

City of Independence

MEMORANDUM

DATE: November 7th, 2013

City Council Office

TO: Sheri Hurley, Assistant City Clerk

FROM: Zachary C. Walker, Management Analyst



SUBJECT: Proposed 2013 Records Final Disposition Report

Per your request, I have reviewed the Records Disposition Report for 2013. Having evaluated your report, I am in agreement that the records listed meet their necessary retention requirements and that an ordinance authorizing final disposition is warranted.

Please let me know if you should have any further questions regarding this matter.

C: Jane Pickett Sharon, City Clerk