

City of Independence

MEMORANDUM

City Council Office

DATE: March 1st, 2013

TO: Honorable Mayor and Members of the City Council

FROM: Zachary C. Walker, Management Analyst



SUBJECT: Review for Purchase of LED Streetlights

Independence Power and Light is requesting your approval to issue a purchase order in the amount of \$3,321,433 to Genlyte Thomas Group, LLC, a subsidiary of Philips North America, for the purchase of LED streetlights. In accordance with Section 1.43.007 (D) of the City Code, I have reviewed this contract to ensure proper procedures were followed in the request for proposals process.

Having reviewed all applicable documents and actions, it is my opinion that this is a satisfactory purchase order and all parties have fulfilled their obligations in the bid process. The Request for Proposals (RFP) was posted on the City's website, posted on the public notice board within City Hall, and was broadcast to 66 potential suppliers by Public Purchase, the City's internet-based e-procurement system. Of these potential suppliers, 63 downloaded the bid document.

Submittals were received from 12 suppliers containing bids for 19 alternatives. A City-staffed evaluation committee reviewed the bids and was assisted by a national consultant. Responsive proposals were reviewed in accordance with evaluation criteria set forth in the RFP, including preferable light features, total cost, substantial compliance with project scope and conditions, and value-added services. After the initial review, the national consultant found two proposals that met all of the mandatory requirements, with Philips Lighting being rated the highest based on performance and compliance with mandatory and preferred features. After completing their review, the evaluation committee also unanimously recommended Philips for award. In addition to being given the highest performance rating, Philips also emerged as the low bidder for this RFP. Upon identifying Philips as the recommended vendor, Independence Power and Light Staff entered into negotiations with Philips and requested a Best and Final Offer. Philips responded by reducing the original purchase price by \$338,779.11.

All documents have been reviewed and I can find no provisions that would be considered harmful or unacceptable to the City. IPL is requesting a project delivery schedule of six months, and liquidated damages of \$2,000 shall be assessed by the City for each day the entire work is not complete.

Please let me know if you should have any further questions regarding this matter.

C: City Manager
City Clerk
Lean Daggett, IPL Director