARS Request ID: 45


Department: Public Works
Expenses

Employee	Phelps, Bradley	Registration Fee	\$100.00
Approving Director	Gramling, Tim	Transportation	\$20.00
Destination	Jefferson City, Missouri, United States	Meals	\$53.63
Departure Date	October 30, 2019	Lodging	\$94.00
Return Date	October 31, 2019	Other:	\$0.00
		Total	\$267.63

Purpose
Required Certified Floodplain Manager (CFM) training at the SEMA building in Jefferson City, MO

How did the travel apply to the job?

Travel to SEMA in Jefferson City for CFM training/exam.

How did training add value to the city?

A new CFM (certified floodplain manager) is needed due to retirement of the former.

General comments:

Report ID: 261

LARS Request ID: 320

**Department: Public Works**

Expenses

Employee	Pittman, William	Registration Fee	\$0.00
Approving Director	Gramling, Tim	Transportation	\$8.14
Destination	Spirngfield, Missouri, United States	Meals	\$23.80
Depature Date	December 10, 2019	Lodging	\$202.00
Return Date	December 12, 2019	Other: Tip for cleaning crew, Bottled water & soda	\$9.68
		Total	\$243.62

Purpose

Fred Woods and I have been invited to attend the Missouri Common Ground Summit. It is a very impactful training course that covers a multitude of subjects, such as Personal protection equipment, Excavation, Underground Utilities, even Defensive driving. The course is a two day event.

How did the travel apply to the job?

Training

How did training add value to the city?

I am further educated.

General comments:

Informative classes, good trip.

Report ID: 254

LARS Request ID: 317



Department: Public Works

Expenses

Employee	Shupe, Trent	Registration Fee	\$575.00
Approving Director	Gramling, Tim	Transportation	\$679.42
Destination	Salt Lake City, Utah, United States	Meals	\$80.80
Departure Date	May 18, 2019	Lodging	\$849.36
Return Date	May 22, 2019	Other: Mileage	\$15.92
		Total	\$2,200.50

Purpose

APWA 2019 Snow Conference

How did the travel apply to the job?

Snow equipment/removal information.

How did training add value to the city?

Employee knowledge.

General comments:

Report ID: 65

LARS Request ID: 80

**Department: Public Works****Expenses**

Employee	Winckler, Michael	Registration Fee	\$315.00
Approving Director	Gramling, Tim	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$0.00
Departure Date	March 31, 2019	Lodging	\$244.85
Return Date	April 3, 2019	Other:	\$0.00
		Total	\$559.85

Purpose**MWEA/MO-AWWA Joint Annual Meeting**

How did the travel apply to the job?

Travel to MWEA.MO-AWWA Joint Conference. Mike Winckler is required to attend for certifications for his position.

How did training add value to the city?

Conference provides updated information and regulations.

General comments:

Report ID: 55

LARS Request ID: 61


Department: Water
Expenses

Employee	Hunter, James	Registration Fee	\$290.00
Approving Director	Montgomery, Daniel	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$0.00
Departure Date	April 1, 2019	Lodging	\$205.70
Return Date	April 3, 2019	Other:	\$0.00
		Total	\$495.70

Purpose
2019 MWEA/AWWA JOINT ANNUAL MEETING

How did the travel apply to the job?

It was a Awwa Conference which provided tech sessions and a vendor exhibit hall for continuing education.

How did training add value to the city?

I was exposed to practices done by other city"s as well as products and services availbe to us.

General comments:

**Department: Water**

Expenses

Employee	Kelley, Karen	Registration Fee	\$290.00
Approving Director	Montgomery, Daniel	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$0.00
Departure Date	April 1, 2019	Lodging	\$205.70
Return Date	April 3, 2019	Other:	\$0.00
		Total	\$495.70

Purpose

Missouri Section meeting of the American Water Works Association

How did the travel apply to the job?

I attended classes on water treatment methods and new technologies, safety issues, existing and proposed regulations and emerging contaminants.

How did training add value to the city?

I received 13 hours of training credit toward my Missouri Water Operator's License that I am required to maintain for my position. I also gained knowledge from the classes as well as discussing common issues with counterparts from around the state.

General comments:

This is a very good way to gain knowledge and see how other treatment plants are handling similar issues.


Department: Water
Expenses

Employee	McLaughlin, Matthew	Registration Fee	\$290.00
Approving Director	Montgomery, Daniel	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$0.00
Departure Date	April 1, 2019	Lodging	\$205.70
Return Date	April 3, 2019	Other: Mileage	\$26.58
		Total	\$522.28

Purpose
MO-AWWA Joint Annual Conference
How did the travel apply to the job?

Attended 2-1/2 days of water technology related technical sessions. The topics ranged from case studies on new treatment technologies to various projects being completed throughout the region and Missouri Department of Natural Resources and Environmental Protection Agency regulatory updates.

How did training add value to the city?

This training will help keep us current on the latest technology and practices utilized in the treatment and distribution of drinking water. These training sessions also provided a portion of the necessary continuing education credits that are required to maintain my Class A, Missouri Water Operator's license, Class DSIII Missouri Water Distribution License and my Missouri Professional Engineer's license which I am required to hold as part of my position as Deputy Director of the Water Department. By staying current with these issues, we can be better prepared to ensure that our customers continue to be provided safe drinking water.

General comments:

This trip is a great value for the amount of training and networking opportunities it provides.

**Department: Water****Expenses**

Employee	Montgomery, Daniel	Registration Fee	\$850.00
Approving Director	Randall, Mark	Transportation	\$275.96
Destination	Denver, Colorado, United States	Meals	\$85.20
Departure Date	June 9, 2019	Lodging	\$774.36
Return Date	June 12, 2019	Other:	\$0.00
		Total	\$1,985.52

Purpose

Attend American Water Works Association National Conference in Denver Colorado.

How did the travel apply to the job?

Attended 2-1/2 days of water technology related technical sessions. I attended classes on EPA Federal priorities, current drinking water challenges, implementation of cybersecurity best practices, employee engagement, leak detection and creating a culture of innovation in our utility.

How did training add value to the city?

The training will help keep me current on the technology advances, new material, designs and products. Also provided a portion of the necessary continuing education credits that are required to maintain my Missouri Professional Engineer's license and my Missouri Department of Natural Resources Class A Water Treatment and Drinking Water Distribution III licenses that are required as Director of the Water Department.

General comments:

Trip allowed me to network with the most intelligent and innovative people in the water industry. I was able to find out current utility trends and solutions from all over the world.


Department: Water
Expenses

Employee	Parks, Robert	Registration Fee	\$290.00
Approving Director	Montgomery, Daniel	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$0.00
Departure Date	March 30, 2019	Lodging	\$0.00
Return Date	April 3, 2019	Other:	\$0.00
		Total	\$290.00

Purpose

Attend the 2019 Missouri AWWA - MWEA Joint Annual Conference. Attendance of the technical program provides for the necessary training hours to maintain MODNR issued Drinking Water Treatment license

How did the travel apply to the job?

How did training add value to the city?

Provided training hours for maintaining of MO DNR drinking water treatment license.

General comments:

**Department: Water**

Expenses

Employee	Parks, Robert	Registration Fee	\$0.00
Approving Director	Montgomery, Daniel	Transportation	\$0.00
Destination	Washington DC, District of Columbia, United States	Meals	\$0.00
Departure Date	March 26, 2019	Lodging	\$0.00
Return Date	March 28, 2019	Other:	\$0.00
		Total	\$0.00

Purpose

Attend the 2019 American Water Works Association Washington DC legislative Fly-in, representing the Missouri Section of AWWA and the City of Independence Water Department.

The American Water Works Association will be reimbursing the full cost of this trip. There will be no expense incurred to the City.

How did the travel apply to the job?

How did training add value to the city?

Provided opportunity to advocate for and represent the Water Department as a drinking water utility to elected representatives whom affect and create legislation impacting the City.

General comments:


Department: Water
Expenses

Employee	Say, Matthew	Registration Fee	\$290.00
Approving Director	Montgomery, Daniel	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$0.00
Departure Date	April 1, 2019	Lodging	\$205.70
Return Date	April 3, 2019	Other:	\$0.00
		Total	\$495.70

Purpose
2019 MWEA/MO-AWWA Joint Annual Meeting
How did the travel apply to the job?

This conference was an annual meeting for the Missouri Section - American Water Works Association, for which the Independence Water Department is a member.

How did training add value to the city?

The attended technical sessions covered the topics of water loss, asset management, pressure transients, and non-revenue water. All of those topics are applicable to the operation and management of the Independence water distribution system. In addition to technical sessions, the conference also included an exhibit hall where vendors were available to show and describe materials and equipment that are available to us.

General comments:

**Department: Water**

		Expenses	
Employee	Say, Matthew	Registration Fee	\$0.00
Approving Director	Montgomery, Daniel	Transportation	\$0.00
Destination	St. Louis, Missouri, United States	Meals	\$0.00
Departure Date	October 20, 2019	Lodging	\$749.04
Return Date	October 23, 2019	Other: Mileage	\$37.39
		Total	\$786.43

Purpose

AWWA Water Infrastructure Conference

How did the travel apply to the job?

The travel was to attend an American Water Works Association Water Infrastructure Conference.

How did training add value to the city?

The following are a few applicable topics that were covered in technical sessions at the conference:

1. Pressure management for water loss control
2. Sustaining an asset management program
3. Watermain rehabilitation
4. Data management
5. Hydraulic modeling
6. Water loss mitigation

General comments:


Department: Water Pollution Control
Expenses

Employee	Brown, Steve	Registration Fee	\$0.00
Approving Director	Phelps, Lisa	Transportation	\$0.00
Destination	Springfield, Missouri, United States	Meals	\$105.00
Departure Date	December 10, 2019	Lodging	\$235.98
Return Date	December 12, 2019	Other:	\$0.00
		Total	\$340.98

Purpose
Attend MO Common Ground Alliance 2019 Damage Prevention & Excavation Safety Summit
How did the travel apply to the job?

Our crews do trenching and excavating daily. Discussed different methods to work safely and efficiently. Watched demonstration of trenchless technology which is a technique we are beginning to implement.

How did training add value to the city?

Doing the job in the safest manner possible is paramount.

General comments:

Very helpful, learned new methods, new technologies and new tools to do our work.

**Department: Water Pollution Control**

		Expenses	
Employee	Conway, Jeffrey	Registration Fee	\$0.00
Approving Director	Phelps, Lisa	Transportation	\$30.52
Destination	Tulsa, Oklahoma, United States	Meals	\$55.00
Departure Date	September 18, 2019	Lodging	\$77.19
Return Date	September 19, 2019	Other:	\$0.00
		Total	\$162.71

Purpose

Demonstration of Trenchless Technology for T_Liner installation Presented by City of Tulsa and LMK Technologies

How did the travel apply to the job?

New technology to repair the sanitary sewer connections

How did training add value to the city?

See first hand how the installation process is done, what all is involved

General comments:

Report ID: 197

LARS Request ID: 282


Department: Water Pollution Control
Expenses

Employee	Craig, Marjorie	Registration Fee	\$0.00
Approving Director	Phelps, Lisa	Transportation	\$0.00
Destination	Jefferson City, Missouri, United States	Meals	\$110.00
Departure Date	August 14, 2019	Lodging	\$75.11
Return Date	August 15, 2019	Other:	\$0.00
		Total	\$185.11

Purpose
Missouri Department of Natural Resources POTW Pretreatment Implementation Training
How did the travel apply to the job?

This was pretreatment implementation training, which brought to light the requirements and importance of having a pretreatment program.

How did training add value to the city?

This training was very beneficial for the City. The training was a collaboration of requirements from the Missouri Department of Natural Resources and the EPA. They talked in detail about setting up a pretreatment program and what to look for in industries that might require to be permitted facilities. Also, MDNR and EPA discussed the responsibilities of the PTOW and what needs to be included in the annual report. This training showed me that we need to review our SIC codes to determine what other facilities within the city need to be part of the pretreatment program.

General comments:

**Department: Water Pollution Control****Expenses**

Employee	Eis, Joshua	Registration Fee	\$0.00
Approving Director	Phelps, Lisa	Transportation	\$0.00
Destination	Jefferson City, Missouri, United States	Meals	\$110.00
Departure Date	August 14, 2019	Lodging	\$75.11
Return Date	August 15, 2019	Other: Mileage	\$20.00
		Total	\$205.11

Purpose**Missouri Department of Natural Resources POTW Pretreatment Implementation Training****How did the travel apply to the job?**

The travel was for industrial pretreatment training put on by the EPA and Missouri Department of Natural Resources. My role is to help manage and oversee the City's pretreatment program.

How did training add value to the city?

The training helped educate me on State and Federal pretreatment requirements that the City is required to be in compliance with.

General comments:

I feel the training was very educational and will help me in my day to day duties.

Report ID: 156

LARS Request ID: 210



Department: **Water Pollution Control**

Expenses

Employee	Eis, Joshua	Registration Fee	\$65.00
Approving Director	Phelps, Lisa	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$110.00
Departure Date	September 16, 2019	Lodging	\$110.25
Return Date	September 17, 2019	Other:	\$0.00
		Total	\$285.25

Purpose

MWEA Stormwater/Watershed Management Conference

How did the travel apply to the job?

The travel was to a conference titled Stormwater/Watershed Management Conference. This is directly related to the environmental portion of my job.

How did training add value to the city?

Through presentations, and networking with cohorts, this training will influence future policies and projects.

General comments:

Report ID: 161

LARS Request ID: 217

**Department: Water Pollution Control**

		Expenses	
Employee	Eis, Joshua	Registration Fee	\$290.00
Approving Director	Phelps, Lisa	Transportation	\$49.01
Destination	Osage Beach, Missouri, United States	Meals	\$0.00
Departure Date	March 31, 2019	Lodging	\$308.55
Return Date	April 3, 2019	Other: Cash Advance	\$115.31
		Total	\$762.87

Purpose**MWEA/AWWA Annual Conference****How did the travel apply to the job?**

During the MWEA/AWWA joint conference, local and regional environmental regulation and issues are discussed. As the Environmental Compliance Supervisor for WPC, I need to stay up to date with current regulation changes and compliance issues other municipalities maybe having. It also gives me a chance to see creative and innovative ways local communities are solving problems. It gives the opportunity to speak with State Regulators to discuss future regulations and how they may affect the City of Independence. The conference also offers continuing education credits needed to maintain certifications.

How did training add value to the city?

The training allows communities across the state to interact and discuss ideas. By learning what other communities have done or are doing, we are able to make better decisions including purchases and found allocation. It would not be possible to gain all of the experiences that are presented during the conference.

General comments:

No.


Department: Water Pollution Control
Expenses

Employee	Fraley, Noel	Registration Fee	\$0.00
Approving Director	Phelps, Lisa	Transportation	\$0.00
Destination	Jefferson City, Missouri, United States	Meals	\$110.00
Departure Date	August 14, 2019	Lodging	\$75.11
Return Date	August 15, 2019	Other:	\$0.00
		Total	\$185.11

Purpose
Missouri Department of Natural Resources POTW Pretreatment Implementation Training
How did the travel apply to the job?

The travel was put on by the Missouri Department of Natural Resources, covered the State and Federal pretreatment requirements.

How did training add value to the city?

The training helped with furthering my knowledge of State and Federal pretreatment requirements that the City is required to be in compliance with. I will be able to pass on this knowledge to businesses, with pretreatment, and the general public.

General comments:

I feel the training was very helpful and will help me in my job.

**Department: Water Pollution Control**

Department: Water Pollution Control		Expenses	
Employee	Henny, Justin	Registration Fee	\$290.00
Approving Director	Phelps, Lisa	Transportation	\$0.00
Destination	Osage Beach, Missouri, United States	Meals	\$0.00
Departure Date	March 31, 2019	Lodging	\$308.55
Return Date	April 3, 2019	Other: Cash Advance	\$66.30
		Total	\$664.85

Purpose

MWEA/AWWA Annual Conference

How did the travel apply to the job?

Met and conferred with other professionals within the MWEA. Attended classes pertaining to the proper treatment of wastewater and learned about new regulations to be enforced in the future.

How did training add value to the city?

Relationship building with other professionals from Missouri. Met and conferred with vendors and Engineers for the latest equipment available and how to operate it.

General comments:

The conference was very informative. I learned a lot about wastewater processes and had the opportunity to put faces with names I knew only through email and telephone contact.

Report ID: 16

LARS Request ID: 18


Department: Water Pollution Control
Expenses

Employee	Jackson, Michael	Registration Fee	\$0.00
Approving Director	Phelps, Lisa	Transportation	\$0.00
Destination	Jefferson City, Missouri, United States	Meals	\$10.20
Departure Date	April 29, 2019	Lodging	\$191.53
Return Date	April 30, 2019	Other:	\$0.00
		Total	\$201.73

Purpose
Quarterly Meeting - Association of Missouri Cleanwater Agencies

How did the travel apply to the job?

Serve on the board for the Association of Clean Water Agencies

How did training add value to the city?

Update on regulatory compliance

General comments:

Quarterly meeting

**Department: Water Pollution Control**

		Expenses	
Employee	Jackson, Michael	Registration Fee	\$475.00
Approving Director	Phelps, Lisa	Transportation	\$283.96
Destination	Austin, Texas, United States	Meals	\$201.30
Departure Date	September 17, 2019	Lodging	\$1,019.70
Return Date	September 20, 2019	Other: Parking, Mileage, Room service. Charged to City PCard, Internet	\$199.20
		Total	\$2,179.16

Purpose

One Water Summit 2019

How did the travel apply to the job?

The annual One Water Summit organized by the U.S. Water Alliance brings together water & wastewater leaders from throughout the country to discuss emerging topics.

How did training add value to the city?

This conference focuses on sustainable, integrated and inclusive approaches to managing wastewater treatment. The plenary sessions and interactive workshops provided an opportunity to learn about new innovations in wastewater treatment.

General comments:

Report ID: 100

LARS Request ID: 129


Department: Water Pollution Control
Expenses

Employee	Jackson, Michael	Registration Fee	\$60.00
Approving Director	Phelps, Lisa	Transportation	\$0.00
Destination	Columbia, Missouri, United States	Meals	\$82.50
Departure Date	October 30, 2019	Lodging	\$109.20
Return Date	October 31, 2019	Other:	\$0.00
		Total	\$251.70

Purpose
Missouri Water Environment Association 23rd Annual Fall Technical Conference
How did the travel apply to the job?

This is an annual 1-day conference that is focused on storm water issues and is facilitated by the Missouri Water Environment Association (MWEA).

How did training add value to the city?

The conference includes presentations by local municipalities, regulatory agencies, and engineering firms to showcase best practices in storm water management, as well as highlight emerging technologies related to storm water issues.

General comments:

 Report ID: 216

LARS Request ID: 268

**Department: Water Pollution Control**

Expenses

Employee	Jackson, Michael	Registration Fee	\$80.00
Approving Director	Phelps, Lisa	Transportation	\$0.00
Destination	Jefferson City, Missouri, United States	Meals	\$55.00
Departure Date	October 15, 2019	Lodging	\$133.51
Return Date	October 16, 2019	Other:	\$0.00
		Total	\$268.51

Purpose

Association of Missouri Cleanwater Agencies - Pretreatment, Data Collection, Collection Systems Sewer Overflow Reporting & Professional Ethics Best Practices Workshop

How did the travel apply to the job?

This is a quarterly meeting of the Association of Missouri Cleanwater Agencies (AMCA), which included a wastewater regulatory workshop. I also serve on AMCA's executive board.

How did training add value to the city?

The regulatory workshop provided an overview of the Missouri Department of Natural Resources (DNR) and U.S. Environmental Protection Agency's (EPA) clean water regulations. The quarterly meeting focuses on updates to these two agencies' policies and laws. The City of Independence is closely regulated by DNR and EPA, so it is imperative to stay well-informed on clean water related laws.

General comments:

Report ID: 203

LARS Request ID: 303


Department: Water Pollution Control
Expenses

Employee	Jackson, Michael	Registration Fee	\$290.00
Approving Director	Phelps, Lisa	Transportation	\$0.00
Destination	Osage Beach , Missouri, United States	Meals	\$0.00
Departure Date	March 31, 2019	Lodging	\$308.55
Return Date	April 3, 2019	Other: Meals Total	\$127.50
		Total	\$726.05

Purpose
American Water Works Annual Meeting
How did the travel apply to the job?

This was done via the 3 part form... Inputted into system by Sarah White for practice . These questions weren't asked on old form.

How did training add value to the city?

This was done via the 3 part form... Inputted into system by Sarah White for practice. These questions weren't asked on old form.

General comments:

This was done via the 3 part form... Inputted into system by Sarah White for practice. These questions weren't asked on old form.

**Department: Water Pollution Control**

		Expenses	
Employee	Kemple, Richard	Registration Fee	\$0.00
Approving Director	Phelps, Lisa	Transportation	\$273.69
Destination	Chicago, Illinois, United States	Meals	\$228.00
Departure Date	September 23, 2019	Lodging	\$610.48
Return Date	September 25, 2019	Other: Parking, Mileage, Luggage fee-to be reimbursed	\$89.04
		Total	\$1,201.21

Purpose

2019 WEFTEC Conference

How did the travel apply to the job?

I traveled to WEFTEC which is a water/wastewater industry trade show for equipment that also has technical sessions.

How did training add value to the city?

I was able to identify several new equipment types that will help upgrade the solids removal, screening, and thickening processes at the treatment plant, while limiting the total construction cost and hopefully fitting in the existing buildings footprint. Technical sessions by the storm water council gave me ideas, allowed me the opportunity to hear what other municipalities are doing to address their storm water CMP issues. I also discovered a pipe wrap material that may be useful at the plant to stop pipe corrosion cheaper and easier than removing old paint and re-painting.

General comments:

In general, WEFTEC is an excellent tradeshow/conference that covers issues and showcases equipment, chemicals, tools, and products that water, wastewater, and storm water departments use. The biggest names in equipment are present showcasing their product lines.


Department: Water Pollution Control
Expenses

Employee	Murdock, Chris	Registration Fee	\$0.00
Approving Director	Phelps, Lisa	Transportation	\$719.96
Destination	San Diego, California, United States	Meals	\$384.00
Departure Date	July 7, 2019	Lodging	\$1,516.35
Return Date	July 12, 2019	Other:	\$0.00
		Total	\$2,620.31

Purpose

Professional development- industry annual conference.

How did the travel apply to the job?

Professional development- ESRI held an educational conference for users of its ArcGIS mapping platform, which is a software suite that I use everyday in my role at WPC.

How did training add value to the city?

I learned about strategies for configuring ESRI's products to perform field data collection with high accuracy GNSS receivers, I attended presentations by other utilities to see how they deployed advanced capabilities to help them solve problems specific to their area, and more on the near term, learned the importance of migrating out of ArcMaps and transition to its newer and drastically reorganized flagship product ArcGIS Pro- gleaned some helpful tips and tricks.

General comments:

I feel it was a good investment. I'm learning that in certain phases of my work with the capital improvement projects and use of the software as a system of record, I've only scratched the surface of what ArcGIS's product family could be doing for the department, and for the city on the whole. I look forward to continuing to develop my knowledge, experience, and understanding of the city's GIS and AMS investments to improve our service and support of mission critical processes for our citizens.

**Department: Water Pollution Control****Expenses**

Employee	Murdock, Chris	Registration Fee	\$275.00
Approving Director	Phelps, Lisa	Transportation	\$0.00
Destination	St. Louis, Missouri, United States	Meals	\$15.00
Departure Date	April 15, 2019	Lodging	\$285.28
Return Date	April 17, 2019	Other: Parking	\$44.00
		Total	\$619.28

Purpose

Professional development- ensure we're getting the most from our investment in GIS software and data, learn best practices, and leverage the inherent capabilities of ArcMaps to the fullest extent.

How did the travel apply to the job?

Conference held in St. Louis hosted by the vendor who provides software and support to the city that I use on a daily basis.

How did training add value to the city?

Helped prepare future budget planning and improved utilization of WPC mapping software solutions required for the department's compliance with MS4 and maintenance operations with sanitary and storm collection systems.

General comments:

Report ID: 58

LARS Request ID: 69



Department: **Water Pollution Control**

Expenses

Employee	Nelson, Alicia	Registration Fee	\$0.00
Approving Director	Phelps, Lisa	Transportation	\$0.00
Destination	Springfield, Missouri, United States	Meals	\$77.00
Departure Date	December 10, 2019	Lodging	\$187.36
Return Date	December 12, 2019	Other:	\$0.00
		Total	\$264.36

Purpose

Missouri Common Ground Alliance

How did the travel apply to the job?

The Missouri Common Ground Alliance Conference offered a variety of safety courses and resources to assist with safety efforts across the City. Several safety vendors with various products and tools were available to answer questions and subject matter experts were present to train those in attendance on safety topics and share useful information to implement within our respective roles and responsibilities.

How did training add value to the city?

The training provided useful information pertaining to safety to assist myself and other city staff with improve safety initiatives, trainings, and equipment within our departments.

General comments:

The conference was well organized, attended and provided useful information. This conference would be great for various field staff and supervisors to attend in the future.

Report ID: 252

LARS Request ID: 339

**Department: Water Pollution Control**

		Expenses	
Employee	Phelps, Lisa	Registration Fee	\$475.00
Approving Director	Randall, Mark	Transportation	\$308.40
Destination	Austin, Texas, United States	Meals	\$201.30
Departure Date	September 17, 2019	Lodging	\$1,019.70
Return Date	September 20, 2019	Other: Mileage	\$36.54
		Total	\$2,040.94

Purpose

One Water Summit 2019

How did the travel apply to the job?

The US Water Alliance's One Water Summit brings together water/wastewater sector leaders from across the country. It is an opportunity to learn from nation-wide best practices and discuss emerging issues/areas of concern. Additionally, hours were earned toward required state licenses.

How did training add value to the city?

The conference focused on the unification of the water and wastewater industries. Using integrated planning, utilities can accomplish more with increasingly fewer resources. Also, the conference provides the opportunities to learn from peer communities about new initiatives, successes, and failures.

General comments:

Report ID: 231

LARS Request ID: 134


Department: Water Pollution Control
Expenses

Employee	Pierce, Karla	Registration Fee	\$290.00
Approving Director	Phelps, Lisa	Transportation	\$168.30
Destination	Osage Beach, Missouri, United States	Meals	\$0.00
Departure Date	March 31, 2019	Lodging	\$308.55
Return Date	April 3, 2019	Other: Mileage	\$32.95
		Total	\$799.80

Purpose
MWEA/AWWA Annual Conference
How did the travel apply to the job?

Wastewater certification requires continuing education hours which this conference provides. The conference covered many topics including storm water, waste waters operations, plant optimization, regulatory updates, asset management, health and safety, and many others.

How did training add value to the city?

I was able to get an update on changing regulations that impact our facilities, learn what practices have been successful at other municipalities, generate ideas to address upcoming projects, and gathered information to share with colleagues upon my return. I was also able to network with people across the state and gather vendor information .

General comments:

Some of my favorite sessions included:

Whole Effluent Toxicity Testing - Chronic vs. Acute,
 2019 State and Federal Legislation and Regulation Update,
 Rotate Your Leaders! Optimizing Resources and Succession Planning Made Easy,
 New Versions of Proven Methods for Phosphorous Removal and Recovery,
 Utilizing Watershed Management Techniques to Improve Water Quality and address TMDL's.

**Department: Water Pollution Control**

Employee **Reynolds, Billy**
Approving Director **Phelps, Lisa**
Destination **San Diego, California, United States**
Departure Date **July 6, 2019**
Return Date **July 12, 2019**

Expenses

Registration Fee	\$0.00
Transportation	\$390.64
Meals	\$384.00
Lodging	\$1,724.24
Other: Parking	\$52.50
Total	\$2,551.38

Purpose

ESRI User Conference 2019

How did the travel apply to the job?

ESRI User Conference

How did training add value to the city?

Information exchange and new ideas and approaches in regards to GIS.

General comments:

Great information source and learning experience.

Report ID: 93

LARS Request ID: 117